Republic of the Philippines
QUEZON CITY GOVERNMENT
BAC- Goods and Services
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound

QUEZON CITY
Great.Green.Growing.

REQUEST FOR QUOTATION
SHOPPING
(SECTION 52.1b)

Date : _____
PR No. : __**GF-20-02-00325**__

Name of Company	:	_____
Address	:	_____
Contact No.	:	_____

Project Title : **PROCUREMENT OF LATERAL FILING CABINET AND MOBILE PEDESTAL**

Approved budget of the Contract : **Php 67,758.00** _____

End-User / Implementing Office : **People's Law Enforcement Board** _____

   Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than _____ Philippine Standard Time, together with the following documents of your company:

1 PhilGEPS certificate (not expired on the time of opening of quotations);
2 Business Registration (DTI/SEC)
3 Mayor's/Business Permit (2020);
4 Tax Clearance; and
5 Omnibus Sworn Statement prescribed by the QC-BAC Goods & Services.
6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
2 Bear the name and address of the Bidder in capital letters;
3 Be addressed to the Procuring Entity's BAC.

Project Title : **PROCUREMENT OF LATERAL FILING CABINET AND MOBILE PEDESTAL**

Quezon City Local Government
BIDS AND AWARDS COMMITTEE
2/F Procurement Department, Finance Building
Quezon City Hall Compound

For any clarification you may contact us at 89884242 loc. 8506/8709.

(sgd.)ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Mobile Pedestal 3 drawer mobile pedestal; (2 small & 1 file drawer), ball bearing roller, Dimension: W40xD56xH70cm, features 7mm thick H70cm., Features 7mm thick sheet and thicker posts, powder coated rust anti finish, color off white.	units	6		
2	Lateral Filing Cabinet 4 drawers, heavy duty roll metal guide, beige powder coated, oven baked finish, automatic lock, size: 62Wx46Dx140Hcm	units	2		
	Total Quoted Amount				

Amount in Words:_____

_____

Delivery Period   :   <u>Thirty (30) calendar days</u>

Warranty   :   _____

_____

Signature over printed name

_____

Office Telephone No./Fax/Mobile No.

_____

Date

_____

E-mail Address

GF-20-02-00325