



Republic of the Philippines  
QUEZON CITY GOVERNMENT  
BAC- Goods and Services  
2nd Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound



**REQUEST FOR QUOTATION**  
**SMALL VALUE PROCUREMENT**  
**(SECTION 53.9)**

Date : SEP 22 2020  
PR No. : GF-20-09-01399

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_

Project Title : **PROCUREMENT OF FOOD SUPPLIES**

Approved budget of  
the Contract : **Php 326,056.38**

End-User /  
Implementing Office : **SOCIAL SERVICES DEVELOPMENT DEPARTMENT**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than SEP 25 2020 10:00 P.M. Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2020);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the QC-BAC Goods and Services
- 6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title : **PROCUREMENT OF FOOD SUPPLIES**

**Quezon City Local Government  
BIDS AND AWARDS COMMITTEE  
2/F Procurement Department, Finance Building  
Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8506/8709.

**ATTY. DOMINIC B. GARCIA**  
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form in black ink only.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Rice, 50 kilos/sack, good quality	sacks	26		
2	Corn in can, 425grams/can	can	9		
3	Corned Beef, 150 grams, branded	can	26		
4	Fruit Cocktail, 1.8 kgs.	can	3		
5	Liver Spread, 85 g.	can	7		
6	Mechado, 155 grams, branded	can	37		
7	Pineapple Chunks, 836 g	can	9		
8	Sardines, 155grams, easy open can	can	35		
9	Sausage, 260 grams, 48ls/box, good quality, branded	can	12		
10	All Purpose Cream, 250ml (Tetrapack)	tetrapack	2		
11	Atsuete, Food coloring, 50g/pack	pack	5		
12	Broth Cubes, 6s/box, regardless of flavor	box	36		
13	Catsup, 1 kilo/gallon	gal.	7		
14	Curry powder, 40grams/pouch	pouch	4		
15	Ground Pepper, 450g/pack	pack	1		
16	Iodized salt, 1 kilo	kl.	15		
17	Patis, 1000ml./bottle, branded	bottle	9		
18	Sinigang Sa Sampalok Mix Powder, Powder, 40 grams/pack	pack	28		
19	Soy Sauce Gallon, per gallon, 41, branded	gal.	1		
20	Tomato Sauce, 1 kilo/pouch	pouch	11		
21	Vanilla Extract, 30ml, flavoring	bottle	3		
22	Vinegar, 4 liters/gallon	gallon	1		
23	Cheese, 200g	box	2		
24	Condensed Milk, 350ml/can	can	4		
25	Egg, 50's/tray	trays	28		
26	Powdered Milk, Fortified Powdered Milk, 320g	packs	64		
27	Coffee, 3 in 1 mix, smooth creamy, 32 grams per 10s per pack	packs	27		
28	Milo, 300gm	pack	123		
29	Bihon Noodles, 500 grams/pack, good quality, branded	pack	9		
30	Bread, 25-30 grams / monay w/ flavor	piece	369		



ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
31	Canton Noodles, per kilo	kilo	11		
32	Cornstarch, per kilo	kilo	4		
33	Flour-All Purpose, 1 kilo	kilo	4		
34	Lumpia Wrapper large, large, 20 pieces/bundle	bundle	5		
35	Macaroni Noddles, good quality, 1kg	kilo	11		
36	Miki Noodles, per kilo	kilo	9		
37	Misua Noodles, 250g/pack, good quality	packs	5		
38	Peanut Butter, 296g/bottle	bottle	3		
39	Rice Malagkit, per kilo, 'good quality	kilo	31		
40	Sotanghon Noodles, 1000g per pack	packs	7		
41	Spaghetti Noodles, 1 kilo	kilo	11		
42	Spaghetti sauce, 500 gms.	pack	28		
43	Sugar brown, per kilo	kilo	15		
44	Sugar white, per kilo	kilo	15		
45	Tomato Sauce, 1 kilo/pouch	pouch	14		
46	Alumahan, at least 10 pes. per kilo, fresh	kilo	13		
47	Bagoong Isda, per kilo	kilo	7		
48	Bisugo, per kilo	kl.	13		
49	Doing, dried	kl.	11		
50	Dalagang Bukid, per kilo,fresh	kl.	13		
51	Galunggong, medium size at least 5 - 6 pes.	kl.	13		
52	Hiwas, per kilo	kilo	13		
53	Matambaka, at least 10 per kilo	kilo	13		
54	Milkfish, 3 pes. per kilo,fresh	kilo	13		
55	Tilapia, medium size	kilo	13		
56	Tinapa, per kilo	kilo	13		
57	Tuyo, 1 kilo / pack, good quality	kilo	7		
58	Banana-Saba, medium size	pcs.	64		
59	Banana-Latundan, per kilo	kilo	22		
60	Beef, corned beef	kilo	13		
61	Beef Oxtrife, per kilo	kilo	19		
62	Chicken Whole, per kilo	kilo	165		
63	Ground Pork, per kilo	kilo	24		
64	Ham, per kilo	kilo	15		
65	Hotdog, per kilo. Regular	kilo	5		
66	Longganisa Pork, per kilo	kilo	13		
67	Pork (Kasim), Fresh	kilo	175		
68	Pork Baga, per kilo	kilo	13		
69	Pork liver, per kilo	kilo	1		
70	Ampalaya, per kilo	kilo	4		
71	Ampalaya Leaves, per kilo	kilo	5		
72	Baguio Beans, Medium size	kilo	7		
73	Baguio Pechay, per kilo	kilo	7		
74	Bell Pepper, Green/Red	kilo	3		
75	Cabbage, per kilo	kilo	5		
76	Camote, per kilo	kilo	115		
77	Camote Tops, per kilo	kilo	5		
78	Carrots, per kilo	kilo	5		
79	Cauliflower, Medium size	kilo	7		
80	Celery Local, at least 3 stalks per bundle	bundle	6		
81	Coconut, whole grated	pcs.	7		

