



**REQUEST FOR QUOTATION
SHOPPING
(SECTION 52.1b)**

Date : November 24, 2020
PR No. : GF-20-08-01346B

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **PROCUREMENT OF INDUSTRIAL FAN AND OTHERS**
Approved budget of the Contract : **Php 726,386.80**
End-User / Implementing Office : **SOCIAL SERVICES DEVELOPMENT DEPARTMENT**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than November 27, 2020, 10:00 AM Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2020);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by QC BAC – Goods and Services
- 6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title : **PROCUREMENT OF INDUSTRIAL FAN AND OTHERS**
Quezon City Local Government
BIDS AND AWARDS COMMITTEE
2/F Procurement Department, Finance Building
Quezon City Hall Compound

For any clarification you may contact us at 89884242 loc. 8506/8709.


ATTY. DOMINIC B. GARCIA
Officer-in-Charge / Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form in black ink only.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Burner Heavy duty burner automatic LPG, good quality branded	unit	5		
2	Ceiling Fan Aeromatic 16 inches, Power Input: 60 watts, 16 inches plastic blade, 4 speed settings, Net weight: 3 kgs, Air volume: 55.31 CMM, Consumption Cost: P0.64/hr, Dimension: 44cm x 44 cm x 36cm, good quality, branded	unit	10		
3	Electric Razor good quality, branded	unit	15		
4	Freezer Chest 29 cu ft. Dual Function Chest Freezer/Chiller, 35S watts (h.w.d.), 35.75 inches: 95.25 inches: 28.5 inches, good quality, branded	unit	1		
5	Industrial Fan 30 inches, 3 speed control w/ oscillation, 280 watts power, 330 cubic meters per minute air watts power, 330 cubic meters per minute air volume, built-in thermal fuse, solid brass x base, good quality, branded	unit	16		
6	Spin Dyer (H) 768mm x (W) 438mm x (D) 438mm, 6.8kg, branded	unit	2		
7	Vortex Circulator Fan Vortex of wind goes up to 10m far air circulation, thermal fuse inside the motor, 3-speed function, 90cm height, 150w, turbo fan blades, good quality, branded	unit	19		
8	Washing Machine 8.7kg Tdrive Fully Auto top Load washing, good quality, branded	unit	4		

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
9	Digital TV Receiver The service distributes digital set-top boxes with free-to-view digital TV Channels, Multimedia Player, Personal Video Recorder, Broadcast Markup Language, Emergency Warning Broadcast System, Functional Auto-on Alert, Digital Display & Info Display Services to selected area in the Philippines	unit	6		
10	Hanging Television Rack, 13"-39" TV size: 13 inches - 39 inches, Wt. Cap: 27kg., Full motion, good quality, branded	piece	2		
11	Hanging Television Rack, 47"-50" TV size: 47 inches - 50 inches, Wt. Cap: 59kg, Tilting, good quality, branded	piece	2		
12	Videoke HD + Audio and Full HD video 3D Real Sound Song Media Play, good quality, branded	unit	2		
13	Electric Stove Power Input:1500W, Single Burner,3 settings selector 8 inches heater coil with thermal fuse Removable drip tray for easy cleaning, good quality, branded	unit	1		
Total Quoted Amount					

Amount in Words: _____

Other Requirements:
➤ Statement of Warranty – Minimum of One (1) year for all items

Delivery Period : Fifteen (15) calendar days
 Warranty : _____

 Signature over printed name

 Office Telephone No./Fax/Mobile No.

 Date

 E-mail Address

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