



LOCAL GOVERNMENT OF QUEZON CITY
Quezon City General Hospital
Department of Pathology
CITIZEN'S CHARTER



Blood Bank Section

Schedule of Availability of Service

Days	:	Monday-Friday
Hours	:	24 hours
Who May Avail of the Service	:	Client
Documentary Requirements	:	Official hospital blood request
Processing Period	:	Variable
How to Avail of the Service	:	Submission of blood request form

STEP	APPLICANT/ CLIENT	SERVICE PROVIDER	DURATION OF ACTIVITY	PERSON IN CHARGE	FEES	FORMS
1	Presents the blood request form at the blood bank reception window (<i>Ipasa ang blood request form sa tanggapan ng blood bank</i>)	<p>Receives and validates the request (<i>Tanggapin at suriin ang request</i>)</p> <p>*Emergency requests must be signed by the chief resident of the requesting department during weekdays from 8 AM to 5 PM, then by the senior house officer (SHO) from 5 AM to 8 AM during weekdays, weekends and holidays</p> <p>(*<i>Ang mga emergency request ay kailangang pirmado ng punong residente ng kanyang departamento mula lunes hanggang biyernes, 8 AM hanggang 5 PM tapos sa Senior House Officer (SHO) naman mula lunes hanggang biyernes, 5PM hanggang 8AM, sabado at linggo at kapag holiday.</i>)</p>	2 minutes (2 minuto)	Client Blood Bank Staff	None (Wala)	Official hospital blood bank request form

