



REPUBLIC OF THE PHILIPPINES  
QUEZON CITY GOVERNMENT  
BIDS AND AWARDS COMMITTEE –  
GOODS AND SERVICES



# **PHILIPPINE BIDDING DOCUMENTS**

(As Harmonized with Development Partners)

## **Procurement of Food Supplies**

**PROJECT NO.**

**CONSO-21-FOOD SUPPLIES-02**

**Government of the Republic of the Philippines**

**Sixth Edition  
July 2020**

# Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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# ***Glossary of Acronyms, Terms, and Abbreviations***

**ABC** – Approved Budget for the Contract.

**BAC** – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

**BSP** – Bangko Sentral ng Pilipinas.

**Consulting Services** – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**CDA** - Cooperative Development Authority.

**Contract** – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**CIF** – Cost Insurance and Freight.

**CIP** – Carriage and Insurance Paid.

**CPI** – Consumer Price Index.

**DDP** – Refers to the quoted price of the Goods, which means “delivered duty paid.”

**DTI** – Department of Trade and Industry.

**EXW** – Ex works.

**FCA** – “Free Carrier” shipping point.

**FOB** – “Free on Board” shipping point.

**Foreign-funded Procurement or Foreign-Assisted Project**– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**Framework Agreement** – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

**GFI** – Government Financial Institution.

**GOCC** – Government-owned and/or –controlled corporation.

**Goods** – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**GPPB** – Government Procurement Policy Board.

**INCOTERMS** – International Commercial Terms.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

**LGUs** – Local Government Units.

**NFCC** – Net Financial Contracting Capacity.

**NGA** – National Government Agency.

**PhilGEPS** - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency

which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**Supplier** – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

**UN** – United Nations.

## ***Section I. Invitation to Bid***

### **Notes on the Invitation to Bid**

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.





REPUBLIC OF THE PHILIPPINES  
QUEZON CITY GOVERNMENT  
BAC – GOODS AND SERVICES



March 30, 2021

INVITATION TO BID

ITEM NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1	CONSO-21-FOOD SUPPLIES-02	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL/QUEZON CITY GENERAL HOSPITAL	FOOD SUPPLIES	P 23,398,803.00	GENERAL FUND	8 MONTHS
2	CONSO-21-DRUGS AND MEDS-03	VARIOUS OFFICES (QCGH, NDH, QCHD, RMBGH AND OFFICE OF THE CITY MAYOR)	VARIOUS DRUGS AND MEDICINES	P 721,322,182.47	GENERAL FUND	8 MONTHS
3	CAO-21-OE-04	OFFICE OF THE CITY ADMINISTRATOR	DESKTOP COMPUTER AND OTHERS	P 57,790,500.00	GENERAL FUND	8 MONTHS

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the **General Fund** of various years intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects/Purchase Request numbers*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The **QUEZON CITY LOCAL GOVERNMENT**, through the **General Fund** of various years intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects/Purchase Request numbers of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for **Various Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Wednesday, March 31, 2021** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

**STANDARD RATES:**

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
  2. Document Request List (DRL)
  3. Authorization to Purchase Bidding Documents
    - 3.1 Corporate Secretary Certificate (for corporation)
    - 3.2 Special Power of Attorney (for single proprietorship)
  4. Notarized Joint Venture Agreement (as applicable)
6. The *Quezon City Local Government* will hold a Pre-Bid Conference on 10:00 A.M. of **Thursday, April 8, 2021** at **2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.

Topic: BAC-GOODS Pre Bid Conference Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWdldXk1QT09>

Meeting ID: 848 3500 2246

Passcode: 154733

7. Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before 11:00 A.M. of **Thursday, April 22, 2021**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on 1:00 P.M. of **Thursday, April 22, 2021** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

10. The *Quezon City Local Government* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

**ATTY. DOMINIC B. GARCIA**

OIC, Procurement Department

2<sup>nd</sup> Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)

Tel. No. (02)8988-4242 loc. 8506/8710

Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

12. You may visit the following websites:

For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

**(Sgd) ROWENA T. MACATAO**

Chairperson, QC-BAC-Goods and Services

# *Section II. Instructions to Bidders*

## **Notes on the Instructions to Bidders**

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

## 1. Scope of Bid

The Procuring Entity, **Quezon City Local Government** *wishes* to receive Bids for the **PROCUREMENT OF FOOD SUPPLIES** with identification number **CONSO-21-FOOD SUPPLIES-02**.

*[Note: The Project Identification Number is assigned by the Procuring Entity based on its own coding scheme and is not the same as the PhilGEPS reference number, which is generated after the posting of the bid opportunity on the PhilGEPS website.]*

The Procurement Project (referred to herein as “Project”) is composed of **Three Hundred Seventy Three (373) items**, the details of which are described in Section VII (Technical Specifications).

## 2. Funding Information

2.1. The GOP through the source of funding as indicated below for **2021** in the amount of **TWENTY THREE MILLION THREE HUNDRED NINETY EIGHT THOUSAND EIGHT HUNDRED THREE PESOS AND 00/100 (Php 23,398,803.00)**.

2.2. The source of funding is:

*a.* LGUs, the Annual or Supplemental Budget, as approved by the Sanggunian.

## 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

## 4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

## 5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

- 5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
- i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
  - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
  - iii. When the Goods sought to be procured are not available from local suppliers; or
  - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
- a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

## **6. Origin of Goods**

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

## **7. Subcontracts**

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that: Subcontracting is not allowed.

## **8. Pre-Bid Conference**

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing as indicated in paragraph 6 of the **IB**.

## **9. Clarification and Amendment of Bidding Documents**

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the

**IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## **10. Documents comprising the Bid: Eligibility and Technical Components**

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *the last three (3) years* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

## **11. Documents comprising the Bid: Financial Component**

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

## **12. Bid Prices**

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
  - a. For Goods offered from within the Procuring Entity's country:
    - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
    - ii. The cost of all customs duties and sales and other taxes already paid or payable;
    - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and

- iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
  - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
  - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

### 13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in:
  - a. Philippine Pesos.

### 14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration<sup>1</sup> or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security *in no case shall exceed One Hundred Twenty (120) calendar days from the date of opening of bids, unless duly extended by the bidder upon the request of the Head of the Procuring Entity (HoPE) of the Quezon City Local Government*. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

### 15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

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<sup>1</sup> In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.



## 16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time through manual submission as indicated in paragraph 7 of the **IB**.

## 17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## 18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

## 19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:  
  
One Project having several items that shall be awarded as one contract.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting

the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

## **20. Post-Qualification**

- 20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

## **21. Signing of the Contract**

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

## ***Section III. Bid Data Sheet***

### **Notes on the Bid Data Sheet**

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

# Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ol style="list-style-type: none"> <li><i>A single contract similar to the item/s to be bid and must be at least FIFTY percent (50%) of the ABC.</i></li> <li>Completed within the last three (3) years prior to the deadline for the submission and receipt of bids substantially in a <b>FORM prescribed by the QC-BAC-GOODS AND SERVICES, must be accompanied by a copy of Certificate of Acceptance by the end-user or Official Receipt (O.R) or Sales Invoice (S.I.) issued for the Contract.</b></li> </ol>
7.1	Subcontracting is not allowed.
12	The price of the Goods shall be quoted DDP <i>within Quezon City</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> <li>The amount of not less than <b>Php 467,976.06</b> or <i>two percent (2%) of ABC</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li> <li>The amount of not less than <b>Php 1,169,940.15</b> or <i>five percent (5%) of ABC</i>, if bid security is in Surety Bond.</li> </ol>
19.3	<p><i>[In case the Project will be awarded by lot, list the grouping of lots by specifying the group title, items, and the quantity for every identified lot, and the corresponding ABC for each lot.]</i></p> <p><i>[In case the project will be awarded by item, list each item indicating its quantity and ABC.]</i></p>
20.2	<p>List of required licenses and permits relevant to the Project and the corresponding law requiring it.</p> <ul style="list-style-type: none"> <li><i>No additional requirement</i></li> </ul>
21.2	<p>Additional required documents relevant to the Project that are required by existing laws and/or the Procuring Entity.</p> <ul style="list-style-type: none"> <li><i>No additional requirement</i></li> </ul>

# *Section IV. General Conditions of Contract*

## **Notes on the General Conditions of Contract**

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

## 1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

## 2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

## 3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

## 4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

## 5. Warranty

6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

## **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## ***Section V. Special Conditions of Contract***

### **Notes on the Special Conditions of Contract**

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.



# Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract:]</i></p> <p><b>Delivery and Documents –</b></p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered <i>[indicate place of destination]</i>. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered <i>[indicate place of destination]</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate name(s)]</i>.</p> <p><b>Incidental Services –</b></p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i></p> <ul style="list-style-type: none"> <li>a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;</li> <li>b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;</li> <li>c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</li> <li>d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</li> <li>e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</li> <li>f. <i>[Specify additional incidental service requirements, as needed.]</i></li> </ul> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>

	<p><b>Spare Parts –</b></p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <p><i>Select appropriate requirements and delete the rest.</i></p> <ul style="list-style-type: none"><li>a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and</li><li>b. in the event of termination of production of the spare parts:<ul style="list-style-type: none"><li>i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and</li><li>ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.</li></ul></li></ul> <p>The spare parts and other components required are listed in <b>Section VI (Schedule of Requirements)</b> and the cost thereof are included in the contract price.</p> <p>The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of <i>[indicate here the time period specified. If not used indicate a time period of three times the warranty period]</i>.</p> <p>Spare parts or components shall be supplied as promptly as possible, but in any case, within <i>[insert appropriate time period]</i> months of placing the order.</p>
	<p><b>Packaging –</b></p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p>

	<p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity  Name of the Supplier  Contract Description  Final Destination  Gross weight  Any special lifting instructions  Any special handling instructions  Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p><b>Transportation –</b></p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p>

	<p><b>Intellectual Property Rights –</b></p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p>The terms of payment shall be as follows:</p> <ul style="list-style-type: none"><li>• The City shall pay the supplier on a monthly basis depending on the actual number of meals served and upon complete delivery and acceptance of the goods delivered herein and upon presentation of the billing statement.</li></ul>
4	<p>The inspections and tests that will be conducted are: <i>Product Presentation/Demonstration/Site Inspection, if applicable.</i></p>

Section VI. Schedule of Requirements

Project Name: PROCUREMENT OF FOOD SUPPLIES  
Project No. CONSO-21-FOOD SUPPLIES-02

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Unit of Issue	Quantity	Delivered, Weeks/Months
	Rosario Maclang General Hospital			
1	All purpose cream 250 ml per pack, sealed with date expiration and production	Pack	250	Upon request of the end-user not later than December 31, 2021
2	All-purpose flour 1 kilo per pack, sealed with date of expiration, good quality	Kilo	250	
3	Ampalaya leaves dark green, firm and smooth skin, free from pest damage	Kilo	80	
4	Ampalaya-fruit bright green, firm and smooth skin, free from pest damage	Kilo	300	
5	Apple fuji classification small size, hard and free from pest	Kilo	1,200	
6	Atsuete 1 kilo per pack, sealed with date of expiration, good quality	Kilo	4	
7	Bacon regular 1,000 gms per kilo, frozen and good quality	Kilo	130	
8	Baguio beans medium size, per kilo, bright green in color, no soft spot	Kilo	200	
9	Banana blossom- dried 250 gms per pack, sealed with good quality, free from molds	Pack	30	
10	Banana heart (grated) freshly grated, light brown and odorless	Kilo	100	
11	Banana lakatan slightly green, no brown spot, smooth and firm skin	Kilo	600	
12	Banana latundan slightly green, no brown spot, smooth and firm skin	Kilo	300	
13	Banana saba slightly green, no brown spot, smooth and firm skin	Piece	549	
14	Bangus- Daing cut boneless 3-4 pcs per kilo, firm and fresh, skin are intact, fresh not frozen	Kilo	450	
15	Bangus whole 3-4 pcs per kilo, firm and fresh, skin are intact, fresh not frozen	Kilo	560	
16	Beef - Ground lean meat, dark red uniform in color, fresh not frozen	Kilo	200	
17	Beef- Lean meat lean meat, dark red uniform in color, fresh not frozen, not bloody spots, less fat	Kilo	325	
18	Bihon 500 gms per pack, dried and sealed , good quality	Pack	200	
19	Bread crumbs per kilo per pack, sealed and good quality, light	Kilo	50	

	yellow in color			
20	Bread loaf big pack, soft not stale, free from mold, with good quality with date of production	Pack	400	
21	Broth cubes Assorted 60 pcs per container in pack with date of production and expiration sealed	Container	200	
22	Burger Patties frozen, tightly sealed, good quality and branded	Kilo	120	
23	Butter premium classic, 200 gms per bar, good quality	Bar	150	
24	Cabbage large in size, bright green in color, shiny and firm, per kilo	Kilo	300	
25	Calamansi per kilo, bright green in color firm, free from soft spots	Kilo	130	
26	Candy hard 50's per pack, with date of production and expiration sealed and good quality	Pack	80	
27	Canola oil 2 liters per gallon, sealed with expiration date	Gallon	120	
28	Canton noodles 1000 grms per kilo, good quality, sealed	Kilo	350	
29	Carrots large in size, bright orange in color, shiny and firm, per kilo	Kilo	180	
30	Catsup banana 4 kilos per gallon, sealed with date of production and expiration and good quality	Gallon	60	
31	Cheese bar 500 gms per bar, sealed with date of production and expiration and good quality	bar	120	
32	Cheese- single serve 500 gms per bar, sealed with date of production and expiration and good quality	Bar	80	
33	Chicken breast 1000 gms per kilo, fresh not frozen and good quality	Kilo	700	
34	Chicken drumstick 90 gms per kilo, 4 1/2 inches, pink in color, fresh not frozen and good quality	Kilo	500	
35	Chicken Liver & gizzard fresh not frozen, dark red, no blood spots, no foul odor	Kilo	150	
36	Chicken quarter leg 1000 gms per kilo, fresh not frozen and good quality	Kilo	500	
37	Chocolate Drink sachet 30 gms per sachet, tightly sealed, with good quality	Sachet	1000	
38	Cocoa powder 1 kilo per pack, sealed with date of production and expiration	Kilo	15	
39	Coffee 3 in 1 - SUGARFREE 7 gms individual sachet by 20's per pack, with date of production and expiration	Pack	250	
40	Coffee 3 in 1 set 20 gms individual sachet by 30's per pack, with date of production and expiration	Pack	600	
41	Corn whole kernel 425 gms per can, good quality with expiration date and production date	Can	200	
42	Corned beef 175 gms per can, good quality with date of production and expiration date	Can	1300	
43	Cornstarch 1000 gms per kilo, sealed, with date of production and expiration	Kilo	180	

44	Crackers biscuit 10 pcs per pack, sealed and good quality , good quality with date of production and expiration date	Pack	100	
45	Cream soup- Assorted assorted, 60 gsm per pack with production and expiration date	Pack	150	
46	Cucumber 3-4 pcs per kilo, firm and fresh, skin are intact, fresh , not soft spot	Kilo	60	
47	Curry powder 40 gms per pack, sealed with date of production and expiration	Pack	50	
48	Dahon sili bright green, 100 gms per kilo, free from pest	Kilo	30	
49	Egg chicken- Large 30 pcs per tray, white in color, no cracks in shells	Tray	300	
50	Eggplant long straight dark purple, firm and free from lump,6-8 pcs per kilo	Kilo	200	
51	Fish fillet frozen 1000 gms per kilo, sealed box are not broken, frozen	Kilo	350	
52	Fish sauce 3.75L per gallon, with date of production and expiration	Gallon	50	
53	Flavored Seasoning granules ; 120 gms per pack sealed and good quality	Pack	150	
54	Fruit cocktail 836 gms per can, with date of production and expiration date	Can	350	
55	Fruit juice 250 ml by 10's per box, straw intact, sealed and branded, with date of production and expiration	Box	350	
56	Gabi- Fruit hard touch, no soft spot and free from pest	Kilo	40	
57	Galunggong medium size, clear eyes, firm flesh and stomach are intact, fresh not frozen	Kilo	300	
58	Garlic whole w/ skin Medium in size; free from pest damage; no molds; fresh & firm	Kilo	200	
59	Ginger Thin and shiny skin snaps easily; pungy smell	Kilo	80	
60	Green peas 225 gms per can; sealed w/ date of expiration	Can	120	
61	Gulaman jelly 19 gms per sachet 10 pcs per box; sealed w/ good quality & branded; w/ date of expiration	Pack	50	
62	Ham Cooked ham; 250gms per pack; frozen sealed; w/ date of expiration	Pack	200	
63	Hasa hasa fresh 5-6 pcs per kilo, firm flesh and stomach are intact, fresh not frozen	Kilo	350	
64	Hotcake Mix 500 gms per box; sealed w/ good quality & branded; w/ date of expiration	Box	150	
65	Hotcake Syrup Maple Flavor; 355 ml per bottle; sealed; w/ good quality & branded; w/ date of expiration	Bottle	150	
66	Hotdog- Chicken Frozen; Chicken franks; sealed w/ good quality & branded	Kilo	200	
67	Hotdog, regular Red in color; Frozen; sealed w/ good quality & branded ; 1 kilo per pack	Kilo	200	
68	Instant gata mix	Pack	150	

