



Republic of the Philippines
QUEZON CITY GOVERNMENT
BAC- Goods and Services
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT
(SECTION 53.9)

Date : February 16, 2021
PR No. : GF-20-03-00483B

Name of Company : _____
Address : _____
Contact No. : _____

Project Title : **PROCUREMENT OF VARIOUS BOOKS**

Approved budget of
the Contract : **Php 213,160.00**

End-User /
Implementing Office : **QUEZON CITY PUBLIC LIBRARY**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than February 19, 2021, 10:00 AM Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2020);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by **QC BAC – Goods and Services**
- 6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

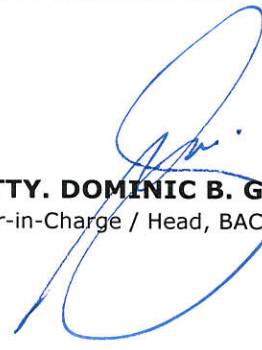
in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title : **PROCUREMENT OF VARIOUS BOOKS**

**Quezon City Local Government
BIDS AND AWARDS COMMITTEE
2/F Procurement Department, Finance Building
Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8506/8709.


ATTY. DOMINIC B. GARCIA
Officer-in-Charge / Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form in black ink only.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Ay! May Bukbok ang Nginipin ni Anil. Luis P. Gatmaitan. ISBN:9789715116473, 2000,32pages, Grade 2-6 Matte 70, 6.75x9 inches	copy	13		
2	Aray, Nasugatan Ako! Luis P. Gatmaitan. ISBN:9789715116589 2001, 32 pages, Grade 2-6 Matte 70, 6.75x9 inches	copy	14		
3	Aba, May Baby sa Loob ng Tiyan ni Mommy! Luis P. Gatmaitan ISBN:9789715116596, 2001, 32pages,Grade 2-6 Matte 70, 6.75x9 inches	copy	14		
4	Naku, ang Pula ng Mata Ko! Luis P. Gatmaitan. ISBN:9789715117364 2002, 32 pages, Grade 2-6 Matte 70, 6.75x9 inches	copy	14		
5	Ha-Ha-Hatsinggg! Luis P. Gatmaitan. ISBN:9789715117937 2003, 32 pages, Grade 2-6 Matte 70, 6.75x9 inches	copy	14		
6	Kraaak! Nabali ang Buto ni Ferdie. Luis P. Gatmaitan. ISBN:9789715117944, 2003. 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	14		
7	Ngiii! Ang Kati-kati ng Ulo Ko! Luis P.Gatmaitan.ISBN:97897151179512003, 32 pages, Grade 2-6 Matte 70, 6.75x9 inches	copy	14		
8	Ayan na si Bolet Bulate! Luis P. Gatmaitan. ISBN:97897151149121998, 32 pages, Grade 2-6 Matte 70, 6.75x9 inches	copy	14		
9	Ooopss, Kumukulo ang Tiyan ni Jimbo! Luis P. Gatmaitan ISBN:9789715118392, 2004, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	14		
10	Waaah! Nakagat ako ng Aso! Luis P. Gatmaitan.ISBN:9789715118439 2004, 32 pages, Grade 2-6 Matte 70, 6.75x9 inches	copy	14		
11	Basta , Ayoko Pang Matulog! Luis P. Gatmaitan. ISBN:9789715119108 2005, 32 pages, Grade 2-6 Matte 70, 6.75x9 inches	copy	14		
12	Ulkk! Di Ko Malunok ang Tableta! Luis P. Gatmaitan ISBN:9789715119450, 2006, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	14		
13	Yakk, Bulutong-Tubig! Luis P. Gatmaitan. ISBN:9789715119542 2009, 32 pages, Grade 2-6 Matte 70, 6.75x9 inches	copy	14		
14	Aruy! Magang-Maga ang mga Tonsil ni JM! Luis P. Gatmaitan ISBN:9789710495061, 2007,32pages, grade 2-6, Matte 70, 6.75x9 inches	copy	14		
15	Nakupo! Hinihika si Hermie! Luis P. Gatmaitan. ISBN:9789710090020 2009, 32 pages, Grade 2-6 Matte 70, 6.75x9 inches	copy	14		

