



REPUBLIC OF THE PHILIPPINES
QUEZON CITY GOVERNMENT
BAC – GOODS AND SERVICES



July 24, 2020

INVITATION TO BID

ITEM NO.	P.R. NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1	SEF-20-07-01113	SCHOOLS DIVISION OFFICE	PROCUREMENT OF INK AND MASTER	₱ 35,414,900.00	SPECIAL EDUCATION FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *Special Education Fund of various years approved by the Sangguniang Panglungsod*, intends to apply the sums stated above being the Approved Budget for the Contract (ABC) to payments under the contract for *the above stated projects/project nos.* Bids received in excess of the ABC shall be automatically rejected at bid opening.
 2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for **Various Projects**.¹ Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
 3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
- Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
 5. A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, July 27, 2020**, upon submission of a Document Request List (DRL) printed from the Philippine Government Electronic Procurement System (PhilGEPS) website from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.*

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The **Quezon City Local Government** will hold a Pre-Bid Conference² on 10:00 A.M. of **Wednesday, August 5, 2020** at **2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before 11:00 A.M. of **Monday, August 17, 2020**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on 1:00 P.M. of **Monday, August 17, 2020** at **2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
8. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

ATTY. DOMINIC B. GARCIA
 OIC, Procurement Department
 2nd Floor, Procurement Department,
 Finance Building, Quezon City Hall Compound
 Elliptical Road, Barangay Central Diliman, Quezon City.
 Tel. No. (02)8988-4242 loc. 8506/8710
 Email Add: bacgoods@quezoncity.gov.ph
 Website: www.quezoncity.gov.ph

By:

(Sgd) ROWENA T. MACATAO
 Chairperson, QC-BAC-Goods and Services