	29 gms per pack; sealed w/ good quality & branded w/ date of expiration			
69	Iodized salt 1 kilo per pack; W/ DOH sealed sangkap pinoy; sealed; good quality & branded	Kilo	150	
70	Kangkong fresh Dark green in color not wilted; no pest damage; no soft spots	Kilo	150	
71	Kare-Kare mix Peanut sauce mix; ;100 gms per pack	Pack	200	
72	Labanos Medium in size; white in color, slender no cracked surface	Kilo	80	
73	Laurel Leaves Dried and good quality; free from molds	Kilo	4	
74	Lechon sauce 550 ml per bottle; sealed w/ good quality & branded	Bottle	80	
75	Lettuce Iceberg family; crisp fresh not wilted	Kilo	50	
76	Liver spread 85 gms per can; sealed; good quality & branded	Can	200	
77	Lomi noodles 1000 gms per pack; good quality and fresh to smell.	Kilo	80	
78	Longganisa Regular in size; per 1 kilo	Kilo	250	
79	Luncheon meat, 350 gms per can ; sealed w/ good quality & branded; w/ date of expiration	Can	600	
80	Macaroni elbow Tightly sealed ; good quality & branded	Kilo	200	
81	Malagkit rice Whole grains; free from molds and free from pest.	Kilo	100	
82	Margarine 2 kilos per container; sealed; good quality & branded	Gallon	60	
83	Matang baka fresh 6 pcs per kilo; skin and stomach are intact; fresh	Kilo	300	
84	Mayonnaise 3.875L/ gallon; sealed; w/ date of expiration; good quality & branded	Gallon	60	
85	Milk condensed 387 ml per can; sealed ; good quality & branded; w/ date of expiration	Can	150	
86	Milk evaporated 370 ml per can; seal; good quality & branded; w/ date of expiration	Can	200	
87	Milk Non Fat- Liquid 1 liter per container; tightly sealed; good quality & branded; w/ date of expiration	Container	200	
88	Milk Powder- sachet 33 gms per sachet; tightly sealed; good quality & branded	Sachet	2,000	
89	Mineral Bottled Water 350 ml per bottle; sealed good quality & branded	Bottle	80,000	
90	Miso fresh Per kilo; fresh and in good quality	Kilo	30	
91	Misua 1 kilo per pack, good quality & branded.	Kilo	80	
92	Mixed vegetable Frozen; and in good quality	Kilo	80	
93	Monggo green Fresh and in good quality.	Kilo	150	
94	Monggo sprout (togue) Fresh and good quality at 1 kilo per pack	Kilo	50	
95	Mushroom pieces & steam 284 gms per can; sealed w/ good quality &	Can	350	



	branded; w/ date of expiration			
96	Mustasa fresh Bright green in color; free from pest.	Kilo	40	
97	Nutritional Supplement for Diabetes Enteral Nutrition specific for diabetes with low glycemic index, slowly digested CHO and healthy Fat blend. Acceptable for oral and Tubefeeding; Vanilla flavor 900 grams per can; 6 cans per box.	Can	300	
98	Nutritional Formula (Supplement) – Adult Complete and balance nutrients with calcium, triple protein blend, HMB, gluten and lactose Free, acceptable for oral and tubefeeding; Vanilla flavor at 850 gms per can; 6 cans per box	Can	300	
99	Nutritional Formula (Supplement)-Pediatrics Contains triple protein complex, dual carbohydrates blend, it contains nutrients, vanilla flavor	Can	300	
100	Oatmeal 1 kilo per pack; sealed w/ good quality & branded	Kilo	60	
101	Okra, fresh bright green uniform in color; no soft spots ; free from pest.	Kilo	80	
102	Onion- Red Dry & shiny skin; firm to touch; neck are tight and dry.	Kilo	200	
103	Oyster sauce 765 gms per bottle; sealed; good quality & branded	Bottle	30	
104	Orange fruit Bright orange ; small size fresh & free from soft spots	Piece	1000	
105	Papaya green Bright green; firm & smooth skin free from pest damage; no soft spots.	Kilo	120	
106	Papaya- Ripe Golden yellow- firm & smooth; no soft spots; free from pest damage.	Kilo	120	
107	Parsley Green 7 fresh; leaves are not wilted	Kilo	6	
108	Patola fresh Bright green; firm & slender and free from pest damage	Kilo	180	
109	Petchay Baguio Fresh ,Green in color; leaves are crisp; stalks are firm odorless; free from pests.	Kilo	250	
110	Petchay Native Fresh ,Green in color; leaves are crisp; stalks are firm odorless; free from pests.	Kilo	250	
111	Pepper Bell, Red & Green Native, assorted; free from pest; no soft spots.	Kilo	60	
112	Pepper Black Ground Powdered; good quality	Kilo	5	
113	Pepper Black whole Whole granules; good quality	Kilo	5	
114	Pepper Panigang (sili) Fresh; bright green in color; firm & odorless	Kilo	15	
115	Penne Rigate Gourmet pasta; 500 gms per pack; sealed; good quality & branded	Pack	150	
116	Peanut Butter 500 gms per jar ;sealed ; good quality & branded.	Jar	80	
117	Pineapple chunk 227 gms per can; sealed ; good quality & branded	Can	200	
118	Pineapple juice 2.90 L / can / unsweetened	Can	150	
119	Pineapple sliced	Can	200	

	567 gms per can; sealed; good quality & branded			
120	Pork and beans 230 gms per can; sealed good quality & branded	Can	200	
121	Porkchop Fresh; Light pink uniform in color; no fowl odors; firm & sparingly; not frozen	Kilo	400	
122	Pork ground lean Fresh; Light pink uniform in color; no fowl odors; firm & sparingly; not frozen	Kilo	300	
123	Pork Liempo sliced Fresh; Light pink uniform in color; no fowl odors; firm & sparingly; not frozen	Kilo	615	
124	Pork liver fresh Uniform dark red in color; no fowl odors; fresh not frozen	Kilo	100	
125	Pork lomo fresh Fresh; Light pink uniform in color; no fowl odors; firm & sparingly; not frozen	Kilo	800	
126	Pork- Kasim Fresh; Light pink uniform in color; no fowl odors; firm & sparingly; not frozen	Kilo	975	
127	Potato Medium in size; free from pest damage; no molds; fresh & firm	Kilo	250	
128	Raisins 250 gms per pack; sealed and with good quality; free from molds	Pack	100	
129	Rice sinandomeng 50 kilos per sack; whole grains; white in color; free from stones, molds & pest, good quality	Sack	350	
130	Sandwich Spread 3.875 liters per gallon any variety; sealed w/ good quality & branded	Gallon	50	
131	Sayote Medium in size; light green in color; no soft spots; free from pest damage	Kilo	1000	
132	Sinigang Mix With gabi mix, 44 gms per sachet; sealed w/ good quality & branded	Pack	150	
133	Sotanghon Special; good quality & branded	Kilo	250	
134	Soy sauce 3.785 liters per gallon; sealed with good quality & branded	Gallon	120	
135	Spaghetti noodles 1 kilo per pack; sealed ; good quality & branded.	Kilo	250	
136	Spaghetti sauce 1 kilo per pack; sealed ; good quality & branded.	Kilo	250	
137	Squash Medium in size; bright yellow; no lumps firm & fresh; no soft spots	Kilo	350	
138	String Beans (sitaw) Long ; fresh; bright green in color; steam are intact.	Kilo	180	
139	Sugar-washed 1 kilo per pack; good quality, sealed & branded	Kilo	150	
140	Sugar White 1 kilo per pack; good quality, sealed & branded	Kilo	150	
141	Tausi 250 gms per can; sealed w/ good quality & branded	Can	200	
142	Tea 2 gms by 100 pcs per box; yellow label; sealed ; individual pack; good quality & branded	Box	120	
143	Tilapia Medium in size; fresh not frozen; cleaned; without fowl odors	Kilo	600	
144	Tinapang galunggong	Kilo	150	

