



Republic of the Philippines
Quezon City
OFFICE OF THE MAYOR

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EXECUTIVE ORDER NO. 7
Series of 2020

**CREATING THE PERFORMANCE CHALLENGE FUND (PCF)
PROJECT IMPLEMENTATION TEAM FOR QUEZON CITY**

WHEREAS, the Performance Challenge Fund (PCF) is a performance-based reform program of the Department of the Interior and Local Government (DILG) that seeks to rationalize inter-governmental transfer of fund by the national government to Local Government Units (LGUs) to encourage the convergence of local development initiatives with national government agenda and priorities under the Philippine Development Plan (PDP) 2017-2022 and Sustainable Development Goals (2017-2030) as one of our international commitments. It is a subsidy given to eligible LGUs under the Local Governance Performance Management Program of the Department to support high-impact local development projects identified as a priority by the LGU;

WHEREAS, the PCF is a progressive incentive system to an eligible LGU in the form of a counterpart fund to finance high impact local development projects prioritized by the LGU, and to further influence and encourage the LGU to deliver public service more effectively;

WHEREAS, through the PCF, the LGU is encouraged to promote effective and honest governance through intensive campaign on full disclosure policy as the Seal of Good Local Governance is one of the criteria in order for the LGU to be eligible for the PCF;

WHEREAS, the local government of Quezon City received a Notice of Eligibility dated 11 November 2019 from Regional Director Maria Lourdes L. Agustin, CESO III, DILG National Capital Region (NCR), informing that the City government passed the Seal of Good Local Governance (SGLG) FY2019, hence, eligible to avail the Performance Challenge Fund (PCF) 2019 subsidy in the amount of Three Million Five Hundred Thousand Pesos (Php3,500,000.00);

WHEREAS, one of the requirements in availing the PCF is the creation of a Project Implementation Team to facilitate and monitor the implementation of the projects prioritized by the LGU;

NOW, THEREFORE, I, MA. JOSEFINA G. BELMONTE, Mayor of Quezon City, by virtue of the powers vested in me by law and the Constitution, do hereby create the PCF Project Implementation Team (PCF-PIT) in local government of Quezon City.

SECTION 1. CREATION. There shall be created the PCF Project Implementation Team to the local government of Quezon City.

SECTION 2. COMPOSITION. The PCF Project Implementing Team of the local government of Quezon City shall be composed of the following members:

CHAIRPERSON:	City Mayor
CO-CHAIRPERSON:	City Administrator
MEMBERS:	City Planning and Development Officer
	City Budget Officer
	City Accountant
	Head, Public Affairs and Information Services Department
	Head, Information Technology and Development Department
	City Director, Department of the Interior and Local Government

The Head of the Public Affairs and Information Services Department shall serve as the Focal Person in the coordination, monitoring and ensuring of all documentary requirements for the implementation of the project.

SECTION 3. FUNCTION, DUTIES AND RESPONSIBILITIES. The PCF Project Implementation Team (PCF-PIT) shall:

1. Ensure that the project implementation abides the provisions on the DILG MC 2019-202 dated 22 November 2019.
2. Facilitate the preparation and submission of all documentary requirements for the release of the PCF subsidy;
3. Assist in the preparation of the project proposal to be submitted to the Chairperson of the PCF-PIT for review and approval;
4. Assist in the preparation of the Program of Works, Detailed Cost Estimates and Detailed Engineering Design in case of infrastructure projects;
5. Prepare the action plan and budget, subject to the approval of the City Mayor;
6. Determine and approve proposed project to be funded by the PCF;
7. Monitor the progress and oversee the implementation of the PCF-funded project;
8. Facilitate the preparation and submission to the DILG Regional Office progress reports of the following:
 - a. Monthly submission of the Statement of Work Accomplished (SWA) every 5th day of the ensuing month;
 - b. Submission of Statement of Report and Disbursements (SORD), as deemed necessary, when the contractor/administration issues a progress billing;
 - c. Reports on projects involving procurement of goods and services.

9. Submit Project Completion Report once project is completed supported with pictorials accompanied by the following:
 - a. Certificate of Completion
 - b. Certificate of Turnover and Acceptance (if project is by contract)
 - c. Final Report of Disbursements duly received and verified by the local COA;
10. Performs such other functions related to the PCF Implementation and management as may be prescribed by competent authorities.

SECTION 4. MEETINGS. The PCF-PIT shall have its meeting as it may be deemed necessary to discuss, assess, review and evaluate any matters relative to its functions as mentioned hereof.


SECTION 5. REPEALING CLAUSE. Previous issuances or any portion thereof, which are inconsistent with the provision of this Executive Order are hereby amended, modified, superseded or repealed accordingly.

SECTION 6. SEPARABILITY CLAUSE. If any section or provision of this Executive Order is declared void, ineffective or invalid by a court of competent jurisdiction, the holding of such section or provision to be void or invalid for any cause whatsoever shall in no way affect the validity of the remaining sections and provisions, which shall remain in full force and effect.

SECTION 7. DISSEMINATION. A copy of this Executive Order shall be furnished to all departments and offices and shall be posted at the official Quezon City website. The Office of the President and the Metro Manila Development Authority (MMDA) shall also be given copies pursuant to Sec. 455(1)(xii) of RA 7160, as amended.

SECTION 8. EFFECTIVITY. This Executive Order shall take effect immediately and shall remain in effect until rescinded, repealed or amended.

ISSUED this 10 February 2020, Quezon City.


MA. JOSEFINA G. BELMONTE
City Mayor