



Republic of the Philippines  
**QUEZON CITY GOVERNMENT**  
**BIDS AND AWARDS COMMITTEE**  
2nd Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound



**REQUEST FOR QUOTATION**  
**SMALL VALUE PROCUREMENT**  
**(SECTION 53.9)**

Date : November 28, 2019  
RFQ No. : 19-W4-1030

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Project Title : **Purchase of Various Motorpool Supplies**  
Approved Budget  
for the Contract : **Php442,194.00**  
End-User /  
Implementing Office : **CITY ENGINEERING DEPARTMENT**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than December 3, 2019, Tuesday 10:00AM Philippine Standard Time, together with the following documents of your company:

- 1 Mayor's/Business Permit (2019);
- 2 PhilGEPS certificate (not expired on the time of opening of quotations);
- 3 Income/Business Tax Return (for FY 2018); and
- 4 Omnibus Sworn Statement prescribed by the Government Procurement Policy Board (GPPB).

in a **SEALED LONG BROWN ENVELOPE** indicating the project title and address **ONLY** s as indicated below:

**Project Title :**  
**Purchase of Various Motorpool Supplies**  
  
**Quezon City Local Government**  
**BIDS AND AWARDS COMMITTEE**  
**2/F Procurement Department, Finance Building**  
**Quezon City Hall Compound**

Additional Instructions:

- 1 Affix the signature of your company representative on the sealed envelope flap.
- 2 Only the project name and address should be written / printed on the envelope.

For any clarification you may contact us at 89884242 loc. 8505/8506.

**(Sgd.)Ms. Gracia Rowena F. Dela Cruz**  
BAC-Sec Head



**TERMS AND CONDITIONS**

1. Bidders shall **provide correct and accurate** information required in this form in black ink only .
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Office (CGSO) shall have the right to inspect and/or to test the goods and confirm their compliance to the technical specifications.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. After delivery and upon the submission of the required supporting documents, i.e. sales invoice and/or billing statement, by the contractor, the Quezon City Local Government shall make payment through check in favor of the contractor.
10. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
11. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

**QUOTATION**

Summary of Approved Budget				Total offered Quotation			
Item Description (Technical Specifications)		Qty	Unit of Measure (UOM)	(Inclusive of taxes and fees)			
				Unit Cost	ABC Amount	Vendor's Unit Price	Vendor's Amount
1	Welding Rod Stainless (Stainless, branded, 16-30, less smoke, 1105/kg)(10 kg/s) 3/32ø	25	kg	390.00	9,750.00		
2	Welding Rod Bronze, metal, bronze	65	pcs	125.00	8,125.00		
3	Tape Electrical, Black (Big)	37	pcs	65.00	2,405.00		
4	Paint Thinner-Acrylic per gallon, (4 liters/gallon)	5	gallon	550.00	2,750.00		
5	Paint Brush, 1 inch	20	pcs	45.00	900.00		
6	Paint Brush, 2 inches	15	pcs	85.00	1,275.00		
7	Paint Brush, 3 inches	15	pcs	100.00	1,500.00		
8	Wrench Torque, 1/2" drive, (Torque Wrench click type newton/0500-N-m)	1	set	4,550.00	4,550.00		
9	Wrench Socket , (6-36mm, 1/2" drive)	1	set	3,452.00	3,452.00		
10	Vulcanizing Cement, 235cc	4	cans	4,680.00	18,720.00		
11	Hacksaw Blade, 18-20 teeth, metal frame with blade, adjustable	20	set	246.00	4,920.00		
12	**Vulcanizing Cold Patches #2	150	pcs	83.00	12,450.00		
13	**Vulcanizing Cold Patches #3	150	pcs	128.00	19,200.00		
14	**Vulcanizing Cold Patches #4	100	pcs	170.00	17,000.00		
15	**Welding Rod, (16-30, less smoke, 1105/kg)(10 kg/s) 3/32ø	20	kg	130.00	2,600.00		
16	**Welding Rod, (16-30, less smoke, 1105/kg)(10 kg/s) 1/8ø	20	kg	195.00	3,900.00		
17	**Auto Wire, #8 (30 mtrs/roll)	2	rolls	2,730.00	5,460.00		
18	**Auto Wire , #16 (30 mtrs/roll)	5	rolls	975.00	4,875.00		
19	**Auto Wire, #14 (30 mtrs/roll)	5	rolls	1,365.00	6,825.00		
20	**Auto Wire, #12 (30 mtrs/roll)	2	rolls	1,755.00	3,510.00		
21	**Auto Silicon Gasket Maker (Tube)	10	pcs	195.00	1,950.00		
22	**Auto Sealant Gasket Maker (Tube)	10	pcs	195.00	1,950.00		
23	**Acetylene Refill, tank	10	tanks	1,347.00	13,470.00		
24	**Oxygen Refill, tank	10	tanks	604.00	6,040.00		
25	**Automotive Paint Enamel, (White)	12	gallon	507.00	6,084.00		
26	**Automotive Paint Enamel, (Yellow)	12	gallon	507.00	6,084.00		
27	**Automotive Paint Enamel, (Orange)	6	gallon	507.00	3,042.00		
28	**Automotive Paint Enamel, (Black)	6	gallon	507.00	3,042.00		
29	**Automotive Paint Primer, Red Oxide	24	gallon	481.00	11,544.00		
30	**Automotive Paint Primer, Gray Oxide	12	gallon	754.00	9,048.00		
31	**Spatula, 2" for Automotive	10	pcs	56.00	560.00		