	Golden brown uniform in color; good quality			
145	Tocino 500 gms per pack; less fat; sealed good quality & branded	Kilo	600	
146	Tokwa Sliced; fresh ; good quality	Piece	400	
147	Tomato Medium in size; bright red; not over ripe; no soft spots; free from pests.	Kilo	200	
148	Tomato Sauce 1 kilo per pack; sealed good quality & branded.	Pack	200	
149	Tuna in water 184 gms per can; sealed with good quality & branded	Can	1400	
150	Upo Medium in size, smooth & thin skin; no lumps	Piece	350	
151	Vegetable oil 16 kilos per tin cans; sealed with good quality & branded	Can	167	
152	Vienna Sausage 220 gms per can; sealed ; good quality & branded	Can	1200	
153	Vinegar 3.785 liters per gallon; sealed with good quality & branded	Gallon	180	
	<b>Terms &amp; Conditions:</b> <ul style="list-style-type: none"> <li>a) CONTRACT PERIOD: 8 months (May-December 2021)</li> <li>b) PLACE OF DELIVERY: The Supplier will supply the foodstuffs at the main office of Rosario Maclang Bautista General Hospital IBP Road, Batasan Hills, Quezon City.</li> <li>c) SCHEDULE OF DELIVERY: Three time (3x) a week, every M,W,F 8am to 10am only</li> <li>d) CONSIDERATION: The total consideration, as allocated by the City, shall be P 12,000,003.00 for 12 months, computed on a monthly allocation. <ul style="list-style-type: none"> <li>d.1 All delivered items should be fresh and compliance to the specification given.</li> <li>d.2 All goods and items should be in good condition</li> <li>d.3 All grocery items should be at least 1-2 years prior to expiration date.</li> </ul> </li> <li>e) TERMS OF PAYMENT: The City shall pay the supplier on a monthly basis depending on the actual number of meals served and upon complete delivery and acceptance of the goods delivered herein and upon presentation of the billing statement</li> <li>f) ASSIGNMENT: Unless otherwise expressly stipulated or a prior written approval of the QUEZON CITY GOVERNMENT is secured, the Purchase Order shall not be assigned or subjected to any other party or parties.</li> <li>g) DAMAGES: The Supplier shall indemnify the Quezon City Government against all losses and claims for injuries or damages to any person or property whatsoever which may arise in consequence of the performance of this contract and</li> </ul>			

	<p>against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto.</p> <p>h) DEFAULT: In the event that the supplier has not fully complied with its promise to provide the foregoing services, in the required specifications as agreed upon, or in any manner has failed to satisfactorily perform its obligations, the same shall be barred, upon proper recommendation, from future transactions with the QUEZON CITY GOVERNMENT, without prejudice to any legal action, if appropriate.</p> <p>i) VENUE OF ACTION: All disputes, claims or questions which may arise out of the Purchase Order shall be filed in the competent courts of Quezon City, at the Option of the QUEZON CITY GOVERNMENT, to the exclusion of all other courts.</p>		
	<b>Quezon City General Hospital</b>		
1	Annatto Powder, 10 gms/pack	Pack	200
2	All Purpose Cream, 237 ml/tetra	Tetra	50
3	Almond Jelly, 540 gms/can	Cans	30
4	Butter, 200 gms.	Bars	10
5	Beef Loaf, 210 gms/can	Cans	30
6	Bihon, 1/2 kilo/pack	Pack	200
7	Black Beans, 100 gms/pack	Pack	50
8	BBQ Marinade, 230 Oz/bottle	Bottle	50
9	Basil Leaves, dried, 250 gms/pack	Pack	50
10	Baking Powder, 50 gms/pack	Pack	200
11	Banana Blossom, 20 gms/pack	Pieces	120
12	Chicken Flakes in Broth, 150 gms/can	Cans	200
13	Creamer, 370 ml/can	Can	800
14	Coconut Milk, 400 ml/can	Can	150
15	Cocoa Powder, 70 gms/pack	Pack	250
16	Cooking Oil, 17 kilos/tin	Tin	150
17	Corned Beef, 1.8 kilo/can	Cans	150
18	Cornstarch, 25 kilos/sack	Sack	25
19	Corn Whole Kernel, 425 gms	Cans	500
20	Cream of Asparagus, 70 gms/pack	Pack	150
21	Catsup, 50 sachet/pack	Pack	50
22	Canton, noodles, 1/2 kilo/pack	Pack	200
23	Catsup, 2 kilo/container	Container	150
24	Cream of Mushroom, 70 gms/pack	Pack	200
25	Cheese, 165 gms/bar	Bars	300
26	Chicken Cubes, 120 gms/box	Box	500
27	Canola Oil, 1 L	Liter	50
28	Coffee Set	Set	2,000
29	Condensed Milk, 300 ml/can	Cans	100
30	Crackers, 600 gms/pack	Pack	50
31	Curry Powder, 25 gms/pack	Pack	50
32	Corn, young, 425 gms/can	Can	80
33	Evaporated Milk, 370 ml./can	Can	2,000
34	Flour, 25 kilos/sack	Sack	50
35	Fish Sauce, 1 gal	Gallon	250
36	Fruit Cocktail, 836 gms/can	Can	200
37	Full Cream Milk, 1 kilo/pack	Pack	50
38	Fruit Juice, 200 ml, 10s/box	Box	300
39	Gulaman Powder, gms/pack	Pack	200
40	Hotcake Mix, 500 gms/box	Box	120
41	Iodized Salt (coarse), 500 gms/pack	Pack	200
42	Lechon Sauce, 1 kilo	Kilo	30
43	Laurel leaves, 30 gms/pack	Pack	50
44	Liquid Seasoning, 1 L	Liter	100

45	Luncheon Meat, Pork	Can	500
46	Luncheon Meat, Chicken, 360 gms/can	Can	500
47	Liver spread, 85 gms/can	Can	200
48	Lychees, 565 gms/can	Can	150
49	Mackerel, 425 gms/can	Can	200
50	Margarine, 1 kilo	Kilo	100
51	Mayonnaise, 1 gal	Gallon	50
52	Mayonnaise, light, 300 gms/jar	Jar	70
53	Mustard, 8 oz/botl	Bottle	50
54	Miswa, 200 grams/pack	Pack	100
55	Mushroom Buttons, 400 gms/can	Can	100
56	Mushroom Gravy, powdered, 25 gms/pack	Pack	100
57	Macaroons, 1 pc/pack	Piece	1,000
58	Non-Fat Milk, 1 kilo	Kilo	100
59	Nutritional Formula, 1.6 kilos	Can	291
60	Oyster Sauce, 270 Oz/bottle	Bottle	100
61	Oats, 800 gms/pack	Pack	130
62	Pineapple Chunks, 480 gms/can	Can	100
63	Pineapple Tidbits, 432 gms/can	Can	300
64	Pickle Relish, 1 gallon	Container	20
65	Peanut Butter, 1 kilo/jar	Jar	50
66	Pepper, whole, 150 gms/pack	Pack	300
67	Pepper, ground, 150 gms/pack	Pack	300
68	Pineapple Juice, 530 ml/can	Can	20
69	Peach Halves, 290 oz/can	Can	100
70	Pineapple, sliced. 432 gms/can	Can	200
71	Potato Flakes, 1 kilo/pack	Pack	200
72	Raisins, 100 gms/pack	Pack	100
73	Rice Flour, 500 gms/pack	Pack	50
74	Sanque, 20 gms/pack	Pack	30
75	Sardines, in tomato sauce, 425 gms/can	Can	300
76	Sausage, vienna, 114 gms/can	Can	300
77	Sesame Oil, 650 ml/bottle	Bottle	100
78	Soy Sauce, 1 gal	Gallon	250
79	Sugar, washed, 1/2 kilo/pack	Pack	600
80	Sliced Bread, medium size	Loaf	2,000
81	Sliced Bread, large	Loaf	500
82	Sotanghon, 1 kilo/pack	Pack	300
83	Seasoning, powdered, 8 grams/pck, 12s/roll	Roll	500
84	Sausage, chicken, 230 gms/can	Can	400
85	Tamarind Powder, 44 grams/pack	Pack	500
86	Tomato Sauce, 250 gms/pack	Pack	600
87	Vanilla, 475 ml/botl	Bottle	30
88	Tenga ng Daga, 20 gms/pack	Pack	80
89	Tea, 50s/pck	Pack	50
90	Tuna in Water, 180 gms/can	Can	200
91	Ube Powder, 500 gms/pack	Pack	100
92	Vegemeat, 1/2 kilo/pack	Pack	100
93	Hash brown, 12 pcs/pack	Pack	25
94	Vinegar, 1 gal	Gallon	250
95	Ham, sweet, 500 grams/pack	Pack	200
96	Hotdog, chicken, 500 grams/pack, franks	Kilo	50
97	Hotdog, Jumbo, classic, 1 kilo/pack	Pack	200
98	Longganisa, chicken, 500 gms/pack	Pack	200
99	Longganisa, pork, 450 gms/pack	Pack	200
100	Tocino, chicken	Kilo	200
101	Tocino, pork	Kilo	200
102	Achara	Gallon	5
103	Alamang	Kilo	20
104	Ampalaya	Kilo	80
105	Ampalaya Leaves	Kilo	30
106	Banana Heart	Kilo	300
107	Baguio Beans	Kilo	150
108	Baguio Pechay	Kilo	160
109	Bell Pepper	Kilo	50
110	Cabbage	Kilo	800
111	Calamansi	Kilo	200

