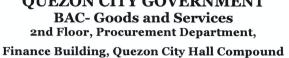


Republic of the Philippines **OUEZON CITY GOVERNMENT**





REQUEST FOR QUOTATION

SHOPPING (SECTION 52.1b)

	Date : <u>February 2, 2021</u> PR No. : <u>GF-20-02-00343B</u>
Name of Company	:
Address	:
Contact No.	
Project Title	PROCUREMENT OF DESKTOP COMPUTER
Approved budget of the Contract	Php 204,000.00
End-User / Implementing Office	: CITY LEGAL DEPARTMENT
	best offer for the item/s described below, subject to the Terms and Conditions provided on duly signed by you or your duly authorized representative not later than
February 5, 2021, company:	10:00 AM Philippine Standard Time, together with the following documents of your
1 2	PhilGEPS certificate (not expired on the time of opening of quotations); Business Registration (DTI/SEC)
3	Mayor's/Business Permit (2021);
4	Tax Clearance; and
5 6	Omnibus Sworn Statement prescribed by QC BAC – Goods and Services Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
0	Theome, Business Tax Return (for F1 2019) (For ABC P300,000.00 above)

If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a SEALED LONG BROWN ENVELOPE shall:

- Contain the Project Name and PR Number of the contract to be bid in capital letters; 1
- Bear the name and address of the Bidder in capital letters; 2
- Be addressed to the Procuring Entity's BAC.

Project Title:

PROCUREMENT OF DESKTOP COMPUTER

Quezon City Local Government BIDS AND AWARDS COMMITTEE

2/F Procurement Department, Finance Building Quezon City Hall Compound

For any clarification you may contact us at 89884242 loc. 8506/8709.

ATTY. DOMINIC B. GARCIA Officer-in-Charge / Head, BAC Secretariat

TERMS AND CONDITIONS

- 1. Bidders shall provide correct and accurate information required in this form in black ink only.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 7. The City General Services Department (CGSD) shall have the right to inspect the goods.
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open
- 10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	DESKTOP COMPUTER Core i57400 3.0 GHz 6MB Cache	unit	3		
	4 cores, kobylake 7th Gen Intel H110 4GB DDR4 2400				
	MHz (up to 32G of Dual Channel DDR4) 1TB 3.5 inch				
	7200 RAM HD Graphics 630 Windows pro to 16x DVD				
	RW USB Keyboard and USB Optical, with OS and				
	Licensed MS OFFICE, 21.5 inch. Monitor w/ UPS				
	Total Quoted Amount				

	lotal Quoted Amount					
Amo	ount in Words:					
Other I	Requirement/s:					
•	Statement of Warranty (minimum of o	one (1) year)				
		Delivery Period Warranty	:	Thirty (30) Calendar Days		
				Signature over printed name		
				Office Telephone No./Fax/Mobile No.		
				Date		
				E-mail Address		