



Republic of the Philippines
QUEZON CITY GOVERNMENT
BIDS AND AWARDS COMMITTEE
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
SHOPPING 52.1b

Date: November 24, 2020
PR No: GF-20-03-00579

Name of Company : _____
Address : _____
Contact No. : _____

Project Title : **PROCUREMENT OF VARIOUS LINEN SUPPLIES**

Approved Budget for the Contract : **Php 810,246.00**

End-User / Implementing Office : **QUEZON CITY GENERAL HOSPITAL**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than November 27, 2020, 10:00 AM Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2020);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

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For any clarification you may contact us at 89884242 loc. 8505/8709.


MATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Bobbin case High speed	piece	10		
2	Bobbin winder High speed	piece	25		
3	Catcha cloth 60" width x 60" length	roll	3		
4	Birds eye white cloth 60" width x 60" length , for diaper	roll	1		
5	Edging thread White cotton	cone	8		
6	Garter 3/8 width, 144 yards	roll	5		
7	Repellant cloth Color emerald green 60" width x 60" length	roll	15		
8	Tailor scissor Heavy duty 12"	piece	2		
9	Tetoron cloth Color old rose, 45 inch x 60 yards	roll	4		
10	Tetoron cloth Color aqua blue, 45 inch x 60 yards	roll	3		
11	Tetoron cloth Color moose green, 45 inch x 60 yards	roll	2		
12	Tetoron cloth Color gray, 45 inch x 60 yards	roll	3		
13	Tetoron cloth Color maroon, 45 inch x 60 yards	roll	3		
14	Tetoron cloth Color powder pink, 45 inch x 60 yards	roll	2		
15	Tetoron cloth Color royal blue, 45 inch x 60 yards	roll	4		
16	Tetoron cloth Color powder blue, 45 inch x 60 yards	roll	2		
17	Thread Color old rose, 3000m	cone	5		
18	Thread Color royal blue, 3000m	cone	8		
19	Thread Color maroon, 3000m	cone	8		
20	Thread Color lilac, 3000m	cone	5		
21	Thread Color gray, 3000m	cone	8		
22	Thread Color navy blue, 3000m	cone	5		
23	Thread Color mint green, 3000m	cone	5		
24	Thread Color white 3000m	cone	5		
25	Thread Color moose green 3000m	cone	5		
26	Canadian cotton cloth color powder blue, 96" width x 142 yards length	roll	3		
27	Canadian cotton cloth color mocha, 96" width x 142 yards length	roll	3		
28	Canadian cotton cloth Color moose green, 96" width x 142 yards length	roll	2		
29	Canadian cotton cloth Color old rose, 96" width x 142 yards length	roll	4		

30	Canadian cotton cloth Color blue green, 96" width x 142 yards length	roll	4		
31	Ruler Plastic, 18 inches	piece	3		
32	Thread Blue green, 300m	cone	5		
33	Canadian cotton cloth Color gray, 96" width x 142 yards length	roll	4		
34	Canadian cotton cloth Color maroon, 96" width x 142 yards length	roll	4		
35	Canadian cotton cloth Color white. 96" width x 142 yards length	roll	4		
36	Canadian cotton cloth Color yellow, 96" width x 142 yards length	roll	3		
37	Canadian cotton cloth Color beige, 96" width x 142 yards length	roll	3		
38	Canadian cotton cloth Color navy blue, 96" width x 142 yards length	roll	3		
39	Canadian cotton cloth Color royal blue, 96" width x 142 yards length	roll	4		
40	Canadian cotton cloth Color powder pink, 96" width x 142 yards length	roll	1		
41	Canadian cotton cloth Color lilac, 96" width x 142 yards length	roll	2		
42	Stockinet 2" x 25cm, color green (MS02)	box	1		
43	Sewing machine oil, Industrial	gal	1		
44	Thread Powder pink, 300m	cone	10		
Total Quoted Amount					

Amount in Words: _____

Delivery Period : Thirty (30) Calendar Days
Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address

GF-20-03-00579