



REPUBLIC OF THE PHILIPPINES
QUEZON CITY GOVERNMENT
BAC – GOODS AND SERVICES



September 24, 2020

INVITATION TO BID

ITEM NO.	P.R. NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1	GF-20-02-00051	CITY GENERAL SERVICES DEPARTMENT	SECURITY SERVICES (PACKAGE I)	P 74,904,912.00	GENERAL FUND	ONE (1) YEAR
2	GF-20-02-00052	CITY GENERAL SERVICES DEPARTMENT	SECURITY SERVICES (PACKAGE II)	P 93,631,140.00	GENERAL FUND	ONE (1) YEAR
3	GF-20-02-00053	CITY GENERAL SERVICES DEPARTMENT	SECURITY SERVICES (PACKAGE III)	P 110,796,849.00	GENERAL FUND	ONE (1) YEAR
4	GF-20-02-00054	CITY GENERAL SERVICES DEPARTMENT	SECURITY SERVICES (PACKAGE IV)	P 79,586,469.00	GENERAL FUND	ONE (1) YEAR
5	SEF-20-08-01307	SCHOOLS DIVISION OFFICE	SECURITY SERVICES (FOR QUEZON CITY PUBLIC SCHOOLS)	P 146,101,274.16	SPECIAL EDUCATION FUND	ONE (1) YEAR
6	GF-20-05-00813B	CITY GENERAL SERVICES DEPARTMENT	JANITORIAL SERVICES	P 63,900,726.84	GENERAL FUND	ONE (1) YEAR

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Special Education Fund of various years approved by the Sangguniang Panglungsod*, intends to apply the sums stated above being the Approved Budget for the Contract (ABC) to payments under the contract for *the above stated projects/project nos.* Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for **Various Projects**.¹ Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during **weekdays from 8:00 a.m. – 5:00 p.m.**
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Friday, September 25, 2020**, upon submission of a Document Request List (DRL) printed from the Philippine Government Electronic Procurement System (PhilGEPS) website from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.*

Handwritten signature and initials.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The following are the requirements for purchase of Bidding Documents;
1. PhilGEPS Registration Certificate (Platinum – 3 pages)
 2. Document Request List (DRL)
 3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate (for corporation)
 - 3.2 Special Power of Attorney (for single proprietorship)
 4. Notarized Joint Venture Agreement (as applicable)

It must be duly received by the BAC Secretariat at 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before 11:00 A.M. of **Friday, October 16, 2020**.

7. The **Quezon City Local Government** will hold a Pre-Bid Conference² on 10:00 A.M. of **Friday, October 02, 2020** at **2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, which shall be open to prospective bidders.
8. Bids must be duly received by the BAC Secretariat at the address below on or before 11:00 A.M. of **Friday, October 16, 2020**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.
Bid opening shall be on 1:00 P.M. of **Friday, October 16, 2020** at **2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
9. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

ATTY. DOMINIC B. GARCIA
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
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Email Add: bacgoods@quezoncity.gov.ph
Website: www.quezoncity.gov.ph

By:


ROWENA T. MACATAO
Chairperson, QC-BAC-Goods and Services