



REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT
(SECTION 53.9)

Date : December 15, 2020
PR No. : GF-20-10-01754

Name of Company : _____
Address : _____
Contact No. : _____

Project Title : **PROCUREMENT OF VARIOUS LABORATORY SUPPLIES (ALCOHOL LAMP AND OTHERS)**

Approved budget of the
Contract : **Php 999,869.60**

End-User /
Implementing Office : **QUEZON CITY UNIVERSITY**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than December 18, 2020, 10:00 AM Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2020);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by **QC BAC – Goods and Services**
- 6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title : <u>PROCUREMENT OF VARIOUS LABORATORY SUPPLIES (ALCOHOL LAMP AND OTHERS)</u> Quezon City Local Government BIDS AND AWARDS COMMITTEE 2/F Procurement Department, Finance Building Quezon City Hall Compound For any clarification you may contact us at <u>89884242 loc. 8506/8709.</u>
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ATTY. DOMINIC B. GARCIA
Officer-in-Charge / Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form in black ink only.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Alcohol Lamp glass for gently heating small to medium amounts of materials, designed for normal laboratory use, includes stopper, wick (127 mm) and cap, capacity: 2 oz (60 ml)	piece	17		
2	Beaker 50 ml capacity, includes spout and white standard graduation on the back	piece	17		
3	Beaker 100 ml capacity, includes spout and white standard graduation on the back	piece	17		
4	Beaker 250 ml capacity, includes spout and white standard graduation on the back	piece	17		
5	Beaker 500 ml capacity, includes spout and white standard graduation on the back	piece	17		
6	Beaker 1000 ml capacity, includes spout and white standard graduation on the back	piece	17		
7	Burret Acid glass, 25 ml capacity, with rubber tubing connection, glass bead and glass tip	piece	17		
8	Burret Base glass, 25 ml capacity, with rubber tubing connection, glass bead and glass tip	piece	17		
9	Condenser heat resistant, made from borosilicate glass, 400mm	piece	17		
10	Crucible Tong chrome plated	piece	17		
11	Digital Caliper metric/english (15 cm/6 in.) measures to the nearest 0.01 mm (0.0005 in.), auto power-off and includes a sturdy plastic storage case, stainless, hardened	piece	5		
12	Distilling Flask 250 ml capacity, made from borosilicate glass, with side arm, capable of withstanding thermal shock	piece	17		
13	Dissecting Set basic, kit of 7's	piece	17		
14	Filter Paper #1, 12.5 cm, 100s/pack	box	9		

15	Erlenmeyer Flask 50 ml capacity, made from borosilicate glass with bright and clean surface, consistent wall thickness and low coefficient of expansion	piece	17		
16	Erlenmeyer Flask 100 ml capacity, made from borosilicate glass with bright and clean surface, consistent wall thickness and low coefficient of expansion	piece	17		
17	Erlenmeyer Flask 250 ml capacity, made from borosilicate glass with bright and clean surface, consistent wall thickness and low coefficient of expansion	piece	17		
18	Erlenmeyer Flask 500 ml capacity, made from borosilicate glass with bright and clean surface, consistent wall thickness and low coefficient of expansion	piece	17		
19	Evaporating Dish porcelain made, 75mm, thermally stable	piece	17		
20	Evaporating Dish 100 mm, porcelain made, thermally stable	piece	17		
21	Glass Funnel 75mm; Material: Heavy Wall, Borosilicate glass; ; have a high resistance to chemical attack, and mechanical and thermal shock	piece	9		
22	Glass Funnel 100mm; Material: Heavy Wall, Borosilicate glass; have a high resistance to chemical attack, and mechanical and thermal shock	piece	9		
23	Glass Tubing 4mm diameter, 24 inches long, made from borosilicate glass, high heat resistant	piece	9		
24	Glass Tubing 5mm diameter, 24 inches long, made from borosilicate glass, high heat resistant	piece	9		
25	Glass Tubing 6mm diameter, 24 inches long, made from borosilicate glass, high heat resistant	piece	9		
26	Glass Tubing 7mm diameter, 24 inches long, made from borosilicate glass, high heat resistant	piece	9		
27	Graduated Cylinder 50 ml capacity, impact resistant clear glass, temperature resistant to 212°F, pouring lip and wide base, markings in cc/ml and oz measurements	piece	17		
28	Graduated Cylinder 100 ml capacity, impact resistant clear glass, temperature resistant to 212°F, pouring lip and wide base, markings in cc/ml and oz measurements	piece	17		
29	Graduated Cylinder 250 ml capacity, impact resistant clear glass, temperature resistant to 212°F, pouring lip and wide base, markings in cc/ml and oz measurements	piece	17		
30	Graduated Cylinder 500 ml capacity, impact resistant clear glass, temperature resistant to 212°F, pouring lip and wide base, markings in cc/ml and oz measurements	piece	17		
31	Graduated Cylinder 1000 ml capacity, impact resistant clear glass, temperature resistant to 212°F, pouring lip and wide base, markings in cc/ml and oz measurements	piece	17		
32	Horseshoe Magnet common holding magnet, size 3 inches	piece	17		

