



Republic of the Philippines  
**QUEZON CITY GOVERNMENT**  
**BIDS AND AWARDS COMMITTEE**  
2nd Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound



**REQUEST FOR QUOTATION**  
**SMALL VALUE PROCUREMENT**  
**(SECTION 53.9)**

Date: DECEMBER 9, 2020  
PR No: GF-20-09-01594

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_

**PROCUREMENT OF VARIOUS HARDWARE AND CONSTRUCTION SUPPLIES**

Project Title : \_\_\_\_\_  
Approved Budget for  
the Contract : Php 925,698.65

End-User / **QUEZON CITY UNIVERSITY**  
Implementing Office : \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **DECEMBER 14, 2020 10:00 a.m.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2020);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title: **PROCUREMENT OF VARIOUS HARDWARE AND CONSTRUCTION SUPPLIES**  
**Quezon City Local Government**  
**BIDS AND AWARDS COMMITTEE**  
**2/F Procurement Department, Finance Building**  
**Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8505/8709.

**LATTY. DOMINIC B. GARCIA**  
Officer-In-Charge/Head, BAC Secretariat

**TERMS AND CONDITIONS**

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	<b>Battery</b> , dry cell, AA, 1.5V, alkaline, 2pcs/pack	packs	41		
2	<b>Battery</b> , dry cell, AAA, 1.5V, alkaline, 2pcs/pack	packs	15		
3	<b>Booster/Series Cable</b> , jumper cable, 4 gauge x 20 ft, 500A, heavy duty, water resistant PVC jacket, w/ case	pcs	5		
4	<b>Certificate Frame</b> , 9in x 12in, MDF board backing, polystyrene frame molding, durable glass frame	pcs	20		
5	<b>Circuit Breaker</b> , 20A, 250V, 3phase, bolt-on type	pcs	6		
6	<b>Circuit Breaker</b> , 30A, 250V, 3phase, bolt-on type	pcs	6		
7	<b>Circuit Breaker</b> , 40A, 250V, 3phase, bolt-on type	pcs	4		
8	<b>Circuit Breaker</b> , 50A, 250V, 3phase, bolt-on type	pcs	4		
9	<b>Circuit Breaker</b> , 100A, 250V, 3phase, bolt-on type	pcs	6		
10	<b>Circuit Breaker</b> , 150A, 250V, 3phase, bolt-on type	pcs	1		
11	<b>Convenience Outlet</b> , 2-gang, universal w/ ground, w/ plate, 16 A, 250V heavy duty	sets	35		
12	<b>Door Closer</b> , 90 deg., hold open feature, concealed, cap: 60kg	pcs	5		
13	<b>Drill Bit Set</b> , for concrete/impact/ masonry, 12pcs/set, sizes 2 -1/8" (3mm), 2 - 5/32" (4mm), 2-3/16" (5mm), 3 -1/4" (6mm), 1 -5/6" (8mm) 1 - 3/8" (10mm) & 1 -1/2" (13mm)	sets	2		
14	<b>Electrical Tape</b> , vinyl, .16mmx19mmx16m, black, BPS approved, PS mark, CSA and UL Listed, flame retardant polyvinyl chloride (PVC) based tape, resist high voltages, temp, environment up to 80°C	rolls	25		
15	<b>Electrical Wire</b> , 2.0mm2(#14), THHN/THWN, stranded, 150m/box	box	1		
16	<b>Electrical Wire</b> , 3.5mm2(#12), THHN/THWN, stranded, 150m/box	box	1		
17	<b>Electrical Wire</b> , 5.6mm2(#10), THHN/THWN, stranded, 150m/box	box	1		



