



REQUEST FOR QUOTATION
SHOPPING
(SECTION 52.1b)

Date: DECEMBER 9, 2020
PR No: GF-20-09-01655

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **VARIOUS KITCHEN SUPPLIES**
Approved Budget for the Contract : **Php 441,371.40**
End-User / Implementing Office : **NOVALICHES DISTRICT HOSPITAL**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **DECEMBER 14, 2020 10:00AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI / SEC);
- 3 Mayor's/Business Permit (2020);
- 4 Tax Clearance;
- 5 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above);
- 6 Omnibus Sworn Statement prescribed by the Government Procurement Policy Board (GPPB).
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title: **VARIOUS KITCHEN SUPPLIES**

Quezon City Local Government
BIDS AND AWARDS COMMITTEE
2/F Procurement Department, Finance Building
Quezon City Hall Compound

For any clarification you may contact us at 89884242 loc. 8505/8709.

ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

- 1. Bidders shall provide correct and accurate information required in this form in black ink only.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 7. The City General Services Department (CGSD) shall have the right to inspect the goods.
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Cling wrap, 300mm/roll	ROLL	144		
2	Detergent liquid, 1L, antibac, 18bottles/box	BOTTLE	36		
3	Dishwashing sponge, foam	FOAM	96		
4	Dishwashing scrub, metal scrub	PIECE	24		
5	Disinfectant spray, 500ml/ bottle	BOTTLE	36		
6	Disposable fork, 12's/pack	PACK	480		
7	Disposable plates, paper plates, 25's/ pack	PACK	180		
8	Disposable spoon, 12's/ pack	PACK	240		
9	Paper bowl, 320cc, 50's/pack	PACK	120		
10	Paper cup, 8oz, 50's/pack	PIECE	120		
11	Paper towel, roll	PIECE	144		
12	Paper tray, 20's/ pack, 3 compartment	PIECE	120		
13	Trash bag, XL, 10's/pack	PACK	240		
14	Hands soap, 1gal, antibac, 18 bottles/box	PIECE	6		
15	Hand gel, 5L/Gallon	GALLON	6		
16	Peeler, good quality	PIECE	2		
17	Rice cooker, 55cups, LPG operated, standard capacity, heavy duty, uses LPG, with complete accessories	UNIT	1		
18	Strainer, stainless, heavy duty, 10" diameter	PIECE	2		
19	Talyasi, big, #1, heavy duty	PIECE	1		
20	Talyasi, cover, big, #1, 29inches diameter	PIECE	2		
21	Turner, stainless, 34inches	PIECE	3		
22	Food processor, coarse shredding tool, 650w, 2+ pulse, reversible disc	PIECE	1		
23	Dinner ware, 72pcs, complete set of spoon, fork, plate, cup, and saucer, glass	SET	2		
24	Soup bowl, melaware	PIECE	300		
25	Airpot, 10L, heavy duty	PIECE	1		
26	Mixing bowl, stainless, large	PIECE	2		
27	Compartment tray, melaware, bento box, 3 compartment	PIECE	300		
28	Can opener, heavy duty	PIECE	1		
29	Chafing dish, stainless, 9.5L	PIECE	5		
30	Collander, large, stainless	PIECE	3		
31	Frying pan, large, 12inches	PIECE	1		
32	Frying pan cover, big size, 12inches diameter	PIECE	2		
33	Glass pitcher, 1.5 – 2L	PIECE	4		
34	Jumbo jug, water jug with faucet, 5gal	PIECE	1		
35	Kaldero, 15 ½ x 18 ½ x 57 inches	PIECE	1		

36	Kitchen scissors, stainless, heavy duty, steel blade	PIECE	3		
37	Knife, 12inches long, 10" stainless	PIECE	2		
38	Knife, butcher, plain edge, 10inches	PIECE	2		
39	LPG hose, plastic rubber	PIECE	12		
40	Measuring spoon, stainless, 2 set	SET	2		
	Total Quoted Amount				

Amount in Words:_____

_____.

Delivery Period : Fifteen (15) Calendar Days

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address

GF-20-09-01655

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