112	Camote	Kilo	900	
113	Cassava	Kilo	100	
114	Cauliflower	Kilo	100	
115	Cucumber	Kilo	30	
116	Celery	Kilo	40	
117	Daing	Kilo	50	
118	Dried Fish, dilis	Kilo	50	
119	Eggplant	Kilo	400	
120	Garlic	Kilo	120	
121	Ginger	Kilo	120	
122	Green Papaya	Kilo	100	
123	Kinchay	Kilo	20	
124	Kangkong	Kilo	50	
125	Langka, vegetable	Kilo	100	
126	Latundan, banana	Kilo	1,500	
127	Lacatan, banana	Kilo	1,500	
128	Lettuce, native	Kilo	30	
129	Lumpia Wrapper	Pieces	2,000	
130	Lomi, noodles, 1 kilo	Kilo	200	
131	Malagkit	Kilo	300	
132	Miso	Kilo	20	
133	Mixed Vegetable. Frozen, 1 k	Kilo	200	
134	Macaroni, 5 k/package	Package	150	
135	Melon, fresh	Pieces	200	
136	Monggo	Kilo	100	
137	Mustasa	Kilo	30	
138	Niyog, grated	Kilo	150	
139	Okra	Kilo	150	
140	Onions	Kilo	600	
141	Onion Leaves	Kilo	40	
142	Pechay Tagalog	Kilo	400	
143	Pineapple	Pieces	200	
144	Potatoes	Kilo	2,000	
145	Pandan	Kilo	30	
146	Papaya, ripe	Kilo	400	
147	Patola	Kilo	300	
148	Peanuts	Kilo	30	
149	Peas, frozen, 1 kilo/pack	Kilo	40	
150	Rice, 50 kilos/sack	Cavans	365	
151	Raddish	Kilo	40	
152	Sitao	Kilo	600	
153	Saba	Pieces	4,000	
154	Sayote	Kilo	700	
155	Sili Haba	Kilo	50	
156	Sili Leaves	Kilo	50	
157	Singkamas	Kilo	100	
158	Squash	Kilo	1,300	
159	Tinapa	Kilo	55	
160	Togue	Kilo	300	
161	Tomatoes	Kilo	600	
162	Tuyo	Kilo	30	
163	Tanglad	Kilo	30	
164	Ubod, niyog	Kilo	300	
165	Upo	Kilo	1,300	
166	Watermelon	Pieces	100	
167	Alumahan	Kilo	300	
168	Bangus, boneless	Kilo	300	
169	Beef, ground, lean	Kilo	700	
170	Beef, lean	Kilo	900	
171	Beef, liver	Kilo	400	
172	Chicken	Pieces	5,000	
173	Chicken Liver	Kilo	300	
174	Cream Dory	Kilo	600	
175	Dalagang Bukid	Kilo	600	
176	Dorado, sliced	Kilo	500	
177	Eggs, chicken	Trays	3,000	
178	Hasa-hasa	Kilo	600	

179	Matang Baka	Kilo	600	
180	Oxtripe	Kilo	600	
181	Pork	Kilo	2,000	
182	Pork Liempo	Kilo	300	
183	Pork Liver	Kilo	300	
184	Pork, ground	Kilo	800	
185	Porkchop	Kilo	200	
186	Salay-salay	Kilo	500	
187	Mineral Water, 5 gal/container	Container	100	
188	Mineral Water, 1L/botl	Bottle	500	
189	Pastillas, 50 pcs/pack	Pack	80	
190	Brownies	Pieces	700	
191	Dimsum, Asado, 48 pcs/pack	Pack	50	
192	Dimsum, Bola Bola	Pack	50	
193	Buchi, monggo	Pieces	500	
194	Buchi, ube	Pieces	500	
195	Biscuit, butter coconut, 90 gms/pck	Pack	500	
196	Bread, kalihim	Pieces	800	
197	Buns, choco chip	Pieces	800	
198	Buns, Ube	Pieces	800	
199	Butter Toast, 2's/pack	Pack	800	
200	Cheese Ensaymada	Pieces	800	
201	Kutsinta, 6's/pack	Pack	500	
202	Pandesal, soft, 10's/pack	Pack	1,300	
203	Puto, plain, 6's/pack	Pack	500	
204	Mamon, butter	Pieces	800	
205	Monay, sweet	Pieces	800	
206	Suman, rice	Pieces	800	
207	Suman, cassava	Pieces	800	
208	Ube Cheese Pandesal, 10 pcs/pack	Pack	400	
209	Corn, young, fresh	Kilo	50	
210	Corn, fresh, cob	Pieces	500	
211	Dalandan	Kilo	50	
212	Taho, chilled, with caramelized syrup, 240 ml/cont	Cont	300	
213	Siomai, pork, 60 pcs/pack	Pack	200	
214	Siomai, beef, 60 pcs/pack	Pack	200	
215	Mushroom, oyster	Kilo	100	
216	Camote Tops, fresh	Bundle	100	
217	Malunggay, fresh	Bundle	100	
218	Saluyot, fresh	Bundle	100	
219	Spinach, fresh	Bundle	100	
220	Noddles, spaghetti	Kilo	100	
	Terms & Conditions:  a) CONTRACT PERIOD: 8 months (May - December 2021); b) PLACE OF DELIVERY: The Supplier will supply the foodstuffs at the main office of Quezon City General Hospital Dietary Department, Quezon City. c) SCHEDULE OF DELIVERY: Twice a week, every Tuesdays & Fridays. d) CONSIDERATION: The total consideration, as allocated by the City, shall be P11,398,800.00 for 12 months, computed on a monthly allocation.  e) TERMS OF PAYMENT: The City shall pay the supplier on a monthly basis depending on the actual number of patients served and upon complete delivery and acceptance of the goods delivered herein and upon presentation of the billing statement f) ASSIGNMENT: Unless otherwise expressly stipulated or a prior written			

	<p>approval of the QUEZON CITY GOVERNMENT is secured, the Purchase Order shall not be assigned or subjected to any other party or parties.</p> <p>g) DAMAGES: The Supplier shall indemnify the Quezon City Government against all losses and claims for injuries or damages to any person or property whatsoever which may arise in consequence of the performance of this contract and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto.</p> <p>h) DEFAULT: In the event that the supplier has not fully complied with its promise to provide the foregoing services, in the required specifications as agreed upon, or in any manner has failed to satisfactorily perform its obligations, the same shall be barred, upon proper recommendation, from future transactions with the QUEZON CITY GOVERNMENT, without prejudice to any legal action, if appropriate.</p> <p>i) VENUE OF ACTION: All disputes, claims or questions which may arise out of the Purchase Order shall be filed in the competent courts of Quezon City, at the Option of the QUEZON CITY GOVERNMENT, to the exclusion of all other courts.</p>			
	****			

I hereby certify to comply and deliver all the above requirements.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_



# Section VII. Technical Specifications

## Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

### Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

# Technical Specifications

**Project Name: PROCUREMENT OF FOOD SUPPLIES**  
**Project No. CONSO-21-FOOD SUPPLIES-02**

Item	Specification	Statement of Compliance
		<i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i>
<b>A.1</b>	<b>Rosario Maclang General Hospital</b>	
1	All purpose cream 250 ml per pack, sealed with date expiration and production	
2	All-purpose flour 1 kilo per pack, sealed with date of expiration, good quality	
3	Ampalaya leaves dark green, firm and smooth skin, free from pest damage	
4	Ampalaya-fruit bright green, firm and smooth skin, free from pest damage	
5	Apple fuji classification small size, hard and free from pest	
6	Atsuete 1 kilo per pack, sealed with date of expiration, good quality	
7	Bacon regular 1,000 gms per kilo, frozen and good quality	
8	Baguio beans medium size, per kilo, bright green in color, no soft spot	
9	Banana blossom- dried 250 gms per pack, sealed with good quality, free from molds	
10	Banana heart (grated) freshly grated, light brown and odorless	
11	Banana lakatan slightly green, no brown spot, smooth and firm skin	
12	Banana latundan slightly green, no brown spot, smooth and firm skin	
13	Banana saba slightly green, no brown spot, smooth and firm skin	
14	Bangus- Daing Cut boneless 3-4 pcs per kilo, firm and fresh, skin are intact, fresh not frozen	
15	Bangus Whole 3-4 pcs per kilo, firm and fresh, skin are intact, fresh	

