



Republic of the Philippines  
**QUEZON CITY GOVERNMENT**  
**BIDS AND AWARDS COMMITTEE**  
2nd Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound



**REQUEST FOR QUOTATION**  
**NEGOTIATED PROCUREMENT**  
**(SECTION 53.1)**

Date: JAN 19 2021  
PR No: GF-20-02-00316D

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Project Title : **Procurement of MOTOR VEHICLE (MULTI-PURPOSE VEHICLE)**  
Approved Budget for the Contract : **Php 1,510,600.00**  
End-User / Implementing Office : **Quezon City Information Technology Development Department**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than JAN 22 2021 10:00 AM Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI / SEC);
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance;
- 5 Income/Business Tax Return (for FY 2018) (For ABC P500,000.00 above);
- 6 Omnibus Sworn Statement prescribed by the Government Procurement Policy Board (GPPB).
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title: Motor Vehicle (Multi-Purpose Vehicle)

**Quezon City Local Government**  
**BIDS AND AWARDS COMMITTEE**  
**2/F Procurement Department, Finance Building**  
**Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8506/8709.

  
**ATTY. DOMINIC B. GARCIA**  
Officer-in-Charge/Head, BAC-Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form in black ink only.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	MOTOR VEHICLE (MULTI-PURPOSE VEHICLE)  Gas 2.0 E M/T Body Type: MPV Transmission Type: Manual Engine Size: 2.0 L Displacement: 1,998 cc Number of Cylinders: 4 Number of Valves: 16 Transmission Category: 5-Speed Manual Transmission Power Train Rear Wheel Drive Max Output (HP): 136 hp @ 5,000 rpm Max Torque (nm): 183 nm @ 4,000 rpm Fuel Type: Gasoline Length: 4,735mm, Width: 1,830mm, Height: 1,795mm Wheelbase: 2,750mm Number of Doors: 5 Number of Seats: 8 Electronic Brake Distribution ABS with Electronic Brakeforce Distribution Electronic Door Locks Wheel Size: 16 inches Wheels: Metal Type Alloy Airconditioning System: Manual Air Conditioning Entertainment System: 2-DIN CD/Tuner/MP3 through 6 speakers Connectivity: USB/Aux Power Steering Power Windows Accessories: Sunshade (Tint), Floor Matting Warranty: Three (3) Years/100,000kms Free LTO Registration processed to Red Plate Euro 4 Compliant	unit	1		
	Total Quoted Amount				

Amount in Words:\_\_\_\_\_

Delivery Period : Thirty (30) Calendar Days  
Warranty : \_\_\_\_\_

OTHER INSTRUCTIONS/SPECIFICATIONS:	
1.	Copy of Authority to Sell from the Manufacturer/Distributor/ Dealer of the Vehicle being offered which includes guarantee on after-sales services and availability of parts
2.	Warranty: for 3 years or 100,000 kms. whichever comes first, warrants that it will either repair or replace free of charge any part that it supplies that is defective in material of workmanship under normal use. This warranty is transferable to subsequent owners, and shall be honored by all franchised dealers.
3.	List of after-sales/maintenance services facilities located within Metro Manila

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address