4

16	Aha! May AllergyKa Pala! Luis P. Gatmaitan. ISBN:9789710090648 2010, 32 pages, Grade 2-6 Matte 70, 6.75x9 inches	copy	14		
17	Ewww! Kadirang mga Germs! Luis P. Gatmaitan. ISBN: 9789710092123, 2012, 32pages, grade 2-6, Matte 70, 6.75 x9 inches	copy	14		
18	Lagot! Baka may Lepto sa Baha! Luis P. Gatmaitan. ISBN: 9789710092604. 2013, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	14		
19	Teka! Ang Labo Yata ng Aking Mata. Luis P. Gatmaitan ISBN: 9789710092987. 2014, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	14		
20	Ahhh! Nabanlian Ako! Luis P. Gatmaitan.ISBN:9789710094639m 2015, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	14		
21	Dyaran! Ang Kambal na Hebigat. Luis P. Gatmaitan ISBN: 9789710096541. 2017, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
22	Oki Dok: Nilalagnat si Enat! Luis P. Gatmaitan. ISBN:9789710095773 2016, 24pages, Preschool- Grade 2, Matte 70, 6.75x9 inches	copy	19		
23	Oki Dok: Dirty 'Yan, Judy Ann! Luis P. Gatmaitan. ISBN:9789710096503. 2017, 24pg, Presch-Grade 2, Matte 80, 6.75x9 inches	copy	19		
24	Oki Dok: Checkup Time Adam at Audrey. Luis P. Gatmaitan ISBN: 9789710097388. 2018, 24pg,Presch- Grade 2, Matte 80, 6.75x9 inches	copy	19		
25	Biyahe ng mga ibong Dayo. Luis P. Gatmaitan. ISBN:9789710092574 2012, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
26	May Giyera sa Katawan ni Mark (Revised ed.) Luis P. Gatmaitan ISBN:9789710092185. 2012, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
27	May mga Lihim Kami ni Ingkong. Luis P. Gatmaitan. ISBN:9789715116961. 2001, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
28	Sandosenang Sapatos. Luis P. Gatmaitan. ISBN:9789715117418 2008, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	18		
29	Si Duglit, ang Dugong Makulit. Luis P. Gatmaitan ISBN: 9789715113977. 1995, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
30	Signal Number 3. Luis P. Gatmaitan. ISBN:9789710093236 2014, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
31	Wanted: Lolit Lamok ng Dengue (Revised ed) Luis P. Gatmaitan ISBN: 9789710092130.1999, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
32	Oh! Mateo#1Half and Half. Grace D. Chong. ISBN:9789715117517 2002, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
33	Oh! Mateo#2When Flowers Bloom. Grace D. Chong. ISBN:978971511 7531.1995, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
34	Oh! Mateo#3 Big Eyes, Small Eyes. Grace D. Chong. ISBN:978971511 7968. 2003, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
35	Oh! Mateo#4Teo's Trash Can. Grace D. Chong. ISBN:9789715117975 2003. 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
36	Oh! Mateo#5The Growing Tummy. Grace D. Chong. ISBN: 978971511 8408. 2004, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
37	Oh! Mateo#6Look for ther Star. Grace D. Chong. ISBN:9789715118859 2005, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
38	Oh! Mateo#7 All Aboard with Five Lolos. Grace D. Chong ISBN: 9789715118866. 2005, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		

