

# Bid Data Sheet

ITB Clause	
1.1	<p>The Procuring Entity is <b>Quezon City Government</b></p> <p>The name of the Contract is <b>PROPOSED CONSTRUCTION OF TWO (2) STOREY MULTI-PURPOSE/SK HALL</b></p> <p>The identification number of the Contract is Invitation to Bid No. <b>20-00141</b></p>
2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through <b>Engineering Department Continuing Fund</b> in the amount of <b>Five Million Five Hundred Twenty Thousand Seven Hundred One Pesos and 99/100 (Php5,520,701.99)</b></p> <p><i>NOTE: In the case of National Government Agencies, the General Appropriations Act and/or continuing appropriations; in the case of Government-Owned and/or –Controlled Corporations, Government Financial Institutions, and State Universities and Colleges, the Corporate Budget for the contract approved by the governing Boards; in the case of Local Government Units, the Budget for the contract approved by the respective Sanggunian.</i></p> <p>The name of the Project is <b>PROPOSED CONSTRUCTION OF TWO (2) STOREY MULTI-PURPOSE/SK HALL</b></p>
5.1	<p>In addition, eligible bidders shall qualify or comply with the following:</p> <ol style="list-style-type: none"> <li>1. Bidders with valid Philippine Contractors Accreditation Board (PCAB) Type <ul style="list-style-type: none"> <li>● <b>Building - Small B</b></li> </ul> </li> <li>2. Completed construction project(s) which is similar to the Project and which cost at least fifty percent (50%) of the ABC.</li> </ol>
5.2	Bidding is <b>restricted to eligible bidders</b> as defined in ITB Clause 5.1.
5.4(a)	No further instructions.
5.4(b)	For this purpose, similar contracts shall refer to contracts which have the same major categories of work.
6.1	The Bidder or its duly authorized representative shall submit a validly executed sworn statement and other validly executed bidding forms prescribed in Section IX. Bidding Forms (Omnibus Sworn Statement, Affidavit of Undertaking, Bid Securing Declaration & Affidavit of Site Inspection)

6.3	The Bidder, by the act of submitting its bid, shall be deemed to have inspected the site and shall submit site inspection report/certification.
8.1	<b>Subcontracting is not allowed</b>
8.2	Not applicable
9.1	The <b>QC-BAC- Infrastructure and Consultancy</b> will hold a pre-bid conference for this Project on <b>December 10, 2020 – 10:00 A.M.</b> at 2 <sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound or we encourage the prospective bidders to join through our <b>Virtual Conference (ZOOM APP)</b> <b>Meeting ID: 85494890133</b> <b>Password : 273320</b>
10.1	The Procuring Entity's address is:  <b>QUEZON CITY GOVERNMENT</b> Quezon City Hall Compound Barangay Central, Quezon City  <b>ATTY. DOMINIC B. GARCIA</b> <i>Procurement Department</i> <i>2<sup>nd</sup> Floor, Finance Building,</i> <i>Quezon City Hall Compound,</i> <i>Barangay Central, Quezon City</i> <i>8988-4242 loc. 8709/8710</i> <i>Email Add: <a href="mailto:procurement@quezoncity.gov.ph">procurement@quezoncity.gov.ph</a></i> <i>Website: <a href="http://www.quezoncity.gov.ph">www.quezoncity.gov.ph</a></i>
12.1	Additional Contract Documents relevant to the Project as required: 1. Construction Schedule and S-curve, 2. Manpower Schedule, 3. Construction Methods, 4. Equipment Utilization Schedule, 5. PERT/CPM or other acceptable tools of project scheduling, shall be included in the submission of Technical Proposal.
12.1(a) (ii)	Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid within the last three (3) years prior to the deadline for the submission and receipt of bids substantially in a form prescribed by the QC-BAC Infrastructure and Consultancy; and  Statement of the Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, in accordance with ITB Clause 5.4, within the last three (3) years prior to the deadline for the submission and receipt of bids substantially in a form prescribed by the QC-BAC Infrastructure and Consultancy, must be accompanied by a copy of Certificate of Acceptance by the end-user or Official Receipt (O.R.) or Sales Invoice (S.I.) issued for the contract.
12.1 (a) (iii)	Computation of Net Financial Contracting Capacity (NFCC) should be in a form prescribed by the QC-BAC Infrastructure and Consultancy and in

