



REQUEST FOR QUOTATION
SHOPPING 52.1b

Date : JAN 19 2021
PR No. : GF-20-07-01038

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **PROCUREMENT OF DESKTOP COMPUTER AND OTHERS**
Approved budget of the Contract : **P 969,500.00**
End-User / Implementing Office : **HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than JAN 22 2021 10:00 AM Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title : **PROCUREMENT OF DESKTOP COMPUTER AND OTHERS**

**Quezon City Local Government
BIDS AND AWARDS COMMITTEE
2/F Procurement Department, Finance Building
Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8506/8709.


ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	DESKTOP COMPUTER Processor - Intel i7 6th gen or later Memory - 16GB Hard Disk - 2 Terabyte Black: Operating System - Genuine Microsoft Windows 10 Professional; 64 Bit; Graphics - GTX960 Strix 2GB DDR5 128 BIT OC PDR3 FA GFX; ODD -16x Super Multi DVDRW SATA DD; Power supply unit; 100V-230V autovolt; Keyboard - same brand; Mouse - same brand; Power protection UPS back up (650VA or higher) Monitor - 23" HD LED; Warranty - one (1) year on parts and service; with Inkjet printer Specs: Multifunction inkjef printer (print/copy/scan) Print resolution of 5,760 x 1,440 dpi Print speed of 33 ppm mono, 15 ppm color Print speed of up to 9.2 ipm mono, 4.5 ipm color (standard) Copy speed of 5 sees/copy (B&W), 10 sec/copy (color) Scan resolution of up to 600 x 1,200 dpi	unit	6		
2	Scanner Scan speed @ 200 dpi B&W - 23ppm simplex/46 ipm Color -13 ppm simplex/26 ipm Scan method - dual CIS Light source - light emitting Diode Optical Peso - 600 dpi Background - black Output Bit Depth - 24 bit color, 8 bit grayscale, 1 bit b & w Interface - hi-speed USB 2.0 Dimensions - 17.9"(w) x 13"(d) x 55"(h) (453 x 330 x 139 mm) Weight - 10 lbs (4.6 kg) Flatbed max.document size - 8.5" x 11.78" (216x299 mm) ADF min. document size - 3.5" x 3.5" (89 x 89 mm) ADF max document size - 8.75" x 83" (222 x 965 mm) ADF paper thickness range -16-28 lbs (60- 105 g/m) ADF capacity - 50 sheets Duty cycle - 1,500 pages/day	unit	1		

3	Printer (POS Impact Pinter) Print method - 9-pin, serial impact dot matrix Print font font-7x9/9x9 column capacity - 40/42 or 33/35 Character size - 1.2(w x 3.1 (h))/1.6(w x 3.1 (h))mm Print speed - 4.7 lps (at 40 columns, 16 cpi, 6.0 lps (at 30 columns, 16 cpi) Paper dimensions - 57.5 - 0.5mm, 69.5-0.5mm, 76-0.5mm (w) x dia. 38.0 Paper thickness - 0.06 to 0.085 Copy capability - one original and one copy inked ribbon - ERC 38 (black, black/ red) Ribbon life - Black 3 x 10 characters Power - 24 VDC-7% D.K.D. function - 2 drivers Overall dimensions (mm) - type A 160 (w) x 286 (d) x 157.5 (h)	unit	3		
Total Quoted Amount					

Amount in Words: _____

Delivery Period : Thirty (30) calendar days
Warranty : _____

OTHER REQUIREMENT:	
<ul style="list-style-type: none"> Statement of Warranty – (minimum of One (1) year) 	

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address