



Republic of the Philippines  
**QUEZON CITY GOVERNMENT**  
BAC- Goods and Services  
2nd Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound



**REQUEST FOR QUOTATION**  
**SHOPPING 52.1b**

Date : JAN 19 2021  
PR No. : GF-20-08-01251D

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Project Title : **PROCUREMENT OF DESKTOP COMPUTER AND OTHERS**  
Approved budget of the Contract : **P 160,000.00**  
End-User / Implementing Office : **DEPARTMENT OF PUBLIC ORDER AND SAFETY**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than JAN 22 2021 10:00 AM Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title : **PROCUREMENT OF DESKTOP COMPUTER AND OTHERS**

**Quezon City Local Government  
BIDS AND AWARDS COMMITTEE  
2/F Procurement Department, Finance Building  
Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8506/8709.

**ATTY. DOMINIC B. GARCIA**  
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

- 1. Bidders shall **provide correct and accurate** information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
- 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The City General Services Department (CGSD) shall have the right to inspect the goods.
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	<b>Desktop Computer : (i7) :</b> inc Processor. Intel Core i7-6700, 3.4ghz (8m cache up to 4.0 ghz) memory: 16GB DDRL3 1600 MHz UDIMM Dual Channel Hard drive: 1 TB 3.5inch 7200 RPM, Graphics: NVIDIA GeForce GTX745 4GB DDR3 (supporting VI, HDIM) Windows 10 with 23 inch with mouse and keyboard same brand	unit	1		
2	<b>Printer with Scanner:</b> with Scanner – Officejet 7612, Wide format eAIO, Max copy speed B/W: 33ppm, Max copy speed color: 29ppm, Max copy reso B/W: 600 x 1200 dpi, Monthly duty cycle (max	unit	1		
3	<b>Laptop (i7):</b> Laptop system components Intel core i7-5500U Processor 2.40 Ghz up to 3 Ghz RAM 8 GB DDR3L SDRAM, Memory Slots 2, Storage: 1TB HDD GPU:NVIDIA GeForce 840M, Monitor: 15.6 full HD resolution: 1920x1080 Wifi 802.11 b/g/u Connectivity: HDMI, USB 2.0 USB 3.0 Bluetooth, camera operating system: Windows 10. Battery: 2 cell 39 wh Audio: 2 x Stereo Specs with dolby audio dimension inches- 14.92 inch x 10.24 inch x 0.9 weight with battery: 48 lbs optical drive: super multi buy in Lan: 10/100M Caiga bit Ethernet Bluetooth 4.1 combo with wifi card	unit	1		
Total Quoted Amount					

Amount in Words:\_\_\_\_\_

Delivery Period : Thirty (30) calendar days

Warranty : \_\_\_\_\_

OTHER REQUIREMENT:	
1. Statement of Warranty - minimum of one (1) year	

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address