Republic of the Philippines
QUEZON CITY GOVERNMENT
BIDS AND AWARDS COMMITTEE
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound

QUEZON CITY
Great.Green.Growing.

REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
SECTION 53.1

Date: NOVEMBER 17, 2020
PR No: SEF-20-07-01141

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **INTERNET CONNECTIVITY SUBSCRIPTION (MOBILE PLAN 1000) FOR SECONDARY SCHOOL TEACHERS**
Approved Budget for the Contract : **Php 91,044,000.00**
End-User / Implementing Office : **DIVISION OF CITY SCHOOLS**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **NOVEMBER 20, 2020 10:00 AM** Philippine Standard Time, together with the following documents of your company:

1. PhilGEPS certificate (not expired on the time of opening of quotations);
2. Business Registration (DTI / SEC);
3. Mayor's/Business Permit (2020);
4. Tax Clearance;
5. Income/Business Tax Return (for FY 2018) (For ABC P500,000.00 above);
6. Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
7. If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

1. Contain the Project Name and PR Number of the contract to be bid in capital letters;
2. Bear the name and address of the Bidder in capital letters;
3. Be addressed to the Procuring Entity's BAC.

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Quezon City Local Government
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For any clarification you may contact us at 89884242 loc. 8505/8709.

ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected.**
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	**Internet Connectivity Subscription** Subscription 12 months **MOBILE PLAN 1000** • 16GB open access data Content access: • With 3 Gb/day on Access on Learning Apps and websites. Including: Moodle, LMS365, Blackboard, Edmodo, Outlook, Excel, Word, Microsoft Teams, WebEx, Wikipedia, Hangouts, Google Search, Google Meet, YouTube • Inclusions: Wi-Fi Sharing Device, Sim Card Specifications: 4G • Scheduled Loading Frequency via Batch File Cyber Security Compliant; HTTPS Protocols • One Time PIN Authentication • Minimum Subscription Period- 12 months **Aftersales support Technical Service:** 1. Hotline 2. Signal Issue 3. SIM replacement 4. Offline Support-Service Centers within Metro Manila **(With attached Terms of Reference)**	Set	7,587		
			Total Quoted Amount		

Amount in Words: _____

_____.

Delivery Period : Twelve (12) Months

Warranty : _____

Other requirement:

1. Affidavit of Undertaking stating the provision of the following:

1. **Aftersales Support Technical Service:**

a. Hotline Support
b. Signal Issue
c. SIM Replacement
d. Offline Support - Service Centers within Metro Manila
e. On-site and/or online response depending on the urgency/severity of the technical issue.

2) **Technical Support**
a. dedicated team of local technical specialists in Metro Manila, Philippines, who will be available to maintain the service integrity and address any technical issue;
b) Teachers and DepEd Officers can call or text the hotline number or send message to designated Social Networking Service accounts to communicate with local customer service team within the working hours from 8:00AM- 5:00PM (Monday-Friday).

3) **On-site/Online training/orientation** for the assigned DepEd officers, school administrators and teachers.

Statement of Warranty:

1. *Minimum of one (1) year) for Wifi Sharing Device*

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address

SEF-20-07-01141