	not frozen	
16	Beef – Ground lean meat, dark red uniform in color, fresh not frozen	
17	Beef- Lean meat lean meat, dark red uniform in color, fresh not frozen, not bloody spots, less fat	
18	Bihon 500 gms per pack, dried and sealed , good quality	
19	Bread crumbs per kilo per pack, sealed and good quality, light yellow in color	
20	Bread loaf big pack, soft not stale, free from mold, with good quality with date of production	
21	Broth cubes Assorted 60 pcs per container in pack with date of production and expiration sealed	
22	Burger Patties frozen, tightly sealed, good quality and branded	
23	Butter premium classic, 200 gms per bar, good quality	
24	Cabbage large in size, bright green in color, shiny and firm, per kilo	
25	Calamansi per kilo, bright green in color firm, free from soft spots	
26	Candy 50's per pack, with date of production and expiration sealed and good quality	
27	Canola oil 2 liters per gallon, sealed with expiration date	
28	Canton noodles 1000 grms per kilo, good quality, sealed	
29	Carrots large in size, bright orange in color, shiny and firm, per kilo	
30	Catsup banana 4 kilos per gallon, sealed with date of production and expiration and good quality	
31	Cheese bar 500 gms per bar, sealed with date of production and expiration and good quality	
32	Cheese- single serve 500 gms per bar, sealed with date of production and expiration and good quality	
33	Chicken 1000 gms per kilo, fresh not frozen and good quality	
34	Chicken drumstick 90 gms per kilo, 4 1/2 inches, pink in color, fresh not frozen and good quality	
35	Chicken Liver & gizzard fresh not frozen, dark red, no blood spots, no foul odor	
36	Chicken quarter leg 1000 gms per kilo, fresh not frozen and good quality	
37	Chocolate Drink sachet 30 gms per sachet, tightly sealed, with good quality	
38	Cocoa powder 1 kilo per pack, sealed with date of production and expiration	
39	Coffee 3 in 1 – SUGARFREE 7 gms individual sachet by 20's per pack, with date of production and expiration	
40	Coffee 3 in 1 set 20 gms individual sachet by 30's per pack, with date of production and expiration	
41	Corn whole kernel 425 gms per can, good quality with expiration date and production date	
42	Corned beef 175 gms per can, good quality with date of production and expiration date	

43	Cornstarch 1000 gms per kilo, sealed, with date of production and expiration	
44	Crackers biscuit 10 pcs per pack, sealed and good quality , good quality with date of production and expiration date	
45	Cream soup- Assorted assorted, 60 gsm per pack with production and expiration date	
46	Cucumber 3-4 pcs per kilo, firm and fresh, skin are intact, fresh , not soft spot	
47	Curry powder 40 gms per pack, sealed with date of production and expiration	
48	Dahon sili bright green, 100 gms per kilo, free from pest	
49	Egg chicken- Large 30 pcs per tray, white in color, no cracks in shells	
50	Eggplant long straight dark purple, firm and free from lump,6-8 pcs per kilo	
51	Fish fillet frozen 1000 gms per kilo, sealed box are not broken, frozen	
52	Fish sauce 3.75L per gallon, with date of production and expiration	
53	Flavored Seasoning granules ; 120 gms per pack sealed and good quality	
54	Fruit cocktail 836 gms per can, with date of production and expiration date	
55	Fruit juice 250 ml by 10's per box, straw intact, sealed and branded, with date of production and expiration	
56	Gabi- Fruit hard touch, no soft spot and free from pest	
57	Galunggong medium size, clear eyes, firm flesh and stomach are intact, fresh not frozen	
58	Garlic whole w/ skin Medium in size; free from pest damage; no molds; fresh & firm	
59	Ginger Thin and shiny skin snaps easily; pungy smell	
60	Green peas 225 gms per can; sealed w/ date of expiration	
61	Gulaman jelly 19 gms per sachet 10 pcs per box; sealed w/ good quality & branded; w/ date of expiration	
62	Ham Cooked ham; 250gms per pack; frozen sealed; w/ date of expiration	
63	Hasa hasa fresh 5-6 pcs per kilo, firm flesh and stomach are intact, fresh not frozen	
64	Hotcake Mix 500 gms per box; sealed w/ good quality & branded; w/ date of expiration	
65	Hotcake Syrup Maple Flavor; 355 ml per bottle; sealed; w/ good quality & branded; w/ date of expiration	
66	Hotdog- Chicken Frozen; Chicken franks; sealed w/ good quality & branded	
67	Hotdog, regular Red in color; Frozen; sealed w/ good quality & branded ; 1 kilo per pack	
68	Instant gata mix 29 gms per pack; sealed w/ good quality & branded w/ date of expiration	

69	Iodized salt 1 kilo per pack; W/ DOH sealed sangkap pinoy; sealed; good quality & branded	
70	Kangkong fresh Dark green in color not wilted; no pest damage; no soft spots	
71	Kare-Kare mix Peanut sauce mix; ;100 gms per pack	
72	Labanos Medium in size; white in color, slender no cracked surface	
73	Laurel Leaves Dried and good quality; free from molds	
74	Lechon sauce 550 ml per bottle; sealed w/ good quality & branded	
75	Lettuce Iceberg family; crisp fresh not wilted	
76	Liver spread 85 gms per can; sealed; good quality & branded	
77	Lomi noodles 1000 gms per pack; good quality and fresh to smell.	
78	Longganisa Regular in size; per 1 kilo	
79	Luncheon meat, 350 gms per can ; sealed w/ good quality & branded; w/ date of expiration	
80	Macaroni elbow Tightly sealed ; good quality & branded	
81	Malagkit rice Whole grains; free from molds and free from pest.	
82	Margarine 2 kilos per container; sealed; good quality & branded	
83	Matang baka fresh 6 pcs per kilo; skin and stomach are intact; fresh	
84	Mayonnaise 3.875L/ gallon; sealed; w/ date of expiration; good quality & branded	
85	Milk condensed 387 ml per can; sealed ; good quality & branded; w/ date of expiration	
86	Milk evaporated 370 ml per can; seal; good quality & branded; w/ date of expiration	
87	Milk Non Fat- Liquid 1 liter per container; tightly sealed; good quality & branded; w/ date of expiration	
88	Milk Powder- sachet 33 gms per sachet; tightly sealed; good quality & branded	
89	Mineral Bottled Water 350 ml per bottle; sealed good quality & branded	
90	Miso fresh Per kilo; fresh and in good quality	
91	Misua 1 kilo per pack, good quality & branded.	
92	Mixed vegetable Frozen; and in good quality	
93	Monggo green Fresh and in good quality.	
94	Monggo sprout (togue) Fresh and good quality at 1 kilo per pack	
95	Mushroom pieces & steam 284 gms per can; sealed w/ good quality & branded; w/ date of expiration	
96	Mustasa fresh Bright green in color; free from pest.	
97	Nutritional Supplement for Diabetes Enteral Nutrition specific for diabetes with low glycemic index, slowly digested CHO and healthy Fat blend. Acceptable for oral and Tubefeeding; Vanilla flavor 900 grams per can; 6 cans per box.	

98	Nutritional Formula (Supplement) – Adult Complete and balance nutrients with calcium, triple protein blend, HMB, gluten and lactose Free, acceptable for oral and tubefeeding; Vanilla flavor at 850 gms per can; 6 cans per box	
99	Nutritional Formula (Supplement)-Pediatrics Contains triple protein complex, dual carbohydrates blend, it contains nutrients,vanilla flavor	
100	Oatmeal 1 kilo per pack; sealed w/ good quality & branded	
101	Okra,fresh bright green uniform in color; no soft spots ; free from pest.	
102	Onion- Red Dry & shiny skin; firm to touch; neck are tight and dry.	
103	Oyster sauce 765 gms per bottle; sealed; good quality & branded	
104	Orange fruit Bright orange ; small size fresh & free from soft spots	
105	Papaya green Bright green; firm & smooth skin free from pest damage; no soft spots.	
106	Papaya- Ripe Golden yellow- firm & smooth; no soft spots; free from pest damage.	
107	Parsley Green 7 fresh; leaves are not wilted	
108	Patola fresh Bright green; firm & slender and free from pest damage	
109	Petchay Baguio Fresh ,Green in color; leaves are crisp; stalks are firm odorless; free from pests.	
110	Petchay Native Fresh ,Green in color; leaves are crisp; stalks are firm odorless; free from pests.	
111	Pepper Bell, Red & Green Native, assorted; free from pest; no soft spots.	
112	Pepper Black Ground Powdered; good quality	
113	Pepper Black whole Whole granules; good quality	
114	Pepper Panigang (sili) Fresh; bright green in color; firm & odorless	
115	Penne Rigate Gourmet pasta; 500 gms per pack; sealed; good quality & branded	
116	Peanut Butter 500 gms per jar ;sealed ; good quality & branded.	
117	Pineapple chunk 227 gms per can; sealed ; good quality & branded	
118	Pineapple juice 2.90 L / can / unsweetened	
119	Pineapple sliced 567 gms per can; sealed; good quality & branded	
120	Pork and beans 230 gms per can; sealed good quality & branded	
121	Porkchop Fresh; Light pink uniform in color; no fowl odors; firm & sparingly; not frozen	
122	Pork ground lean Fresh; Light pink uniform in color; no fowl odors; firm & sparingly; not frozen	
123	Pork Liempo sliced Fresh; Light pink uniform in color; no fowl odors; firm & sparingly; not frozen	
124	Pork liver fresh Uniform dark red in color; no fowl odors; fresh not frozen	
125	Pork lomo fresh	