33	Horseshoe Magnet common holding magnet, size 4 inches	piece	17		
34	Horseshoe Magnet common holding magnet, size 5 inches	piece	17		
35	Horseshoe Magnet common holding magnet, size 6 inches	piece	17		
36	Iron Clamp Cast-iron, 2,5" diameter	piece	17		
37	Iron Ring Cast-iron, 4" diameter	piece	17		
38	Iron Stand Cast iron, 24" tall	piece	17		
39	Petri Dish 90x15mm, impact resistant clear glass, temperature resistant to 212°F, pouring lip and wide base, markings in cc/ml and oz measurements	piece	17		
40	Separatory Funnel 250 ml, glass, with stopper, glass stopcock	piece	17		
41	Separatory Funnel 500 ml, glass, with stopper, standard PTFE stopcock	piece	17		
42	Spot Plate porcelain, 6 holes (21 mm diameter and 6 mm depth), 85 x 54 mm, 11 mm thickness	piece	17		
43	Spring Balance 100 gram capacity, pocket type, single spring	piece	17		
44	Spring Balance 200 gram capacity, pocket type, single spring	piece	17		
45	Spring Balance 1000 gram capacity, pocket type, single spring	piece	17		
46	Spring Balance 2000 gram capacity, pocket type, single spring	piece	17		
47	Spring Balance 5000 gram capacity, pocket type, single spring	piece	17		
48	Specimen Jar glass, 1000 ml	piece	17		
49	Stirring Rod glass, 12 inches long, 6 mm \varnothing	piece	17		
50	Test Tube 16 x 150 mm, borosilicate glass tubing, screw without rim neck, round bottom	piece	17		
51	Test Tube 18 x 150 mm, borosilicate glass tubing, screw without rim neck, round bottom	piece	17		
52	Test Tube 20 x 150 mm, borosilicate glass tubing, screw without rim neck, round bottom	piece	17		
53	Test Tube Brush 8 inches long	piece	17		
54	Test Tube Holder 6 inches, metal	piece	17		
55	Test Tube Rack wooden, 12-holes	piece	17		
56	Thermometer (Laboratory) 0-110°C, alcohol base/red base	piece	17		
57	Tuning Fork set of 8	set	1		
58	Toggle Switch SPST, 2P, 3A, SY	piece	9		
59	Tripod 7.5 inches height, three legs, metal	piece	17		
60	Watch Glass glass, 75 mm in diameter	piece	17		

61	Watch Glass glass, 100 mm in diameter	piece	17		
62	Brass Mass Set 10-piece precision weight includes two each of 1g, 1g, 2g, 5g and 10g weights, and one each of 20g and 50g weights	set	6		
63	Meter Stick hardwood meter stick with metric graduations, scale reads left to right on one side, right to left on the other, 6 pcs/pack	pack	1		
64	Micrometer provides measurement from 0 to 25mm, with 0.1mm resolution, with form-fitted wooden box for storage	piece	5		
65	Ammonium Hydroxide liquid, for laboratory experiment, 100ml	bottle	11		
66	Calcium Carbonate FG powder, for laboratory experiment, 500g	bottle	11		
67	Potassium Chloride TG powder, for laboratory experiment, 500g	bottle	11		
68	Borax TG powder, for laboratory experiment	kilo	5		
69	Nitric Acid 0.1N liquid, for laboratory experiment	liter	11		
70	Sulfur Powder TG powder, for laboratory experiment, 500g	bottle	11		
71	Iron Fillings powder, for laboratory experiment, 500g	bottle	11		
72	Magnesium Ribbon solid, for laboratory experiment, 500g	roll	11		
73	Sodium Hydroxide flakes, for laboratory experiment, 100g/pack	pack	11		
74	Hydrochloric Acid 0.1N liquid, for laboratory experiment	liter	11		
75	Phenolphthalein Solution 1% liquid, for laboratory experiment, 500 ml	bottle	11		
76	Barium Chloride powder, for laboratory experiment, 100g	bottle	11		
77	Litmus Paper red, for laboratory experiment	tube	11		
78	Litmus Paper blue, for laboratory experiment	tube	11		
79	Methyl Orange liquid, for laboratory experiment, 30ml/tube	tube	11		
80	Bromthymol Blue liquid, for laboratory experiment, 30ml/tube	tube	11		
81	Ammonia liquid, for laboratory experiment	bottle	11		
82	Ammonium Nitrate powder, for laboratory experiment, 30g	pack	11		
83	Copper Sulfate TG powder, for laboratory experiment, 500g	bottle	11		
84	Napthalene powder, for laboratory experiment, 30g	pack	11		
85	Methyl Blue liquid, for laboratory experiment, 30ml/tube	tube	11		
86	Potassium Permanganate powder, for laboratory experiment, 100g	bottle	11		
87	Acetic Acid liquid, for laboratory experiment	liter	11		
88	Glacial Acetic Acid liquid, for laboratory experiment, 2.5 liters	bottle	11		

89	Ethyl Alcohol 95% 95%, liquid, for laboratory experiment	liter	11		
90	Methyl Alcohol / Methanol TG liquid, for laboratory experiment	liter	11		
91	Denatured Alcohol liquid, for laboratory experiment, 30ml/tube	liter	11		
92	Sulfuric Acid 0.1M liquid, for laboratory experiment, 500ml	bottle	11		
93	Hydrogen Peroxide 3% liquid, for laboratory experiment	liter	11		
94	Iodine liquid, for laboratory experiment, 500 ml	bottle	11		
Total Quoted Amount					

Amount in Words: _____

Delivery Period : Fifteen (15) Calendar Days
Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

E-mail Address

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