



REPUBLIC OF THE PHILIPPINES
QUEZON CITY GOVERNMENT
BAC – GOODS AND SERVICES



February 10, 2021

INVITATION TO BID

ITEM NO.	P.R. NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1	GF-20-08-01325	METROPOLITAN TRAIL COURT	DESKTOP COMPUTER AND PRINTER	P 1,486,850.00	GENERAL FUND	30 CAL. DAYS
2	GF-21-01-00029	BUSINESS PERMITS AND LICENSING DEPARTMENT	SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF RACK MOUNT SERVER AND OTHERS	P 3,274,818.00	GENERAL FUND	30 CAL. DAYS
3	GF-21-01-00050	BUSINESS PERMITS AND LICENSING DEPARTMENT	TONER CARTRIDGES AND OTHERS	P 2,782,000.00	GENERAL FUND	15 CAL. DAYS
4	GF-20-10-01859	CITY GENERAL SERVICES DEPARTMENT	ALL-IN-ONE DESKTOP COMPUTER AND OTHERS	P 1,862,143.03	GENERAL FUND	30 CAL. DAYS
5	GF-20-09-01659B	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	DESKTOP COMPUTER AND OTHERS	P 1,391,145.00	GENERAL FUND	30 CAL. DAYS
6	GF-20-07-01063B	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	LAPTOP AND OTHERS	P 1,230,916.19	GENERAL FUND	30 CAL. DAYS
7	GF-21-01-00016	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	FOOD SUPPLIES	P 14,501,742.50	GENERAL FUND	8 MONTHS
8	GF-21-01-00043	CITY TREASURER'S OFFICE	BANKNOTES COUNTER AND OTHERS	P 1,811,680.00	GENERAL FUND	30 CAL. DAYS
9	GF-20-02-00181	CITY TREASURER'S OFFICE	MOTOR VEHICLE	P 3,612,960.00	GENERAL FUND	30 CAL. DAYS
10	GF-20-05-00769	QUEZON CITY GENERAL HOSPITAL	SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF DOCUMENT MANAGEMENT SYSTEM SOFTWARE FOR MEDICAL FRONTLINERS	P 7,529,246.00	GENERAL FUND	30 CAL. DAYS
11	GF-20-09-01692	QC PROTECTION CENTER	MOTOR VEHICLE	P 1,176,924.00	GENERAL FUND	30 CAL. DAYS
12	GF-20-11-02078	CITY ASSESSOR'S OFFICE	CLERICAL CHAIR, EXECUTIVE CHAIR, AND OTHERS	P 2,363.490.00	GENERAL FUND	30 CAL. DAYS
13	GF-21-01-00067	HUMARN RESOURCE MANAGEMENT DEPARTMENT	CONTINUOUS FORM AND OTHERS	P 1,241,559.50	GENERAL FUND	15 CAL. DAYS
14	GF-20-08-01327	CITY PLANNING AND DEVELOPMENT DEPARTMENT	VARIOUS OFFICE EQUIPMENT	P 1,582,390.00	GENERAL FUND	30 CAL. DAYS
15	GF-21-01-00095	OFFICE OF THE CITY MAYOR	INK AND TONER	P 11,772,500.00	GENERAL FUND	9 MONTHS

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects/Purchase Request numbers*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects/Purchase Request numbers of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for **Various Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Thursday, February 11, 2021** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate (for corporation)
 - 3.2 Special Power of Attorney (for single proprietorship)
4. Notarized Joint Venture Agreement (as applicable)

6. The **Quezon City Local Government** will hold a Pre-Bid Conference on 10:00 A.M. of **Friday, February 19, 2021** at **2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.

Topic: BAC-GOODS Pre Bid Conference Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWdldXk1QT09>

Meeting ID: 848 3500 2246

Passcode: 154733

7. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before 11:00 A.M. of **Thursday, March 04, 2021**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on 1:00 P.M. of **Thursday, March 04, 2021** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdzo9>

Meeting ID: 858 5085 5933

Passcode: 118682

10. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

ATTY. DOMINIC B. GARCIA

OIC, Procurement Department

2nd Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: bacgoods@quezoncity.gov.ph

Tel. No. (02)8988-4242 loc. 8506/8710

Website: www.quezoncity.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


ROWENA T. MACATAO
Chairperson, QC-BAC-Goods and Services