



REQUEST FOR QUOTATION
SHOPPING 52.1b

Date : November 03, 2020
PR No. : GF-20-02-00099C

Name of Company : _____
Address : _____
Contact No. : _____

Project Title : **PROCUREMENT OF VARIOUS HARDWARE SUPPLIES**

Approved budget of
the Contract : **P 406,892.94**

End-User /
Implementing Office : **CITY GENERAL SERVICES DEPARTMENT**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than November 06, 2020 10:00AM Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2020);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title : **PROCUREMENT OF VARIOUS HARDWARE SUPPLIES**

**Quezon City Local Government
BIDS AND AWARDS COMMITTEE
2/F Procurement Department, Finance Building
Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8506/8709.

ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Acoustic board – 2 ft. x 2 ft., 10’s/box	box	10		
2	Aluminum door lock set - for aluminum door	set	8		
3	Ballpen – fine point (regardless of ink color)	piece	200		
4	Barrel bolt – 4 inches	piece	30		
5	Blade grinder (cutting Disc) steel – 4 inches diameter	piece	5		
6	Blade grinder (cutting Disc) stone – 4 inches diameter	piece	2		
7	Blade grinder (cutting Disc) tile – 4 inches diameter	piece	2		
8	Blade grinder (cutting Disc) wood –4 inches diameter	piece	2		
9	Cement, Adhesive, 25kg./bag	bag	10		
10	Door Knob, ordinary – stainless steel	piece	30		
11	Drill bit concrete set – concrete, 3/16 inch to 1 inch	set	5		
12	Drill bit concrete/masonry set – 1/8 inch to 1 inch diameter	set	2		
13	Drill bit Masonry/concrete – 1/16 inch diameter	piece	5		
14	Drill bit Masonry/concrete – 1/2 inch diameter	piece	5		
15	Drill bit Masonry/concrete – 1/4 inch diameter	piece	5		
16	Drill bit Masonry/concrete – 1/8 inch diameter	piece	5		
17	Drill bit Masonry/concrete – 3/8 inch diameter	piece	5		
18	Drill bit stainless 1/16 inch diameter	piece	5		
19	Drill bit stainless 1/4 inch diameter	piece	5		
20	Drill bit stainless 1/8 inch diameter	piece	5		
21	Drill bit stainless 3/16 inch diameter	piece	5		
22	Drill bit stainless 3/8 inch diameter	piece	5		
23	Drill bit wood set, 1/8 inch to 1 inch	set	3		
24	Granite tile – granite 0.60m x 0.60m	piece	100		
25	Grinding Disc – 4 inches diameter for metal	piece	6		
26	Grinding Disc – 7 inches diameter for metal	piece	3		
27	Hacksaw - chrome plated steel; comfortable plastic coated handle; length of blade 12 inches hole to hole, width of blade ½ inch with 24PTI thickness of blade 1/32 inch, adjustable frame with handle	piece	3		
28	Hinges 1 ½ inch x 3 inches with screw	piece	20		
29	Hinges 2 inches x 3 inches with screw	piece	30		
30	Hinges 4 inches with screw	piece	30		
31	Lacquer Thinner – 4 liter/ galloon	gallon	3		
32	Nail Concrete 1 ½ inch	kilo	5		
33	Nail CWN - 1 ½ inch	kilo	10		
34	Nail CWN - 1 inch	kilo	10		
35	Padlock Solid Brass – 70mm, solid	piece	5		
36	Padlock –10mm, heavy duty	piece	20		
37	Padlock –30mm, heavy duty	piece	20		
38	Padlock –40mm, heavy duty	piece	30		
39	Paint Acrylic – any color, 4 gallon/can	can	5		

40	Paint baby roller - cloth, 4 inches	piece	5		
41	Paint baby roller - foam, 4 inches	piece	5		
42	Paint brush - 1 inch	piece	10		
43	Paint brush - 2 inches	piece	10		
44	Paint brush - 3 inches	piece	10		
45	Paint Flatwall Enamel - color: white, 4 gallon/can	can	5		
46	Paint Silver Metal - silver, for metal 4 liters/gallon	gallon	1		
47	Paint Thinner - per 350ml/bottle	bottle	20		
48	Paint Thinner - Acrylic per gallon - 4 liters/gallon	gallon	5		
49	Paint waterproofing - 4 liters/gallon	gallon	3		
50	Paint Wood- Semi-Gloss Enamel - 4 liters/gallon	gallon	5		
51	Paint - Elastomeric - 4 liters/gallon, assorted color	gallon	5		
52	Paint - Flat Wall Enamel - 4 liters/gallon, color: white	gallon	5		
53	Paint - latex flat per gallon, 4 liters/gallon, color white	gallon	3		
54	Paint - latex semi-gloss per gallon - 4 liters/gallon	gallon	10		
55	Paint- quick dry enamel per gallon - 4 liters/gallon, color black, chocolate brown, white	gallon	10		
56	Pallet steel, steel 3 inches	pair	6		
57	Plyboard - ¾ inch x 4 ft. x 8 ft.	piece	4		
58	Plywood Marine - ½ inch x 4 ft. x 8 ft.	piece	4		
59	Plywood Marine - ¼ inch x 4 ft. x 8 ft.	piece	4		
60	Primer Red lead - metal primer	can	6		
61	Quick dry enamel - black and brown, odorless, 4 liters/gallon	gallon	10		
62	Rivets - assorted sizes, 100pcs/box	box	5		
63	Roller brush 7 inches with pan	set	6		
64	Safety hasp - 4 inches, 1 x 4 inches metal, chrome plated	piece	30		
65	Safety hasp - 3 inches, 1 x 3 inches metal, chrome plated	piece	30		
66	Sanding paper, No. 120	piece	60		
67	Sanding paper, No. 100	piece	60		
68	Screw wood - 1 inch	piece	86		
69	Screw wood - 2 inches	piece	70		
70	Sealant elastomeric, waterproof	quart	6		
71	Sealant rubber - plumber and marine waterproof	quart	3		
72	Sealant silicon - clear silicon sealant 10.0 ounce	tube	3		
	Total Quoted Amount				

Amount in Words:_____

Delivery Period : Thirty (30) calendar days

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

GF-20-02-00099C

Email Address