	Fresh; Light pink uniform in color; no fowl odors; firm & sparingly; not frozen	
126	Pork- Kasim Fresh; Light pink uniform in color; no fowl odors; firm & sparingly; not frozen	
127	Potato Medium in size; free from pest damage; no molds; fresh & firm	
128	Raisins 250 gms per pack; sealed and with good quality; free from molds	
129	Rice sinandomeng 50 kilos per sack; whole grains; white in color; free from stones, molds & pest, good quality	
130	Sandwich Spread 3.875 liters per gallon any variety; sealed w/ good quality & branded	
131	Sayote Medium in size; light green in color; no soft spots; free from pest damage	
132	Sinigang Mix With gabi mix, 44 gms per sachet; sealed w/ good quality & branded	
133	Sotanghon Special; good quality & branded	
134	Soy sauce 3.785 liters per gallon; sealed with good quality & branded	
135	Spaghetti noodles 1 kilo per pack; sealed ; good quality & branded.	
136	Spaghetti sauce 1 kilo per pack; sealed ; good quality & branded.	
137	Squash Medium in size; bright yellow; no lumps firm & fresh; no soft spots	
138	String Beans (sitaw) Long ; fresh; bright green in color; steam are intact.	
139	Sugar-washed 1 kilo per pack; good quality, sealed & branded	
140	Sugar White 1 kilo per pack; good quality, sealed & branded	
141	Tausi 250 gms per can; sealed w/ good quality & branded	
142	Tea 2 gms by 100 pcs per box; yellow label; sealed ; individual pack; good quality & branded	
143	Tilapia Medium in size; fresh not frozen; cleaned; without fowl odors	
144	Tinapang galunggong Golden brown uniform in color; good quality	
145	Tocino 500 gms per pack; less fat; sealed good quality & branded	
146	Tokwa Sliced; fresh ; good quality	
147	Tomato Medium in size; bright red; not over ripe; no soft spots; free from pests.	
148	Tomato Sauce 1 kilo per pack; sealed good quality & branded.	
149	Tuna in water 184 gms per can; sealed with good quality & branded	
150	Upo Medium in size, smooth & thin skin; no lumps	
151	Vegetable oil 16 kilos per tin cans; sealed with good quality & branded	
152	Vienna Sausage 220 gms per can; sealed ; good quality & branded	

153	Vinegar 3.785 liters per gallon; sealed with good quality & branded	
	<b>Terms &amp; Conditions:</b> <ul style="list-style-type: none"> <li>j) CONTRACT PERIOD: 8 months (May-December 2021)</li> <li>k) PLACE OF DELIVERY: The Supplier will supply the foodstuffs at the main office of Rosario Maclang Bautista General Hospital IBP Road, Batasan Hills, Quezon City.</li> <li>l) SCHEDULE OF DELIVERY: Three time (3x) a week, every M,W,F 8am to 10am only</li> <li>m) CONSIDERATION: The total consideration, as allocated by the City, shall be P 12,000,003.00 for 12 months, computed on a monthly allocation. <ul style="list-style-type: none"> <li>d.1 All delivered items should be fresh and compliance to the specification given.</li> <li>d.2 All goods and items should be in good condition</li> <li>d.3 All grocery items should be at least 1-2 years prior to expiration date.</li> </ul> </li> <li>n) TERMS OF PAYMENT: The City shall pay the supplier on a monthly basis depending on the actual number of meals served and upon complete delivery and acceptance of the goods delivered herein and upon presentation of the billing statement</li> <li>o) ASSIGNMENT: Unless otherwise expressly stipulated or a prior written approval of the QUEZON CITY GOVERNMENT is secured, the Purchase Order shall not be assigned or subjected to any other party or parties.</li> <li>p) DAMAGES: The Supplier shall indemnify the Quezon City Government against all losses and claims for injuries or damages to any person or property whatsoever which may arise in consequence of the performance of this contract and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto.</li> <li>q) DEFAULT: In the event that the supplier has not fully complied with its promise to provide the foregoing services, in the required specifications as agreed upon, or in any manner has failed to satisfactorily perform its obligations, the same shall be barred, upon proper recommendation, from future transactions with the QUEZON CITY GOVERNMENT, without prejudice to any legal action, if appropriate.</li> </ul> <p>VENUE OF ACTION: All disputes, claims or questions which may arise out of the Purchase Order shall be filed in the competent courts of Quezon City, at the Option of the QUEZON CITY GOVERNMENT, to the exclusion of all other courts.</p>	
	<b>Quezon City General Hospital</b>	
1	Annatto Powder, 10 gms/pack	
2	All Purpose Cream, 237 ml/tetra	
3	Almond Jelly, 540 gms/can	
4	Butter, 200 gms.	
5	Beef Loaf, 210 gms/can	
6	Bihon, 1/2 kilo/pack	
7	Black Beans, 100 gms/pack	
8	BBQ Marinade, 230 Oz/bottle	
9	Basil Leaves, dried, 250 gms/pack	
10	Baking Powder, 50 gms/pack	
11	Banana Blossom, 20 gms/pack	



12	Chicken Flakes in Broth, 150 gms/can	
13	Creamer, 370 ml/can	
14	Coconut Milk, 400 ml/can	
15	Cocoa Powder, 70 gms/pack	
16	Cooking Oil, 17 kilos/tin	
17	Corned Beef, 1.8 kilo/can	
18	Cornstarch, 25 kilos/sack	
19	Corn Whole Kernel, 425 gms	
20	Cream of Asparagus, 70 gms/pack	
21	Catsup, 50 sachet/pack	
22	Canton, noodles, 1/2 kilo/pack	
23	Catsup, 2 kilo/container	
24	Cream of Mushroom, 70 gms/pack	
25	Cheese, 165 gms/bar	
26	Chicken Cubes, 120 gms/box	
27	Canola Oil, 1 L	
28	Coffee Set	
29	Condensed Milk, 300 ml/can	
30	Crackers, 600 gms/pack	
31	Curry Powder, 25 gms/pack	
32	Corn, young, 425 gms/can	
33	Evaporated Milk, 370 ml./can	
34	Flour, 25 kilos/sack	
35	Fish Sauce, 1 gal	
36	Fruit Cocktail, 836 gms/can	
37	Full Cream Milk, 1 kilo/pack	
38	Fruit Juice, 200 ml, 10s/box	
39	Gulaman Powder, gms/pack	
40	Hotcake Mix, 500 gms/box	
41	Iodized Salt (coarse), 500 gms/pack	
42	Lechon Sauce, 1 kilo	
43	Laurel leaves, 30 gms/pack	
44	Liquid Seasoning, 1 L	
45	Luncheon Meat, Pork	
46	Luncheon Meat, Chicken, 360 gms/can	
47	Liver spread, 85 gms/can	
48	Lychees, 565 gms/can	
49	Mackerel, 425 gms/can	
50	Margarine, 1 kilo	
51	Mayonnaise, 1 gal	
52	Mayonnaise, light, 300 gms/jar	
53	Mustard, 8 oz/botl	
54	Miswa, 200 grams/pack	
55	Mushroom Buttons, 400 gms/can	
56	Mushroom Gravy, powdered, 25 gms/pack	
57	Macaroons, 1 pc/pack	
58	Non-Fat Milk, 1 kilo	
59	Nutritional Formula, 1.6 kilos	
60	Oyster Sauce, 270 Oz/bottle	
61	Oats, 800 gms/pack	
62	Pineapple Chunks, 480 gms/can	
63	Pineapple Tidbits, 432 gms/can	
64	Pickle Relish, 1 gallon	
65	Peanut Butter, 1 kilo/jar	
66	Pepper, whole, 150 gms/pack	

