



Republic of the Philippines  
**QUEZON CITY GOVERNMENT**  
**BIDS AND AWARDS COMMITTEE**  
2nd Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound



**REQUEST FOR QUOTATION**  
**NEGOTIATED PROCUREMENT**  
**SECTION 53.9**

Date: January 19, 2021  
PR No: GF-20-09-01611

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Project Title : **PROCUREMENT OF LARGE FORMAT PRINTER (6.1 FEET)**  
Approved Budget for the Contract : **Php 617,800.00**  
End-User / Implementing Office : **PROCUREMENT DEPARTMENT**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **January 22, 2021, 10:00 a.m.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI / SEC);
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance;
- 5 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above);
- 6 Omnibus Sworn Statement prescribed by the Government Procurement Policy Board (GPPB).
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title: **PROCUREMENT LARGE FORMAT PRINTER (6.1 FEET)**

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For any clarification you may contact us at 89884242 loc. 8505/8709.

  
**ATTY. DOMINIC B. GARCIA**  
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

- 1. Bidders shall **provide correct and accurate** information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
- 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The City General Services Department (CGSD) shall have the right to inspect the goods.
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	<p><b>Large Format Printer - 6.1 feet</b></p> <p>All Pigment Inks 60" width Large Format Printer Technical Specifications Print Type - 60"/1,524mm Ink Type - Pigment Inks/8 colour, Photo Black (PBK)/Matte Black, (MBK)/Cyan /Magenta (M)/Yellow (Y) /A, Photo Cyan (PC)/ Photo Magenta (PM) / Grey (GY) Maximum Print Resolution 2400 x 1200dpi Physical Dimensions W x D x H (mm), Weight (kg) (including Roll Holder Set, excluding ink and print head) Main Unit + Stand + Basket -1999 x 984 x 1168 (Basket Opened), 1999 x 766 x 1168 (Basket Closed), Weight approx. 137kg Power and Operating Requirements Input power AC 100 - 240V (50 - 60Hz) Power consumption Operation 112W or less; Sleep mode 3.6W or less; Power off 0.5W or less</p> <p>Detector and Adjustment Registration adjustment - Automatic/Manual Banding adjustment - Automatic/Manual Line length adjustment - Manual Head slant adjustment - Automatic Colour calibration - (with a color calibration notification function) Head gap adjustment - Automatic/Manual (6 levels) Line Accuracy - A±0.1% or less; User adjustments necessary. Printing environment and A media must match those used for the adjustments. Memory Standard memory 3GB Hard Disk 320GB Minimum Printable Paper Length 203.2mm Maximum Printable Paper Length A Roll Paper - 18m (Varies according to the OS and application) Cut Sheet - 1.6m Margins Recommended area - Roll paper Top 20mm, Bottom 3mm</p>	unit	1		
	<b>Total Quoted Amount</b>				

Amount in Words:\_\_\_\_\_

\_\_\_\_\_.

Amount in Words:\_\_\_\_\_

\_\_\_\_\_.

OTHER INSTRUCTIONS/SPECIFICATIONS:	
1. <i>Statement of Warranty – Minimum of One (1) year</i>	

Delivery Period : Thirty (30) Calendar Days

Warranty : \_\_\_\_\_

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address