



Republic of the Philippines
QUEZON CITY GOVERNMENT
BIDS AND AWARDS COMMITTEE
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT
(SECTION 53.9)

Date : November 28, 2019
RFQ No. : 19-W6-1010

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **Purchase of Seeds for Urban Farming Activity**
Approved Budget for the Contract : **Php951,070.00**
End-User / Implementing Office : **Office of the Vice Mayor**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **December 3, 2019 Tuesday, 9:00 a.m.** Philippine Standard Time, together with the following documents of your company:

- 1 Mayor's/Business Permit (2019);
- 2 PhilGEPs certificate (not expired on the time of opening of quotations);
- 3 Income/Business Tax Return (for FY 2018); and
- 4 Omnibus Sworn Statement prescribed by the Government Procurement Policy Board (GPPB).

in a **SEALED LONG BROWN ENVELOPE** indicating **ONLY** the project title and address as indicated below:

Additional Instructions:

- 1 Affix the signature of your company representative on the sealed envelope flap.
- 2 Only the project name and address should be written / printed on the envelope.

Project Title : **Purchase of Seeds for Urban Farming Activity**

Quezon City Local Government
BIDS AND AWARDS COMMITTEE
2/F Procurement Department, Finance Building
Quezon City Hall Compound

For any clarification you may contact us at 89884242 loc. 8505/8506.

(Sgd.) ROWENA T. MACATAO
BAC-Goods Chairperson

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form in black ink only.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Office (CGSO) shall have the right to inspect and/or to test the goods and confirm their compliance to the technical specifications.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. After delivery and upon the submission of the required supporting documents, i.e. sales invoice and/or billing statement, by the contractor, the Quezon City Local Government shall make payment through check in favor of the contractor.
10. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
11. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

QUOTATION							
Summary of Approved Budget				Total offered Quotation			
Item Description (Technical Specifications)		Qty	Unit of Measure (UOM)	<i>(Inclusive of taxes and fees)</i>			
				Unit Cost	ABC Amount	Vendor's Unit Price	Vendor's Amount
1	Peatmoss, TS3, fine 4 cu. ft/bag	50	bag	1,156.00	57,800.00		
2	Seed-Eggplant, long purple, OP selection 100gr/can	50	can	1,001.00	50,050.00		
3	Seed-Okra, Camiling smooth, long, smooth, 500gr/can	50	can	721.00	36,050.00		
4	Seed-Ampalaya, Hybrid, Poseidon F1, high yielding, 50 gr/can	50	can	1,155.00	57,750.00		
5	Seed -Sitao, Negro Star, pole type, dark green pod, black seeded, purple, 500gr/can	30	can	966.00	28,980.00		
6	Seed- Kangkong, Bamboo Leaf, Upland, 1kg/bag	50	bag	506.00	25,300.00		
7	Seed- Pechay, Black, Behi, Standard white petiole, 500gr/can	50	can	392.00	19,600.00		
8	Seed- Tomato, Athena, OP, apollo type, determinate	50	can	504.00	25,200.00		

9	Seed- Tomato, Ecsudero, pkt	pkt	10	1,463.00	14,630.00		
10	Seed- Lettuce, Carlo Rossa, Lollo Rossa type, 50 gr/can	can	30	924.00	27,720.00		
11	Seed - Lettuce, Evergreen, Greentowers 100gr/can	can	30	2,156.00	64,680.00		
12	Seed- Green Wave, Slow bolting, light green, large frame, 100gr/can	can	30	1,071.00	32,130.00		
13	Seed- Mustard, Super Edcel, Tagalog, heat tolerant, 100gr/can	can	50	228.00	11,400.00		
14	Seed- Patola, F1, a prolific and early maturing variety with long, dark ridged fruits, 50 gr/can	can	30	910.00	27,300.00		
15	Seed- Calabasa, Rosalinda, High yielding, OP selection, 250 gr/cn	can	30	854.00	25,620.00		
16	Seed- Upo, Tambuli, a stout, single serving variety 100 gr/can	can	50	315.00	15,750.00		
17	Seed- Hot pepper, Pinatubo, F1 hot and prolific hybrid, 25 gr/can	can	30	1,890.00	56,700.00		
18	Seed- Sweet Bell pepper, Sweet Bell Pepper, California Wonder, a standard red bell pepper, open field 50 gr/can	can	50	476.00	23,800.00		
19	Bell Pepper, Coney Island, 50 gr/can	can	50	392.00	19,600.00		
20	Seed- Cauliflower, White Summer F1, heat tolerant, for lowland OP 10gr/pkt	pkt	50	224.00	11,200.00		
21	Seed- Broccoli, Green Top F1, Heat Tolerant, 20 gr/can	can	30	1,297.00	38,910.00		
22	Seed- Cabbage, Gladiator, heat Tolerant, round Head, 50 gr/can	can	30	1,105.00	33,150.00		
23	Basil, Genovese, sweet, clove like taste, key ingredient in pesto, 10 gr/pkt	pkt	50	105.00	5,250.00		
24	Seed- Cucumber, Salatun Improved F1, Thai type, 50 gr/cn	can	30	1,309.00	39,270.00		
25	Seed- Wansoy, Coriander, 500gr/pack	pack	50	494.00	24,700.00		
26	Sweet Corn, Hi brix, kg/bag	bag	20	2,590.00	51,800.00		
27	White Corn, Lagkitan kg/bag	bag	10	378.00	3,780.00		
28	Seedling Tray, 104 holes, reusable, 21.5 inches x 13 inches plastic	piece	60	475.00	28,500.00		
29	Plastic Wrapper, for seeds packaging, clear, 2.5 x 4 inches, 1000/pack	pack	100	8.50	850.00		
30	Mixed Soil, compose of animal manure, rice hull	cu. meter	60	1,560.00	93,600.00		
	-----Nothing Follows-----			TOTAL:	951,070.00	TOTAL:	
OTHER INSTRUCTIONS/SPECIFICATIONS:							
REMARKS:							

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address