18	<b>Extension Cord</b> , 5-gang, universal outlet w/ individual switches 250V, 10A, 2500W, 6ft cord, w/ built-in safety circuit breaker & lightning protector, outlet enclosures are made of fire retardant materials	pcs	2		
19	<b>Extension Wire</b> , flat cord, duplex, #16, 130m/roll	roll	1		
20	<b>Fluorescent Light Bulb</b> , T8, 36W, linear tubular, cool day light	pcs	150		
21	<b>Frame with stand</b> , 9in x 12in, MDF board backing, polystyrene frame molding, durable glass frame , w/ stand	pcs	8		
22	<b>Gun Tacker/Staple Gun</b> , uses multi-size of staples (6mm, 8mm,10mm, 12mm & 14mm), jam resistant mechanism, heavy duty	pcs	2		
23	<b>LED T8 Tube Light</b> , 15W, 220V, 1500lm. cool daylight	pcs	75		
24	<b>LED Light Bulb</b> , 12W, E27 base, daylight, 1100 lumens	pcs	75		
25	<b>LED Spotlight/Floodlight</b> , 100W, 220V. 10000lm, weatherproof (IP65), square	sets	3		
26	<b>Male Plug</b> , heavy duty, 2-wire, 15A, rubber plug	pcs	100		
27	<b>Metal screw</b> , black, 1-1/2", 100s/box	boxes	5		
28	<b>Meter/Measuring Tape</b> , fiber glass, 50m (165ft) length, 13mm to 15mm blade, ABS case	pcs	2		
29	<b>Multi Tester</b> , Drop/shock proof, RM up to 200MQ,CM up to 10uF, bandwidth 30 - 100KHz (AC 10V),DCV 0.1V (20kQ / V), ACV 10 / 50 / 250 / 750V (9kQ / V)	pcs	4		
30	<b>All Purpose Grab Adhesive</b> , nail free construction adhesive, 100g, high bond strength, excellent adhesion chemical resistant	tubes	5		
31	<b>Padlock</b> , approx 70-71 mm, laminated steel body, weatherproof ,hardened steel shackle, double bolt lock	pcs	30		
32	<b>Trailer Towing Rope/Cable</b> , 5m 8 Tons, w/ U hooks shackle, high strength nylon w/ reflective light for car/truck/trailer/SUV	pcs	3		
33	<b>Screw Driver</b> , Type: VDE; Number of Pieces: 10; Tip Type: Flared, Phillips, Pozidriv; Tip Size: Flared: 2.5; 3.5; 5.5 mm, Pozidriv: PZO; PZ1; PZ2; Phillips: PHO; PH1; PH2	set	1		
34	<b>Starter</b> , FS-4 13W/30W/40W Starters	pcs	100		
35	<b>Switch</b> , 16A, 250V, two gang switch set, flame retardant	sets	50		
36	<b>Switch</b> , 16A, 250V, three gang switch set, flame retardant	sets	25		
37	<b>Swing door lockset</b> , for aluminum swing door, single key w/ thumb turn, 14.6 x 2.8 cm, heavy duty	pcs	20		
38	<b>Teflon Tape</b> , 25.4mm (1 inch) x 0.075mm x 10m , white	pcs	50		
39	<b>Professional Wire Tracker/Cable e Tester</b> , for network LAN, adaptable to RJ 45 & RJ 11 terminals	pcs	3		
40	<b>Computer Keyboard</b> , wired USB connection, with numeric pad, black, ergonomic	pcs	20		
41	<b>USB Mouse</b> , wired USB connection, optical, plug and play, 3 button scrolling wheel, compatible with any desktop & laptop	pcs	20		

42	<b>UTP Cable</b> , Cat5e, comply with cat5e specifications, 4 pair unshielded twisted pair (UTP) cable, 24 AWG solid copper conductor, PE insulation FR PVC jacket	boxes	5		
43	<b>UTP Cable</b> , Cats, comply with cat5e specifications, 4 pair Comply with Cat.6 specifications; 4-pair unshielded twisted pair (UTP) cable; 23 AWG solid copper conductor for superior conductivity; Frequency 250 MHz; PE insulation; PE central cross; FR LSZH Jacket; enhanced performance for transmission of high speed data, digital and analogue voice and video (RGB); supports Gigabit Ethernet (1000 Base-T) standard	boxes	4		
44	<b>RJ 45 Connector</b> , shielded modular connector for cat5e, 50 micron gold plating, solid crimp, heavy duty 100s/pack	packs	15		
45	<b>Garbage/Trash Bag</b> , 37" x 40", plastic, black, 10pcs/roll PE material	rolls	100		
46	<b>Liquid Soap Dispenser</b> , ABS, single head, 350ml 8.5x8.5x19 cm wall mount, large button, ergonomic	pieces	24		
47	<b>Automatic Alcohol Dispenser</b> , spray type, wall mount, 1L capacity, 12 x 11 x 26 cm, ABS material, UV disinfection function, includes: 2xpunchless crews, 4xspare screw, 1 DC power plug	units	10		
48	<b>Automatic Alcohol Dispenser w/ stand</b> , spray type, 1L capacity, PPE material, UV disinfection, durable aluminum adjustable stand, battery & DC power supply	units	10		
49	<b>Segregation Bins</b> , 60L, 3 units/per set, MDPE plastic, 1193mm (L) x 381mm (Dia), x 1016mm (H), color coded; with steel frame: 47" Lx 15" W x 40" H approx	units	10		
50	<b>Rolling Trash Bin</b> , 240L, with rubber wheels, outdoor, MDPE plastic, 736.6 mm (L) x 581 mm (diameter) x 1130.3 mm (H)approx	units	10		
51	<b>Garbage/Trash Bin</b> , 10L, with foot pedal and liner, MDPE plastic, 263mm dia. x 343mm H approx	units	20		
<b>Total Quoted Amount</b>					

Amount in Words:

\_\_\_\_\_.

Delivery Period : Thirty (30) Calendar Days

Warranty : \_\_\_\_\_

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address