



REPUBLIC OF THE PHILIPPINES  
QUEZON CITY GOVERNMENT  
BAC – GOODS AND SERVICES



December 07, 2020

INVITATION TO BID

ITEM NO.	P.R. NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1	GF-20-12-02129	CITY ADMINISTRATOR'S OFFICE	FLEET CARD SYSTEM FOR THE PROVISIONS OF FUEL, OIL, LUBRICANTS, AND OTHER RELATED SERVICES FOR THE SERVICE MOTOR VEHICLES AND OTHER EQUIPMENT OF THE QUEZON CITY GOVERNMENT	P 160,000,000.00	GEN. FUND	ONE (1) YEAR
2	GF-20-10-01949	CITY ADMINISTRATOR'S OFFICE (QCITDD)	SOFTWARE FOR ONLINE APPLICATION SYSTEM FOR THE WAGE RELIEF & STIMULUS PROGRAMS FOR MICRO AND SMALL BUSINESSES IN QUEZON CITY	P 10,000,000.00	GEN. FUND	THREE (3) WEEKS
3	GF-20-10-01948	CITY ADMINISTRATOR'S OFFICE (QCITDD)	SOFTWARE FOR APPOINTMENT MANAGEMENT SYSTEM FOR QUEZON CITY GOVERNMENT	P 5,000,000.00	GEN. FUND	FOURTEEN (14) CALENDAR DAYS
4	GF-20-10-01945	CITY ADMINISTRATOR'S OFFICE (QCITDD)	SOFTWARE FOR ONLINE TAX PAYMENT SYSTEM	P 29,000,000.00	GEN. FUND	FOURTEEN (14) CALENDAR DAYS
5	GF-20-12-02137	OFFICE OF THE CITY MAYOR	QUEZON CITY UNIFIED ID CARD	P60,000,000.00	GEN. FUND	FORTY FIVE (45) CALENDAR DAYS
6	GF-20-10-1988	OFFICE OF THE CITY MAYOR	PROCUREMENT OF CYBER SECURITY EQUIPMENT AND FORENSICE SOFTWARE	P 114,941,100.00	GEN. FUND	ONE HUNDRED TWENTY (120) CALENDAR DAYS
7	SEF-20-07-01143	DIVISION OF CITY SCHOOLS	VARIOUS SCHOOL SUPPLIES	P10,000,000.00	SPECIAL EDUCATION FUND	THIRTY (30) CALENDAR DAYS
8	SEF-20-08-01240	DIVISION OF CITY SCHOOLS	VARIOUS BOOKS FOR SENIOR HIGH SCHOOL TEACHERS	P20,197,302.27	SPECIAL EDUCATION FUND	THIRTY (30) CALENDAR DAYS
9	GF-20-09-01599	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	RADIANT WARMER, BABY BASSINET, AND BREAST PUMP	P 2,311,600.00	GEN. FUND	THIRTY (30) CALENDAR DAYS
10	GF-20-08-01197	OFFICE OF COUN. KARL EDGAR C. CASTELO	LAPTOP COMPUTERS AND OTHERS	P1,218,159.00	GEN. FUND	THIRTY (30) CALENDAR DAYS

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Special Education Fund of various years approved by the Sangguniang Panglungsod*, intends to apply the sums stated above being the Approved Budget for the Contract (ABC) to payments under the contract for *the above stated projects/project nos*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for *Various Projects*.<sup>1</sup> Delivery of the Goods is required *as stated above*. Bidders should have completed, within *the last three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.  
  
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Wednesday, December 09, 2020**, upon submission of a Document Request List (DRL) printed from the Philippine Government Electronic Procurement System (PhilGEPS) website from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.*

**STANDARD RATES:**

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The following are the requirements for purchase of Bidding Documents;
  1. PhilGEPS Registration Certificate (Platinum – 3 pages)
  2. Document Request List (DRL)
  3. Authorization to Purchase Bidding Documents
    - 3.1 Corporate Secretary Certificate (for corporation)
    - 3.2 Special Power of Attorney (for single proprietorship)
  4. Notarized Joint Venture Agreement (as applicable)

It must be duly received by the BAC Secretariat at 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before 11:00 A.M. of **Monday, December 28, 2020**.



7. The **Quezon City Local Government** will hold a Pre-Bid Conference<sup>2</sup> on 10:00 A.M. of , **December 15, 2020** at **2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, which shall be open to prospective bidders.
8. Bids must be duly received by the BAC Secretariat at the address below on or before 11:00 A.M. of **Monday, December 28, 2020**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Bid opening shall be on 1:00 P.M. of **Monday, December 28, 2020** at **2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
9. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**ATTY. DOMINIC B. GARCIA**  
OIC, Procurement Department  
2<sup>nd</sup> Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound  
Elliptical Road, Barangay Central Diliman, Quezon City.  
Tel. No. (02)8988-4242 loc. 8506/8710  
Email Add: [bacgoods@quezoncity.gov.ph](mailto:bacgoods@quezoncity.gov.ph)  
Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

  
**ROWENA T. MACATAO**  
Chairperson, QC BAC-Goods and Services