	accordance with ITB Clause 5.5 or a committed Line of Credit from a Universal or Commercial bank.																											
12.1(b)(ii.2)	<p>The minimum number for each key personnel are the following:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="3">List of Personnel</th> </tr> <tr> <th></th> <th>Manpower</th> <th>QTY</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Project Engineer</td> <td>1</td> </tr> <tr> <td>2</td> <td>Materials Engineer</td> <td>1</td> </tr> <tr> <td>3</td> <td>Safety Officer/ Safety Practitioner</td> <td>Refer to DOLE Requirement</td> </tr> <tr> <td>4</td> <td>Foreman</td> <td>1</td> </tr> <tr> <td>5</td> <td>Skilled Worker</td> <td>4</td> </tr> <tr> <td>6</td> <td>Laborer/ Helper</td> <td>7</td> </tr> <tr> <td>7</td> <td>Driver</td> <td>1</td> </tr> </tbody> </table> <p><i>In addition, the bidder must execute an affidavit of undertaking duly notarized stating that the foregoing personnel shall perform work exclusively for the project until its completion. Please see attached Affidavit of Undertaking.</i></p>	List of Personnel				Manpower	QTY	1	Project Engineer	1	2	Materials Engineer	1	3	Safety Officer/ Safety Practitioner	Refer to DOLE Requirement	4	Foreman	1	5	Skilled Worker	4	6	Laborer/ Helper	7	7	Driver	1
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12.1(b)(ii.3)	<p>The minimum equipment requirements are the following:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="3">List of Equipment</th> </tr> <tr> <th></th> <th>Equipment</th> <th>QTY</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Elf Truck</td> <td>1</td> </tr> <tr> <td>2</td> <td>Scaffolding</td> <td>As Needed</td> </tr> <tr> <td>3</td> <td>Power Tools</td> <td>As Needed</td> </tr> <tr> <td>4</td> <td>Minor Tools</td> <td>As Needed</td> </tr> </tbody> </table> <p><i>In addition, the bidder must execute an affidavit of undertaking duly notarized stating that the foregoing equipment shall be used exclusively for the project until its completion. Please see attached Affidavit of Undertaking.</i></p>	List of Equipment				Equipment	QTY	1	Elf Truck	1	2	Scaffolding	As Needed	3	Power Tools	As Needed	4	Minor Tools	As Needed									
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12.1.(b).(iii)	<p>The bidder's authorized signatory is the one who executes the Omnibus Sworn Statement, otherwise, a separate Special Power of Attorney (SPA), Board Resolution and or Secretary's Certificate shall be attached in support of the Omnibus Sworn Statement.</p> <p>An Affidavit of Site Inspection shall also be submitted or as part of the Omnibus Sworn Statement.</p>																											
13.1	"No additional Requirements.																											

13.1(b)	<p>This shall include all of the following documents:</p> <ul style="list-style-type: none"> <li>• Bid prices in the Bill of Quantities;</li> <li>• Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and</li> <li>• Cash flow by quarter or payment schedule.</li> </ul>
13.2	<p>The ABC is <b>Five Million Five Hundred Twenty Thousand Seven Hundred One Pesos and 99/100 (Php5,520,701.99)</b> Any bid with a financial component exceeding this amount shall not be accepted.</p>
14.2	No further instructions
15.4	No further instruction
16.1	The bid prices shall be quoted in Philippine Pesos.
16.3	No further instructions.
17.1	<p>Bids will be valid until <b>120 calendar days from opening of bids</b></p> <p>Surety Bond issued by the private insurance company shall be callable on demand, valid up to 120cd, affixed with documentary stamps, with original Official Receipt of premium payment, and accompanied by a Certificate of Authority to issue such security by the Insurance Commission. For bonds issued by the GSIS certification by the Insurance Commission and documentary stamps are not required.</p>
18.1	<p>The bid security shall be in the form of a <b>Bid Securing Declaration</b> or any of the following forms and amounts:</p> <ul style="list-style-type: none"> <li>• The amount of not less than <b>One Hundred Ten Thousand Four Hundred Fourteen Pesos and 04/100 (Php110,414.04) [2% of ABC]</b>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</li> <li>• The amount of not less than <b>Two Hundred Seventy Six Thousand Thirty Five Pesos and 10/100 (Php276,035.10) [5% of ABC]</b> if bid security is in Surety Bond.</li> </ul>
18.2	The bid security shall be valid until <b>120 calendar days from opening of bids.</b>
19.3	The Bidder shall prepare and submit an original of the first and second envelopes as described in ITB Clauses 12 and 13.
21	<p>The address for submission of bids is Bids and Awards Committee (BAC) <i>Bidding Room, Procurement Department, 2<sup>nd</sup> Floor, Civic Center Building F, Quezon City Hall Compound, Barangay Central, Quezon City</i></p> <p>The deadline for submission of bids is <b>9:00 AM, December 29, 2020</b></p>
22	Any bid submitted after the deadline for submission and receipt of bids prescribed by the Procuring Entity, pursuant to ITB Clause 21, shall be declared "Late" and shall not be accepted by the Procuring Entity.

24.1	<p>The place of bid opening is at Bids and Awards Committee (BAC) <i>Bidding Room, Procurement Department, 2<sup>nd</sup> Floor, Civic Center Building F, Quezon City Hall Compound, Barangay Central, Quezon City</i></p> <p>The date and time of bid opening is <b>10:00 AM, December 29, 2020</b></p>
24.2	No further instructions.
24.3	No further instructions.
27.3	No further instructions.
27.4	No further instructions.
28.2	No further instructions.