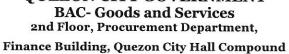


Republic of the Philippines **QUEZON CITY GOVERNMENT**

2nd Floor, Procurement Department,





REQUEST FOR QUOTATION SHOPPING 52.1b

	Date: FEB 23 2021 PR No.: GF-21-01-2C-QCTD
Name of Company :	
Address :	
Contact No. :	
Project Title :	PROCUREMENT OF INK CARTRIDGE AND OTHERS
Approved budget of the Contract:	P 260,960.20
End-User / Implementing Office :	QUEZON CITY TOURISM DEPARTMENT
provided Submit pour	best offer for the item/s described below, subject to the Terms and Conditions quotation duly signed by you or your duly authorized representative not later of Philippine Standard Time, together with the following documents of
1 F	PhilGEPS certificate (not expired on the time of opening of quotations);
	Business Registration (DTI/SEC) Bayor's/Business Permit (2021);
4 T	ax Clearance; and
	Omnibus Sworn Statement prescribed by the QC BAC- Goods and Services
7 I r v	ncome/Business Tax Return (for FY 2019) (For ABC P500,000.00 above) f applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.
in a SEALED LON	G BROWN ENVELOPE shall:

- Contain the Project Name and PR Number of the contract to be bid in capital letters; Bear the name and address of the Bidder in capital letters; 1
- 2

Be addressed to the Procuring Entity's BAC.

Project Title: PROCUREMENT OF INK CARTRIDGE AND OTHERS

Quezon City Local Government BIDS AND AWARDS COMMITTEE 2/F Procurement Department, Finance Building Quezon City Hall Compound

For any clarification you may contact us at 89884242 loc. 8506/8709.

ATTY. DOMINIC B. GARCIA Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The City General Services Department (CGSD) shall have the right to inspect the goods.
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
	PR NO. GF-21-01-00091				
1	Duplo Roll Master; for Duplo DR G20		3		
2	Ink Cartridge for Brother MFC 891ODW	piece	5		
3	Parchment Paper; 90 or 85 gsm, white color or pale cream, acid free, A4, 10's/pack		100		
4	Specialty paper 90 gsm, 8 ½" x 13", (long) 90gsm, l0's/pack	pack	51		
5	Specialty paper 90 gsm, 8 ½" x 11", (short) 90gsm, 10's/pack	pack	23		
	PR. GF-21-01-00051				
1	Sign Pen, V10/V7 grip, hi-tech point, any color	Pc	25		
2	Ink for Printer Brother MFC T800W; Ink refill for MFC T800w, colored (black, magenta, cyan and yellow)	Pc	25		
3	Ballpen Gel pen, fine point, blue or black ink	Pc	95		
4	Photo Paper; High premium Glossy, A4,25s/pack	Pack	80		
5	Ink Cartridge for EPSON LX 300+	Pc	20		
6	Sticker Paper; A4, white 100/pack, glossy	Pack	40		
7	Ink for EPSON L360; Ink for EPSON L360 (black)	Pc	30		
8	Ink for EPSON L360 (colored: cyan, magenta, yellow)	Pc	30	4)	
9	Ink for EPSON L 565 (colored: cyan, magenta, yellow)	Pc	20		
10	Ink for EPSON L565 (black)	Pc	20		
11	Special paper, 8.5 " x 11", 100 gsm, 10s/pack	Pack	120		
12	Tape Magic; translucent, 24mm width	Pc	30		
13	Ink for EPSON L 120 (colored: cyan, magenta, yellow)	Pc	20		
14	Ink for EPSON L 120 (black)	Pc	20		
15	Ink for Duplo G14 (black)	Pc	6		
16	Linen Paper: A4, Beige or Pale Cream in color 10s/pack	Pack	60		
17	Linen Paper; White in color, 10s/pack, 8 1/2 inches x 13 inches (long)	pack	100		
	xxx	Tota	al Quo	ted Amount	

Amount in Word	ls:	
		_
		_

Delivery Period	:	Thirty (30) calendar days
Warranty	:	
		Signature over printed name
		Office Telephone No./Fax/Mobile No.
		Date
		Email Address