Republic of the Philippines
QUEZON CITY GOVERNMENT
BIDS AND AWARDS COMMITTEE
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound

QUEZON CITY
Great.Green.Growing.

REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
SECTION 53.1

Date: November 24, 2020
PR No: GF-20-02-00229C

Name of Company : _____

Address   : _____

Contact No.   : _____

Project Title   : **Procurement of Various Engineering Books**

Approved Budget for
the Contract   : **Php 1,074,310.50** _____

End-User /
Implementing Office : **Quezon City University** _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **NOVEMBER 27, 2020   10:00 AM** Philippine Standard Time, together with the following documents of your company:

1   PhilGEPS certificate (not expired on the time of opening of quotations);
2   Business Registration (DTI / SEC);
3   Mayor's/Business Permit (2020);
4   Tax Clearance;
5   Income/Business Tax Return (for FY 2018) (For ABC P500,000.00 above);
6   Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
7   If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

1   Contain the Project Name and PR Number of the contract to be bid in capital letters;
2   Bear the name and address of the Bidder in capital letters;
3   Be addressed to the Procuring Entity's BAC.

> Project Title: **Procurement of Various Engineering Books**
> **Quezon City Local Government**
> **BIDS AND AWARDS COMMITTEE**
> **2/F Procurement Department, Finance Building**
> **Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8505/8709.

ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected.**
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	A Textbook of Electronic Devices. Gupta, c16 (IBR) ISBN Number: 9781259252457	copy	5		
2	A Textbook in Engineering Chemistry. Rattan, c17 (IBR) ISBN Number: 9789350142783	copy	5		
3	Analog & Digital Electronics. Sharma, c19 (IBR) ISBN Number: 9789350140468	copy	5		
4	Basics of Electronics & Microprocessor (book with DVD) 2e. 3G E-learning, c19 (IBR) ISBN Number: 9781984624130	copy	5		
5	Control Systems. Meher, c18 (IBR) ISBN Number: 9789350145845	copy	5		
6	Digital Signal Processing (with Matlab Programs). Sharma, c17 (IBR) ISBN Number: 9789350144008	copy	5		
7	Digital Principles and logic design techniques. Saha, c16 (IBR) ISBN Number: 9788131806210	copy	5		
8	Electromagnetic Field Theory. Dawar, c19 (IBR) ISBN Number: 9789380027531	copy	5		
9	Environmental Engineering – I. Soni, c17 (IBR) ISBN Number: 9789350143346	copy	5		
10	Environmental Engineering – II. Soni, c17 (IBR) ISBN Number: 9789350144190	copy	5		
11	Handbook of Communications System Engineering. Sharma, c19 (IBR) ISBN Number: 9789352692798	copy	5		
12	Signal & Systems. Soni, c19 (IBR) ISBN Number: 9788189757298	copy	5		
13	VLSI Design. Garg, c17 ISBN Number: 9789350142998	copy	5		
14	Automatic Control Systems (with Matlab Programs). Saeed, c18 (IBR) ISBN Number: 9788190691925	copy	5		
15	Communication Protocol Engineering/ 2nd Edition. Venkataram, c14, ISBN Number: 9788120349032	copy	5		
16	A Textbook of Manufacturing Technology. (Manufacturing Process) /2e. Rajput, c18 (IBR) ISBN Number:9788131802441-08	copy	5		
17	A Core Concepts in Engineering: Industrial Engineering (book with DVD) 3G E-learning, c19 (IBR) ISBN Number: 9781984620422	copy	5		
18	Electrical Engineering: Concepts and Applications. Bolanos, c17 (IBR) ISBN Number: 9781680956849	copy	5		
19	Integrated Circuits. Sharma, c19 (IBR) ISBN Number: 9789350140581	copy	5		
20	Signals & System with Matlab Programs. Sharma, c15 (IBR) ISBN Number: 9789350142295	copy	5		
21	Fitting to Human: Intro to Ergonomics. Kroemer, (c17 (Belvieew) ISBN Number: 9781498746892	copy	5		
22	Niebel's Method, Standards & Work Design, 13th Edition, Freivalds, c14 ISBN Number: 9780073376363	copy	5		
23	Differential Equations with Boundary Value Problems – International, 9th Edition. Zill, c19 (IBR) ISBN Number: 9789814846189	copy	5		

24	Calculus with Applications. Borres, c17 (IBR) ISBN Number: 9781680945829	copy	5			
25	Physics for Global Scientist and Engineers, Vol. 1. Serway, c17, (maxcor) ISBN Number: 9780170355513	copy	5			
26	Workshop Technology (Manufacturing Processes) Vol. 1. Singal, c19 (IBR) ISBN number: 9789350144220	copy	5			
27	Automatic Control Systems, 10th Edition, Golnaragh, c17 (IBR) ISBN Number: 9789813151505	copy	5			
28	Digital Electronics. Sharma, c19 (IBR) ISBN Number: 9788190738675	copy	5			
29	Digital System Design with FPGA. Unsalan, c17 (Maxcor) ISBN Number: 9781259837906	copy	5			
30	Microelectronic Circuits Analysis and Design, 3rd Edition. Rashid, c17 (IBR) ISBN Number:9781305642805	copy	5			
31	Engineering Communication: A Practical Guide to Workplace Communications for Engineers, 2nd Edition, Ingre, c17 (Maxcor) ISBN Number: 9781305635104	copy	5			
32	Microelectronic Circuit Design. Jaeger, c16 (Maxcor) ISBN Number: 9781259252457	copy	5			
33	Physics for Scientists & Engineers: foundation & Connections extended with modern physics. Katz, c17 (Maxcor) ISBN Number: 9781305259836	copy	5			
34	Engineering Fundamentals and Problem Solving, 7th Edition, Eide, c18 (IBR) ISBN Number: 9781260083293	copy	5			
35	Essentials of precalculus with calculus Previews, 6th Edition, Zill, c16 (Maxcor) ISBN Number: 9781284056327	copy	5			
36	Introduction to Environmental Engineering. Patterson, c18 (IBR) ISBN Number: 9781641160339	copy	5			
37	Physics for Global Scientist & Engineers Vol. 2, 2nd Edition. Serway, c17 (Maxcor) ISBN Number:9780170355520	copy	5			
38	Physics for global scientist & Engineers Vol. 1, 2nd Edition, Serway, c17 (Maxcor) ISBN Number: 978017355513	copy	5			
39	Schaum's Outline: College Physics. Hecht, c18 (Maxcor) ISBN Number: 9781259587399	copy	5			
40	Signals & Systems: Analysis using transform methods and MATLAB), 3e. Roberts, c18 (Maxcor) ISBN Number: 9781260083606	copy	5			
	Total Quoted Amount					

Amount in Words:_____

_____.

Delivery Period   :   Forty-Five (45) Calendar Days
Warranty   :   _____

Other requirement:
1. Copy of Authority to sell from the Publisher (if not the copyright owner)
2. Copy of Certificate of Registration from the National Book Development Board

_____
Signature over printed name

_____
Office Telephone No./Fax/Mobile No.

_____
Date

_____
Email Address

GF-20-02-00229C