67	Pepper, ground, 150 gms/pack	
68	Pineapple Juice, 530 ml/can	
69	Peach Halves, 290 oz/can	
70	Pineapple, sliced. 432 gms/can	
71	Potato Flakes, 1 kilo/pack	
72	Raisins, 100 gms/pack	
73	Rice Flour, 500 gms/pack	
74	Sanque, 20 gms/pack	
75	Sardines, in tomato sauce, 425 gms/can	
76	Sausage, vienna, 114 gms/can	
77	Sesame Oil, 650 ml/bottle	
78	Soy Sauce, 1 gal	
79	Sugar, washed, 1/2 kilo/pack	
80	Sliced Bread, medium size	
81	Sliced Bread, large	
82	Sotanghon, 1 kilo/pack	
83	Seasoning, powdered, 8 grams/pck, 12s/roll	
84	Sausage, chicken, 230 gms/can	
85	Tamarind Powder, 44 grams/pack	
86	Tomato Sauce, 250 gms/pack	
87	Vanilla, 475 ml/botl	
88	Tenga ng Daga, 20 gms/pack	
89	Tea, 50s/pck	
90	Tuna in Water, 180 gms/can	
91	Ube Powder, 500 gms/pack	
92	Vegemeat, 1/2 kilo/pack	
93	Hash brown, 12 pcs/pack	
94	Vinegar, 1 gal	
95	Ham, sweet, 500 grams/pack	
96	Hotdog, chicken, 500 grams/pack, franks	
97	Hotdog, Jumbo, classic, 1 kilo/pack	
98	Longganisa, chicken, 500 gms/pack	
99	Longganisa, pork, 450 gms/pack	
100	Tocino, chicken	
101	Tocino, pork	
102	Achara	
103	Alamang	
104	Ampalaya	
105	Ampalaya Leaves	
106	Banana Heart	
107	Baguio Beans	
108	Baguio Pechay	
109	Bell Pepper	
110	Cabbage	
111	Calamansi	
112	Camote	
113	Cassava	
114	Cauliflower	
115	Cucumber	
116	Celery	
117	Daing	
118	Dried Fish, dilis	
119	Eggplant	
120	Garlic	
121	Ginger	

122	Green Papaya	
123	Kinchay	
124	Kangkong	
125	Langka, vegetable	
126	Latundan, banana	
127	Lacatan, banana	
128	Lettuce, native	
129	Lumpia Wrapper	
130	Lomi, noodles, 1 kilo	
131	Malagkit	
132	Miso	
133	Mixed Vegetable. Frozen, 1 k	
134	Macaroni, 5 k/package	
135	Melon, fresh	
136	Monggo	
137	Mustasa	
138	Niyog, grated	
139	Okra	
140	Onions	
141	Onion Leaves	
142	Pechay Tagalog	
143	Pineapple	
144	Potatoes	
145	Pandan	
146	Papaya, ripe	
147	Patola	
148	Peanuts	
149	Peas, frozen, 1 kilo/pack	
150	Rice, 50 kilos/sack	
151	Raddish	
152	Sitao	
153	Saba	
154	Sayote	
155	Sili Haba	
156	Sili Leaves	
157	Singkamas	
158	Squash	
159	Tinapa	
160	Togue	
161	Tomatoes	
162	Tuyo	
163	Tanglad	
164	Ubod, niyog	
165	Upo	
166	Watermelon	
167	Alumahan	
168	Bangus, boneless	
169	Beef, ground, lean	
170	Beef, lean	
171	Beef, liver	
172	Chicken	
173	Chicken Liver	
174	Cream Dory	
175	Dalagang Bukid	
176	Dorado, sliced	

177	Eggs, chicken	
178	Hasa-hasa	
179	Matang Baka	
180	Oxtripe	
181	Pork	
182	Pork Liempo	
183	Pork Liver	
184	Pork, ground	
185	Porkchop	
186	Salay-salay	
187	Mineral Water, 5 gal/container	
188	Mineral Water, 1L/botl	
189	Pastillas, 50 pcs/pack	
190	Brownies	
191	Dimsum, Asado, 48 pcs/pack	
192	Dimsum, Bola Bola	
193	Buchi, monggo	
194	Buchi, ube	
195	Biscuit, butter coconut, 90 gms/pck	
196	Bread, kalihim	
197	Buns, choco chip	
198	Buns, Ube	
199	Butter Toast, 2's/pack	
200	Cheese Ensaymada	
201	Kutsinta, 6's/pack	
202	Pandesal, soft, 10's/pack	
203	Puto, plain, 6's/pack	
204	Mamon, butter	
205	Monay, sweet	
206	Suman, rice	
207	Suman, cassava	
208	Ube Cheese Pandesal, 10 pcs/pack	
209	Corn, young, fresh	
210	Corn, fresh, cob	
211	Dalandan	
212	Taho, chilled, with caramelized syrup, 240 ml/cont	
213	Siomai, pork, 60 pcs/pack	
214	Siomai, beef, 60 pcs/pack	
215	Mushroom, oyster	
216	Camote Tops, fresh	
217	Malunggay, fresh	
218	Saluyot, fresh	
219	Spinach, fresh	
220	Noddles, spaghetti	
	<p>Terms &amp; Conditions:</p> <ul style="list-style-type: none"> <li>j) CONTRACT PERIOD: 8 months (May-December 2021);</li> <li>k) PLACE OF DELIVERY: The Supplier will supply the foodstuffs at the main office of Quezon City General Hospital Dietary Department, Quezon City.</li> <li>l) SCHEDULE OF DELIVERY: Twice a week, every Tuesdays &amp; Fridays.</li> <li>m) CONSIDERATION: The total consideration, as allocated by the City, shall be P11,398,800.00 for 12 months, computed on a monthly allocation.</li> </ul>	

	<p>n) TERMS OF PAYMENT: The City shall pay the supplier on a monthly basis depending on the actual number of patients served and upon complete delivery and acceptance of the goods delivered herein and upon presentation of the billing statement</p> <p>o) ASSIGNMENT: Unless otherwise expressly stipulated or a prior written approval of the QUEZON CITY GOVERNMENT is secured, the Purchase Order shall not be assigned or subjected to any other party or parties.</p> <p>p) DAMAGES: The Supplier shall indemnify the Quezon City Government against all losses and claims for injuries or damages to any person or property whatsoever which may arise in consequence of the performance of this contract and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto.</p> <p>q) DEFAULT: In the event that the supplier has not fully complied with its promise to provide the foregoing services, in the required specifications as agreed upon, or in any manner has failed to satisfactorily perform its obligations, the same shall be barred, upon proper recommendation, from future transactions with the QUEZON CITY GOVERNMENT, without prejudice to any legal action, if appropriate.</p> <p>r) VENUE OF ACTION: All disputes, claims or questions which may arise out of the Purchase Order shall be filed in the competent courts of Quezon City, at the Option of the QUEZON CITY GOVERNMENT, to the exclusion of all other courts.</p>	
<b>B.</b>	<b><i>Compliance to the Schedule of Requirements (Section VI)</i></b>	

I hereby certify to comply and deliver all the above requirements.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

## ***Section VIII. Checklist of Technical and Financial Documents***

### **Notes on the Checklist of Technical and Financial Documents**

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### *Class “A” Documents*

#### Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);  
**or**
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,  
**and**
- ☐ (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;  
**and**
- ☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

#### Technical Documents

- ☐ (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (in a **FORM prescribed by the QC-BAC-GOODS AND SERVICES**);  
**and**
- ☐ (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents (in a **FORM prescribed by the QC-BAC-GOODS AND SERVICES**); **and**
- ☐ (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
**or**  
Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (j) Original duly signed Omnibus Sworn Statement (OSS);  
**and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

#### Financial Documents

- ☐ (k) The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- ☐ (l) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC) (in a **FORM prescribed by the QC-BAC-GOODS AND SERVICES**);  
**or**  
A committed Line of Credit from a Universal or Commercial Bank in lieu

of its NFCC computation.

***Class “B” Documents***

- ☐ (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

***Other documentary requirements under RA No. 9184 (as applicable)***

- ☐ (n) *[For foreign bidders claiming by reason of their country’s extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

**II. FINANCIAL COMPONENT ENVELOPE**

- ☐ (a) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (b) Original of duly signed and accomplished Price Schedule(s).

Note:

1. Please refer to  
[\[https://drive.google.com/file/d/1uiYurh5WrpBL5B\\_pqpzAb62yucAblR1p/view?usp=sharing\]](https://drive.google.com/file/d/1uiYurh5WrpBL5B_pqpzAb62yucAblR1p/view?usp=sharing) for the following requirements:
  - a. Computation of NFCC;
  - b. List of All Ongoing Contracts/List of Contracts already awarded but not yet started;
  - c. Statement of Single Largest Completed Contract
2. Please refer to GPPB Resolution No. 16-2020 for the following requirements:
  - a. Bid Form;
  - b. Price Schedule (for Goods Offered from Abroad/ Within the Philippines)
  - c. Bid Securing Declaration; and
  - d. Omnibus Sworn Statement