32	**Spatula, 3" for Automotive	10	pcs	65.00	650.00		
33	**Auto Bulb Double Contact, 24V (Ordinary)	60	pcs	20.00	1,200.00		
34	**Auto Bulb Double Contact, 12V (Ordinary)	60	pcs	13.00	780.00		
35	**Auto Bulb Single Contact, 24V (Ordinary)	60	pcs	13.00	780.00		
36	**Auto Bulb Single Contact , 12V (Ordinary)	60	pcs	13.00	780.00		
37	**Auto Crystal Bulb Single Contact, 24V	60	pcs	13.00	780.00		
38	**Auto Crystal Bulb Single Contact, 12V	60	pcs	20.00	1,200.00		
39	**Auto Crystal Bulb Headlight Halogen Bulb, 24V	60	pcs	20.00	1,200.00		
40	**Small Size Auto Fuse, Flat Type 07 Amp	48	pcs	13.00	624.00		
41	**Small Size Auto Fuse, Flat Type 10 Amp	48	pcs	13.00	624.00		
42	**Small Size Auto Fuse, Flat Type 15 Amp	48	pcs	13.00	624.00		
43	**Small Size Auto Fuse, Flat Type 20 Amp	48	pcs	13.00	624.00		
44	**Small Size Auto Fuse, Flat Type 25 Amp	48	pcs	13.00	624.00		
45	**Small Size Auto Fuse, Flat Type 30 Amp	48	pcs	13.00	624.00		
46	**Big Size Auto Fuse, Flat Type 07 Amp	48	pcs	13.00	624.00		
47	**Big Size Auto Fuse, Flat Type 10 Amp	48	pcs	13.00	624.00		
48	**Big Size Auto Fuse, Flat Type 15 Amp	48	pcs	13.00	624.00		
49	**Big Size Auto Fuse, Flat Type 20 Amp	48	pcs	13.00	624.00		
50	**Big Size Auto Fuse, Flat Type 25 Amp	48	pcs	13.00	624.00		
51	**Big Size Auto Fuse, Flat Type 30 Amp	48	pcs	13.00	624.00		
52	**Auto Wire Terminal, (Round 18 mm)	50	pcs	6.50	325.00		
53	**Auto Wire Terminal, (Round 10 mm)	50	pcs	6.50	325.00		
54	**Auto Wire Terminal, (Round 12 mm)	50	pcs	13.00	650.00		
55	**Auto Wire Terminal, (Round 14 mm)	50	pcs	13.00	650.00		
56	**Jack Stand, 5 Tonner CAP	4	pcs	749.00	2,996.00		
57	**Jack Stand, 2 Tonner CAP	4	pcs	589.00	2,356.00		
58	**Air Hose, (3/8", 100 mtrs, Heavy Duty)	100	mtrs	455.00	45,500.00		
59	**Welding Wire Cable (100 mtrs)	100	mtrs	145.00	14,500.00		
60	**Electrical Extension Wire, (Gauge #14, Royal Cord) with Spool	20	mtrs	1,579.00	31,580.00		
61	**Digital Multi Tester, (Heavy Duty)	2	pc	4,365.00	8,730.00		
62	**Air Chuck, Dual Type	2	pcs	780.00	1,560.00		
