



Republic of the Philippines  
**QUEZON CITY GOVERNMENT**  
BAC- Goods and Services  
2nd Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound



**REQUEST FOR QUOTATION**  
**SHOPPING 52.1b**

Date:  
PR No.:

**MAR 16 2021**  
**GE-20-08-01197**

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Project Title : **PROCUREMENT OF DESKTOP COMPUTER AND OTHERS**  
Approved budget of  
the Contract : **P 942,937.02**  
End-User /  
Implementing Office : **OFFICE OF COUN. KARL EDGAR C. CASTELO**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided.  
Submit your quotation duly signed by you or your duly authorized representative not later than

**MAR 22 2021 10:00am** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title : **PROCUREMENT OF DESKTOP COMPUTER AND OTHERS**

**Quezon City Local Government  
BIDS AND AWARDS COMMITTEE  
2/F Procurement Department, Finance Building  
Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8506/8709.

**HATTY. DOMINIC B. GARCIA**  
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.

2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.

4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.

5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.

6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

7. The City General Services Department (CGSD) shall have the right to inspect the goods.

8. Non-submission of eligibility documents shall mean disqualification of Quotation.

9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Laptop: Intel Celeron N4020 Processor or its equivalent processor, 4GB DDR4 Memory   1TB HDD + 128GB M.2 NVMe PCIe SSD   14" HD 1366x768 LED Display   Intel UHD Graphics   802.11 AC WiFi +BT [ webcam   HDMi Port   USB3.2 Type-C Port   Windows 10   Silver	unit	2		
2	Laptop: AMD Ryzen 9 4900H Processor or its equivalent processor, 8GB DDR4 3200MHz/1TB HDD+ 512GB PCIe2 SSD /IPS-level Panel with 45% NTSC / 15.6" FHD (16:9) LED-backlit   802.11AC WiFi + BT   HDMi Port  USB3.2 Type-C Port Windows 10	unit	1		
3	Desktop Computer: Intel Core i5 6-core Processor 8th Generation or its equivalent processor 8GB 2666MHz DDR4 memory, configurable up to 32GB, 1TB Hard Drive   27-inch 5120x2880 5K display 500 units brightness, USB-C Pots   802.11 AC WiFi   with mouse and keyboard	unit	2		
4	Laptop: Intel Core i5 quad-core Processor 10th Generation or its equivalent processor 16GB 3733MHz LPDDR4X memory   1TB SSD storage  Turbo Boost up to 3.8GHz] 13-inch 2560x1600 resolution 500 units brightness   720p HD Camera, Led backlit keyboard j Touch Bar and Touch ID   USB-C Ports	unit	2		
5	Tablet: Gualcomm Snapdragon 865 Plus Octa-core Processor, Internal 128GB memory with microSD support up to 1TB;6GB RAM J WiFi+ BT 11-inch 165.3 x 253.8 x 6.3mm 1600x2560 pixels ( 8000mah battery   with Dual Camera   Fingerprint Scanner   S-Pen   Mystic Silver   OS Android	unit	1		
6	Wireless PA System 50watts; 3(2 x Mono, 1 x Stereo); built-in 5.8 GHz receiver module;10 auto- scannable frequencies, Bluetooth receiver for wireless stream; Rechargeable 14.8V Sealed Lithium-Ion	unit	3		
Total Quoted Amount					

Amount in Words:\_\_\_\_\_

\_\_\_\_\_

OTHER REQUIREMENT:	
1. Statement of Warranty - minimum of one (1) year	

Delivery Period : Thirty (30) calendar days

Warranty : \_\_\_\_\_

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address

**GF-20-11-02091**