39	Oh! Mateo#8 Money Mystery. Grace D. Chong. ISBN:9789715119566 2006, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
40	Oh! Mateo#9The Secret Ingredient. Grace D. Chong. ISBN: 9789715119559. 2006, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
41	Oh! Mateo#10Teo's Cockatoo. Grace D. Chong. ISBN:9789710495054 2007, 32pages, Grade 2-6, Matte 70, 6.75x 9 inches	copy	19		
42	Oh! Mateo#11 Crying Children. Grace D. Chong. ISBN: 978971009012 2009, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
43	Oh! Mateo#12Angel with One Foot.Grace D.Chong. ISBN:978971009 0631. 2010, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
44	Oh! Mateo#13 Tree for All. Grace D. Chong. ISBN:9789710091096 2011, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
45	Oh! Mateo#14 A Flood of Kindness.Grace D Chong.ISBN:978971009 2086. 2012, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
46	Big Brother. Grace D. Chong. ISBN:9789710495566 2008, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
47	Dump Truck in my Heart. Grace D. Chong. ISBN:9789710096961 2017, 32pages, Grade 3-6, Matte 70, 6.75x9 inches	copy	19		
48	No Lipstick for Mother. Grace D. Chong. ISBN:9789715119801 2009, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
49	The Magic of Apo Mayor. Grace D. Chong. ISBN:9789715117081 2006, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
50	The White Shoes. Grace D. Chong. ISBN:9789710092536 2011, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
51	Tutubi Patrol#1 Si Yambu, si Bibo, at ang Buto. Tutubi Patrol Team ISBN: 9789715115346. 1994, 16pages, Grade 1-6, Matte 70, 6.75x9 inches	copy	19		
52	Tutubi Patrol#2 Si Popoy Palay at ang mga Damo. Tutubi Patrol Team ISBN:9789715115469. 1995, 16pages, Grade 1-6, Matte 70, 6.75x9 inches	copy	19		
53	Tutubi Patrol#3 Si Gamba at ang mga Langgam. Tutubi Patrol Team ISBN:9789715115452. 1995, 16pages, Grade 1-6, Matte 70, 6.75x9 inches	copy	19		
54	Tutubi Patrol#4 Si Baw, si Bo, at si Nognog Niyog. Mary Juliet B. Jocano ISBN:9789715115582. 1996, 16pages, Grade 1-6, Matte 70, 6.75x9 inches	copy	19		
55	Tutubi Patrol#5 Si Isko at ang Anino. Mary Juliet B. Jocano ISBN:9789715115483. 1997, 16pages, Grade 1-6, Matte 70, 6.75x9 inches	copy	19		
56	Tutubi Patrol#6Si Bas Bayabas at ang Tropang OK. Luis P. Gatmaitan ISBN:9789715115599. 1997, 16pages, Grade 1-6, Matte 70, 6.75x9 inches	copy	19		
57	Tutubi Patrol#7 Si Dan Tandang at angKahong Umiilaw.Aristotle S. Garcia. ISBN:9789715114929.1998 16pages,Grade1-6, Matte 70 6.75x9 inches	copy	19		
58	Tutubi Patrol#8 Si Bumbi Bubuyog at ang mga Alitaptap. Cruz&Gatmaitan ISBN:9789715115353. 1998, 16pages, Grade 1-6, Matte 70, 6.75x9 inches	copy	19		
59	Tutubi Patrol#9 Si Ningning Kutingat ang Pusang Gala. Mary Juliet B. Jocano.ISBN:9789715116565.2000,16pages,Grade1-6, Matte 70, 6.75x9 inches	copy	19		
60	Tutubi Patrol#10 Si Pedrong Pato at ang Matalinong Kuwago. Beng Alba ISBN:9789715116787. 2001, 16pages, Grade 1-6, Matte 70, 6.75x9 inches	copy	19		
61	Boom! Bang! Clang! Maloi Malibiran-Salumbides.ISBN:9789710092093	copy	19		
62	Porcupirate Plans the Day. Robert Magnuson. ISBN:9789710091973	copy	19		



63	The Great Duck and Crocodile Race. Robert Magnuson ISBN:9789710091058	copy	19		
64	Bee Active. Joyce Piap -Go. ISBN:9789710095384. 2016, 24pages, Preschool-Grade 2, Matte 70, 6.5x6.5 inches	copy	19		
65	Bee Green. Joyce Piap-Go. ISBN:97897100932432014, 24pages, Preschool-Grade 2, Matte 70, 6.5x6.5 inches	copy	19		
66	Bee Happy. Joyce Piap-Go. ISBN:9789710094653 2015, 24pages,Preschool- Grade 2, Matte 70, 6.5x6.5 inches	copy	19		
67	Bee Healthy. Joyce Piap-Go. ISBN:9789710092390 2013, 32pages, Preschool-Grade 2, Matte 70, 6.5x6.5 inches	copy	19		
68	Bee Helpful. Joyce Piap-Go. ISBN:9789710096596 2017, 24pages, Preschool-Grade 2, Matte 70, 6.5x6.5 inches	copy	19		
69	Bee Polite. Joyce Piap-Go. ISBN:9789710092192 2012, 32pages, Preschool-Grade 2, Matte 70, 6.5x6.5 inches	copy	19		
70	Bee Safe. Joyce Piap-Go. ISBN:9789710091089 2011, 32pages, Preschool-Grade 2, Matte 70, 6.5x6.5 inches	copy	19		
71	Go to Sleep, Kuting! Robert Magnuson. ISBN:9789710092482 2009.32pg. Grade 2-6 Matte 70.6 6.75x9 inches	copy	19		
72	Run, Kuting!Run! Robert Magnuson. ISBN:9789710092499	copy	19		
73	Ang Bagong Kaibigan ni Bing Butiki. Yna Reyes. ISBN:9789715117302 1993, 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
74	Ang Batang Ayaw Maligo. Beng Alba. ISBN:9789715117920 2009. 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
75	Ang Paglalakbay ni Butirik. A.C. Balmes. ISBN:9789715113175 1993. 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
76	Bullysaurus Rex. Robert Magnuson. ISBN:9789710090242	copy	19		
77	Lala Burara. Excel Dyquiangco. ISBN:9789710094714 2015. 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
78	Meet my Super Dad. Maricel Laxa-Pangilinan. ISBN:9789710090266 2009. 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
79	Si Joey at ang Gulay Gang. Beng Alba. ISBN:9789715116343 2009. 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
80	What Beetle Can Do! Robert Magnuson. ISBN:9789710495047 2009. 32pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
81	Ikaw na ang Maganda: How to be beautiful Inside and Out. Malu Tionsgon-Ortiz. ISBN:9789710092819. 2015. Size:4.25x7 inches. 126pages. PB.	copy	17		
82	Pass or Fail?: Paano Maging the Best Student Ever. Ronald Molmisa ISBN: 9789710090938. 2015. Size: 4.25x7 inches. 112 pages. PB.	copy	17		
83	Ikaw na ang Maganda2: How to be Pure and Lovely. Malu T. Ortiz ISBN: 978971009095392. 2016. Size: 4.25x7 inches. 112pages. PB	copy	17		
84	BOBOto ba ako? 9789710094585. 2016. Size: 4.25x7 inches. 142pages. PB. Rei Lemuel Crizaldo.	copy	17		
85	Pass or Fail 2: Paano Maging the Best Student Ever. Ronald Molmisa ISBN: 9789710094615. 2016. Size: 4.25x7 inches. 148pages. PB	copy	17		
86	Found: Letters On Love,Life and God. Isa Garcia.ISBN:9789710096022 2016. Size: 5.75x. 124 inches pages. PB.	copy	17		
87	Ikaw na ang Maganda: How to be Fit and Fab. Malu T. Ortiz. ISBN:9789710096688. 2017. Size: 4.25x7 inches. 148pages. PB	copy	17		
88	Pass or Fail 3: Paano Maging the Best Yuppie Ever. Ronald Molmisa ISBN: 9789710097050. 2017. Size: 4.25x7 inches. 152pages. Psmythe	copy	17		
89	How to be Yours Po? Ru dela Torre. ISBN: 9789710097593. 2018. Size: 4.25x7 inches. 108pages. PB	copy	17		
90	Success 101: Mga Dapat Malaman ng Bawat Leader. John Maxwell ISBN: 9789710095407. 2016. Size: 4.25x7 inches. 150pages. PB	copy	17		
91	Attitude 101: Mga Dapat Malaman ng Bawat Leader. John Maxwell ISBN: 9789710094004. 2015. Size: 4.25x7 inches. 140pages. PB	copy	17		

