



# Section I. Invitation to Bid

**BIDS AND AWARDS COMMITTEE**  
 2<sup>nd</sup> Floor, Procurement Department, Finance Building,  
 Quezon City Hall



## INVITATION TO BID (2019 - RELEASE N)

NO.	NAME OF PROJECT AND BRIEF DESCRIPTION	IMPLEMENTING OFFICE	APPROVED BUDGET FOR THE CONTRACT (PHP)
1	PURCHASE OF VARIOUS MUSICAL INSTRUMENTS TO BE USE BY THE QUEZON CITY SYMPHONIC BAND	QUEZON CITY TOURISM DEPARTMENT	3,048,046.30
2	RENTAL OF LED SCREEN, VIDEO STREAMING AND PARACHUTE TENT	OFFICE OF THE VICE MAYOR	9,513,568.45
3	SUPPLY, DELIVERY , INSTALLATION AND CONFIGURATION OF BRANDED RACK SERVER	CITY ASSESSORS OFFICE	1,724,380.00
4	SUPPLY AND DELIVERY OF DESKTOP COMPUTERS AND PRINTERS	CITY ASSESSORS OFFICE	2,796,563.08
5	SUPPLY AND DELIVERY OF SOUVENIR ITEMS: SPECIAL CUSTOMIZED BAG, MEMO PAD, ORGANIZER, DESK CALENDAR, CORPORATE FOLDER AND PENS WITH LOGO	QUEZON CITY TOURISM DEPARTMENT	1,415,000.00
6	PURCHASE AND DELIVERY OF FOOD SUPPLIES AND RENTAL OF PORTALETTS, STAGE LIGHTS AND SOUND SYSTEM FOR THE CONDUCT OF CAMPING FOR DISADVATENGED CHILDREN AND YOUTH UNDER THE WELFARE PROGRAM	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	2,306,966.00
7	SUPPLY AND DELIVERY OF REGIONAL ATHLETIC UNIFORMS FOR REGIONAL ATHLETIC MEET	SCHOOLS DIVISION OFFICE	5,264,461.60
8	PURCHASE OF VARIOUS TECHNICAL AND SCIENTIFIC EQUIPMENT	QUEZON CITY UNIVERSITY	2,025,566.66
9	PURCHASE OF T-SHIRTS FOR DISTRIBUTION TO THE BARANGAY OFFICIALS, STAFF AND PERSONNEL	BARANGAY AND COMMUNITY RELATIONS DEPARTMENT	57,171,450.00

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the GENERAL FUND of 2019 intends to apply the sums stated above being the Approved Budget for the Contract (ABC) to payments under the contracts for **VARIOUS PROJECTS**.

**Bids received in excess of the ABC shall be automatically rejected at Bid Opening.**

2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for **Various Projects**. Delivery of the Goods is stated in Section VI. Schedule of Requirements of each project. Bidders should have completed, within the last **three (3) years** from the date of submission and receipt of bids, a contract

similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

- GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the **2<sup>nd</sup> Floor, BAC-Secretariat, Procurement Department, Finance Building, Quezon City Hall Compound** during weekdays from **8:00 a.m. – 5:00 p.m.**
- A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, November 25, 2019** upon submission of a Document Request List (DRL) printed from the Philippine Government Electronic Procurement System (PhilGEPS) website from the address below.

**STANDARD RATES:**

<b>Approved Budget for the Contract</b>	<b>Maximum Cost of Bidding Documents (in Philippine Peso)</b>
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

- The **Quezon City Local Government** will hold a Pre-Bid Conference at **9:00 A.M** on **December 3, 2019** at the **2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound** which shall be open to prospective bidders.
- Bids must be duly received by the **BAC Secretariat** at the **2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound** on or before **9:00 A.M.** of **December 16, 2019**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on **9:00 A.M.** on **December 16, 2019** at the **2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**. Bids will be opened in the presence of the bidders’ representatives who choose to attend at the address stated. Late bids shall not be accepted.

- The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

**BAC SECRETARIAT**

2<sup>nd</sup> Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound  
Elliptical Road, Barangay Central Diliman,  
Quezon City.

Tel. No. (02)8988-4242 loc. 8709/8710

Email Add: bacgoods@quezoncity.gov.ph

Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By: **BIDS AND AWARDS COMMITTEE - GOODS**

**(Sgd.) ROWENA T. MACATAO**  
Chairperson, QC-BAC-Goods