



**REQUEST FOR QUOTATION**  
**SMALL VALUE PROCUREMENT**  
**(SECTION 53.9)**

Date: November 24, 2020  
 PR No: GF-20-06-00916

Name of Company : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_

**PROCUREMENT OF VARIOUS MEDICAL SUPPLIES**

Project Title : \_\_\_\_\_  
 Approved Budget for the Contract : Php 255,911.23

End-User / Implementing Office : QUEZON CITY DRUG TREATMENT & REHABILITATION CENTER (TAHANAN)

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **November 27, 2020 10:00 a.m.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2020);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title: **PROCUREMENT OF VARIOUS MEDICAL SUPPLIES**

**Quezon City Local Government**  
**BIDS AND AWARDS COMMITTEE**  
**2/F Procurement Department, Finance Building**  
**Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8505/8709.

**ATTY. DOMINIC B. GARCIA**  
 Officer-In-Charge/Head, BAC Secretariat

**TERMS AND CONDITIONS**

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Drug test kit, Urine dual met & THC40's	box	33		
2	Cotton ball, 300pcs/pack branded	pack	50		
3	Gauze pad, 24 inches x 28 inches mesh 4inch	box	10		
4	Tape Micropore, hypoallergenic, size: 1" x 5 meter,	box	5		
5	Sterile gloves size 8 individual wrapped	piece	250		
6	Face mask surgical sterile, disposable 3 ply 50's	box	30		
7	Non sterile gloves, rubber care Medium 100's	box	10		
8	Syringe disposable 5 cc sterile latex free 100's	box	1		
9	Elastic bandage 4 inch 5 yds/roll stretchable with clip	roll	10		
10	Dental Anesthesia 1.8ml cartridge 200mg/l 0mcg/ml 50's	box	12		
11	Oxygen Regulator with Humidifier	piece	1		
12	Nebulization Kit, with mouthpiece connector, with nebulizer	piece	5		
13	Nasal Cannula-Adult, disposable	piece	5		
14	Suture Silk 3-0, atraumatic cutting needle 12/box	box	5		
15	Povidone iodine 10% 120/ml bottle	bottle	104		
16	Hydrogen Peroxide 3% 10 volumes 120ml/bottle	bottle	10		
17	Dental needle gauge 27 non sterile short 100's	box	4		
18	Stethoscope-Adult, high resonance	piece	2		
19	Blood Pressure Apparatus, non-mercurial 300mm Hg calibration with adult calibrated V-lock inflation system:42x15 inches with stand, 4 wheels base	piece	2		
<b>Total Quoted Amount</b>					

Amount in Words: \_\_\_\_\_  
\_\_\_\_\_.

Delivery Period : Thirty (30) Calendar Days

Warranty : \_\_\_\_\_

<b>OTHER INSTRUCTIONS/SPECIFICATIONS:</b>	
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1. Copy of valid, current License to Operate for Medical Supplies/Devices from DOH Accreditation as Supplier, Distributor or Manufacturer
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\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address