92	Relationships 101: Mga Dapat Malaman ng Bawat Leader. John Maxwell ISBN: 9789710096077. 2016. Size: 4.25x7 inches. 124pages. PB.	copy	17		
93	Your First Job. Nelson Dy. ISBN: 9789710495283. 2008. Size: 4.25x7 inches200pages. PB.	copy	17		
94	David and his new Classmate. Jojie Wong. ISBN:9789710495085 2007, 32pages. Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
95	So You Want to be a NURSE. Elizabeth Ong. ISBN:9789710495177 2009, 32pages,Grade 2-6 Matte 70, 6.75 x 9 inches	copy	19		
96	Peter and Ahmed. Jojie Wong, ISBN:9789715118125, 2009. 32pages, Grade 2-6, Matte 70, size 6.75x9 inches	copy	19		
97	Self-improvement 101: Mga Dapat Malaman ng Bawat Leader ISBN:978971003991. 2015. Size: 4.25x7 inches. 140pages. PB	copy	19		
98	Happy Home 4: The Real Thief, Grace Chong. ISBN:9789710097685 2018, 32pages, Grade 2-6, Matte 70, size 6.75x10.9 inches	copy	19		
99	Sandosenang Sapatos(Premium Edition), ISBN:9789710097715, 2018, 32pages, Grade 2-6, Matte 70, size 6.75x10.11 inches	copy	19		
100	Tito Dok #22: What's this? Appendicitis! Luis P. Gatmaitan ISBN:9789710097760, 2018, Grade 2-6, Matte 70, size 6.75x9 inches	copy	19		
101	I Kissed dating Goodbye, Joshua Harris, ISBN:978159052139 2003, 221pages, Size: 5x8 inches PB	copy	19		
102	Boy Meets Girl. Joshua Harris. ISBN:978159052139 2005, 247 pages, size:5x8 inches PB	copy	19		
103	So You Want to be a Scientist?, Elizabeth Ong. ISBN:9789710495160 2007, 32 pages, Grade 2-6, Matte 70, 6.75x9 inches	copy	19		
104	So You Want to be a Teacjher? ISBN:9789710495153, 2007 32pages, Grade 2-6, Matte 70, size 6.75x9 inches	copy	19		
	**				
Total Quoted Amount					

Amount in Words:_____

OTHER INSTRUCTIONS/SPECIFICATIONS:	
1.	Copy of Certificate of Copyright Registration
2.	Copy of Authority to sell from the Publisher (if not the copyright owner)
3.	Copy of Certificate of Registration from the National Book Development Board

Delivery Period
 Warranty

:
 :

Thirty (30) Calendar Days

 Signature over printed name

 Office Telephone No./Fax/Mobile No.

 Date

 E-mail Address

