



Republic of the Philippines  
Quezon City  
**OFFICE OF THE MAYOR**

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EXECUTIVE ORDER NO. *44*  
Series of 2020

**ESTABLISHING TASK FORCE "VAX TO NORMAL": The Quezon City COVID-19  
Vaccine Plan**

WHEREAS, on 12 March 2020, the World Health Organization declared the COVID-19 outbreak caused by the SARS-CoV-2 virus as a global pandemic;

WHEREAS, on 13 March 2020, the *Sangguniang Panlungsod* adopted Resolution No. SP-8141, series of 2020, declaring a state of calamity in Quezon City due to the pandemic;

WHEREAS, starting on 17 March 2020, the national government imposed community quarantine over Luzon, and eventually over virtually the entire Philippines;

WHEREAS, on 9 November 2020, the American drug company Pfizer reported that its new COVID-19 vaccine is more than 90% effective, and shortly after, another American company, Moderna reported similar positive news regarding its own vaccine; there are also other COVID-19 vaccines in advanced stages of development in other countries that may later on be authorized for Philippine use by the Inter-Agency Task Force (IATF), including vaccines from, but not limited to the United Kingdom, Russia, India and China;

WHEREAS, on 29 November 2020, the IATF presented to the Metro Manila Council the Philippine National Vaccine Roadmap for the acquisition and distribution of one or more COVID-19 vaccines;

WHEREAS, in light of the foregoing developments, the Quezon City Government should organize a task force to oversee and ensure the expeditious and orderly acquisition and distribution of the vaccine in the City;

WHEREAS, Sec. 6 (e) of Republic Act No. 11332, "The Mandatory Reporting of Notifiable Diseases and Health Events of Public Health Concern Act," provides that local governments have the authority to conduct and enforce disease prevention and control measures;

NOW THEREFORE, I, MA. JOSEFINA G. BELMONTE, Mayor of Quezon City, by virtue of the powers vested in me by law, do hereby order:

1. **COMPOSITION.** Task Force "Vax to Normal": the Quezon City COVID-19 Vaccine Plan is hereby created, with the following members. Offices named as members

shall have their head as their representative on the Task Force, provided that the head may designate an alternate.

**Chairperson:** City Mayor

**Members:**

- Office of the City Administrator
- Investment Affairs Office
- Local Economic Investment Promotions Office
- City Budget Department
- Procurement Department
  
- City Health Department
- City Epidemiology and Surveillance Unit
- Quezon City General Hospital
- Rosario Maclang Bautista General Hospital
- Novaliches District Hospital
  
- Department of Public Order and Safety
- Task Force Disiplina
- Barangay and Community Relations Department
  
- Social Services Development Department
- Office of Senior Citizens Affairs
- Education Affairs Unit
  
- Public Affairs and Information Services Department
- Information Technology Development Department
  
- Representative of the City Council (as designated by the Vice Mayor)
- Representative of the Private Hospital Sector (as designated by the Mayor)



Representative of the World Health Organization (WHO)  
Philippines

Maximum of 3 Non-Government Organizations (NGOs)  
representing the Research Sector (as designated by the Mayor)

2. **FUNCTIONS.** The Task Force shall supervise and implement the following within the City:

2.1. **Profiling.** Profile and identify members of priority sectors for COVID-19 vaccination, in accordance with national guidelines, including health workers, senior citizens, indigent and vulnerable sectors, frontliners, essential workers, soldiers, policemen, uniformed personnel and business essential workers.

2.2. **Acquisition.** Select and acquire the COVID-19 vaccine(s) authorized for use in the Philippines in coordination with the national government, based on effectiveness and practical considerations such as the vaccine's storage, handling, equipment and training requirements. The selected vaccines may be acquired through any lawful modality including but not limited to securing direct supplies from the national government; procurement under applicable law; or tripartite agreements among the supplier, the private sector and the City.

2.3. **Administration.** Develop and administer a system for registering beneficiaries, administering and tracking the distribution of doses, including notifying beneficiaries of their eligibility and the vaccination schedule, and monitoring of any adverse events following immunization (AEFI).

2.4. **Vaccination Centers.** Select and develop vaccination centers in suitable places within the City, including but not limited to hospitals, health clinics and possible alternative facilities (e.g., open-air courts, auditoriums or schools).

2.5. **Storage.** Ensure availability of suitable cold storage facilities for the vaccine, including mobile cold storage units to the extent feasible.

2.6. **Transport.** Develop and strengthen the supply chain for the vaccine, including transportation and distribution facilities, equipment, vehicles and systems, and other relevant assets.

2.7. **Mobilization.** Ensure the availability of sufficient manpower to distribute and administer the vaccine, including medical and non-medical private sector volunteers wherever necessary.

2.8. **Funding.** Assist in obtaining any necessary funding for acquisition of the vaccine through any lawful source, including budget allocation or realignment, donations, grants, loans or other forms of financing, whether public or private in nature.

2.9. **Information.** Develop an information campaign to achieve public acceptance of the vaccine and awareness of its benefits.

3. **DISSEMINATION.** A copy of this Executive Order shall be furnished to the Office of the President and the Metropolitan Manila Development Authority (MMDA) for information and guidance pursuant to Section 455(1)(xii) of RA 7160, as amended, and shall be posted at the official website of the Quezon City Government.

4. **EFFECTIVITY.** This Order shall take effect immediately.

DONE, 3 December 2020, Quezon City.

  
MA. JOSEFINA G. BELMONTE  
City Mayor