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
82	Eggplant, 20cm long, 5-6 pieces/kilo	kilo	5		
83	Gabi-Bunga, Medium size	kilo	4		
84	Garlic, kilo, good quality	kilo	10		
85	Ginger, per kilo	kilo	3		
86	Green Peas, Medium size	kilo	1		
87	Kangkong, Native	bundle	7		
88	Labanos, Medium size	kilo	4		
89	Langka, raw	kilo	4		
90	Miso, per kilo	kilo	4		
91	Munggo, clean	kilo	4		
92	Mustasa, per kilo	kilo	1		
93	Okra, Medium size	kilo	22		
94	Onion, red, local	kilo			
95	Onion Leaves, Medium size	grams	7		
96	Pechay Native, fresh, bundle	bundle	7		
97	Potato, 8 pes./kilo	kilo	22		
98	Sayote, 3-4pcs. per kilo	kilo	5		
99	Sigarilyas, per bundle	kilo	5		
100	Sili Leaves, per kilo	kilo	9		
101	Siling Haba (Green), per kilo	kilo	5		
102	Siling Labuyo, IOg	gms.	9		
103	Squash, kilo	kilo	13		
104	String Beans, per kilo	kilo	11		
105	Tausi, per kilo	kilo	3		
106	Togue, per kilo	kilo	7		
107	Tokwa, Medium size	pc	5		
108	Tomato, 12-15pcs. per kilo	kilo	7		
109	Upo, 50cm long, 1 pc./kilo	pcs	5		
110	Young Corn, per kilo	kilo	5		
	Terms & Conditions: a) CONTRACT PFRIOD: October 1, 2020 to December 31, 2020 b) PLACE OF DELIVERY: The Supplier will supply the foodstuffs at the main office of Social Services Development Department, Quezon City c) SCHEDULE OF DELIVERY: For items # 1. delivery shall be: 26 sacks of rice on October 6, 2020; For items # 2 to 110, delivery shall be made once a week, every Tuesday, for 3 months. d) CONSIDERATION; The total consideration, as allocated by the City, shall be P326,056.38 tor 3 months, computed on a monthly allocation. e) TERMS OF PAYMENT; The City shall pay the supplier on a monthly basis depending on the actual number of clients served and upon complete delivery and acceptance of the goods delivered herein and upon presentation of the billing statement f) ASSIGNMENT; Unless otheiv/ise expressly stipulated or a pior witten appoval of the QUEZON CITY GOVERNMENT is secured, the Purchase Order shall not be assigned or subjected to any other party or parties. g) DAMAGES: The Supplier shall indemnify the				

Quezon City Government against all losses and claims far injuries or damages to any person or property whatsoever which may arise in consequence of the performance of this contract and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto. h) DEFAULT: In the event that the supplier has not fully complied with its promise to provide the foregoing services, in the required specifications as agreed upon, or in any manner has failed to satisfactorily perform its obligations, the same shall be barred upon proper recommendation, from future transactions with the QUEZON CITY GOVERNMENT, without prejudice to any legal action, if appropriate. i) VENUE OF ACTION: All disputes, claims or questions which may arise out of the Purchase Order shall be filed in the competent courts of Quezon City, at the Option of the QUEZON CITY GOVERNMENT, to the exclusion of all other courts.				
	Total Quoted Amount			

Amount in Words: \_\_\_\_\_

\_\_\_\_\_

Delivery Period : Three (3) Month  
Warranty : \_\_\_\_\_

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address