63	**Drill Bit, (1/4 to 1 inch )	5	pcs	165.00	825.00		
64	**Vise Grip Clamp, (10 inches)	2	pcs	845.00	1,690.00		
65	**Vise Grip, Standard - (10 inches)	2	pcs	711.00	1,422.00		
66	**Easy Out Bit , heavy duty	1	set	598.00	598.00		
67	**Manual Puller, (in and out, Heavy Duty)	1	pc	5,068.00	5,068.00		
68	**Chain Wrench, 19 inches	1	pc	1,000.00	1,000.00		
69	**Vise Grip Straight Jaw, 10 inches	2	pc	741.00	1,482.00		
70	**Vise Grip for Metal Sheet, 8 inches	1	pc	689.00	689.00		
71	**Locking C- Clamp 11 inches	1	pc	949.00	949.00		
72	**Vise grip - Curve Jaw Plier with Cutter, 10inches	1	pc	585.00	585.00		
73	**Riveter, **Heavy Duty	2	pc	780.00	1,560.00		
74	**Blind Rivets, 3/16" x 1/2" (50 pcs / box)	1	box	47.00	47.00		
75	**Blind Rivets , 3/16" x 3/4" (50 pcs / box)	1	box	47.00	47.00		
76	**Blind Rivets, 1/8" x 1/2" (50 pcs / box)	1	box	47.00	47.00		
77	**Blind Rivets 1/8" x 3/4" (50 pcs / box)	1	box	47.00	47.00		
78	**Groove Jaw Vise Grip Plier, (Adjustable)	1	pc	780.00	780.00		
79	**Tinner's Snip, (12", Lotus)	1	pc	480.00	480.00		
80	**C-Clamp, 6" in	1	pc	558.00	558.00		
81	**Compressor Hose (Coiled Type, 15 meters)	1	pc	1,300.00	1,300.00		
82	**Bench Vise, (10", Heavy Duty)	1	pc	3,900.00	3,900.00		
83	**Steel Wire Cable, (12mm diameter, 6 wire by 19 strands)	400	mtrs	140.00	56,000.00		
84	**Creeper, (Heavy Duty)	2	pcs	3,250.00	6,500.00		
85	**Toggle Switch, double contact, rubber insulated, heavy duty	12	pcs	557.00	6,684.00		

86	**Flat Bar 1/2" x 1/4" x 6m	25	pcs	416.00	10,400.00		
87	**Round Steel Bar (Plain), 14mm x 6m	25	pcs	247.00	6,175.00		
88	**Angular Bar, 1 1/2" x 1 1/2" x 1/4" x 6m	25	pcs	494.00	12,350.00		
	-----Nothing Follows-----			<b>TOTAL:</b>	<b>442,194.00</b>	<b>TOTAL:</b>	

**REMARKS:**

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Signature over printed name

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Office Telephone No./Fax/Mobile No.

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Date

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Email Address