



**REQUEST FOR QUOTATION**  
**SMALL VALUE PROCUREMENT**  
**(SECTION 53.9)**

Date: November 03, 2020  
PR No: GF-20-02-00319B

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_

Project Title : **PROCUREMENT OF AIR COMPRESSOR AND OTHERS**

Approved Budget for the Contract : **Php 582,644.30**

End-User / Implementing Office : **ENGINEERING DEPARTMENT**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **November 06, 2020 10:00AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2020);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title: **PROCUREMENT OF AIR COMPRESSOR AND OTHERS**  
**Quezon City Local Government**  
**BIDS AND AWARDS COMMITTEE**  
**2/F Procurement Department, Finance Building**  
**Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8505/8709.

  
**LATTY. DOMINIC B. GARCIA**  
Officer-In-Charge/Head, BAC Secretariat

**TERMS AND CONDITIONS**

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s. to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	<b>Vacuum Cleaner</b> - Wet and Dry, 10L tank size, consumes 1400 watts, with accessories - diameter hose, extension tubes, nizzles, brushes, tools, a bag, a foam sleeve and a wall bracket	set	1		
2	<b>Floor Polisher</b> – 13inches diameter, heavy duty, pad holder, floor scrubber machine with pad holder 1.5hp 175rpm, with complete accessories	set	2		
3	<b>Stand Fan</b> - 16 inches blade, durable AS blade, 3 speed control system, 60-minute timer, oscillating function, stable round base, adjustable telescopic stand, thermal fuse protected motor	unit	2		
4	<b>Welding Unit</b> (Gas Metal Arc Welding) - 500 Amp, 220V, AC Type, 50-60 C/S Frequency	unit	1		
5	<b>Pressure Washer</b> - (2 HP)	unit	3		
6	<b>Tire Changer</b> - Motor Power: 1.1 KW/Power Supply: 220V, Tire Diameter Max: 950mm, Tire Width Max: 331 mm, Outer Clamping Range: 9inches - 21inches, Inner Clamping Range: 12inches -24inches Air Supply: 8-10 Bar/Bread Breaker Force: 2500kgs., Noise Level:<70db Packaging Size: 101 x81x90cm, Weight: 172kgs.	piece	1		
7	Tire Vulcanizer - Vulcanizer Thermostatic Power: 500 Watts Temperature: 145-165°C Repair Area: 60x60mm	unit	2		
8	Air Compressor - Five Horse Power (5HP)	piece	1		
9	Dual Electric Bench Grinder - with Grinding Stone and Steel Brush	piece	1		
10	Portable Grinder - (1/4inch to 1/2inch)	unit	2		
11	Two Post Lifter - Two Post Lifter (Lifting Capacity- 10,000lbs., Over All Height-145 inches, Over All Width-133 inches, powered by 2HP motor		1		
12	Hydraulic Press -(10 Tons)	piece	1		
<b>Total Quoted Amount</b>					

Amount in Words: \_\_\_\_\_

Delivery Period : Thirty (30) Calendar Days

Warranty : \_\_\_\_\_

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address

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