



Republic of the Philippines  
**QUEZON CITY GOVERNMENT**  
**BIDS AND AWARDS COMMITTEE**  
 2nd Floor, Procurement Department,  
 Finance Building, Quezon City Hall Compound



**REQUEST FOR QUOTATION**

Negotiated 53.9

Date: March 02, 2021  
 PR No: GF-20-09-01515

Name of Company : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 Project Title : **Procurement of Wheel Chair, Nebulizer Machine, and BP Apparatus**  
 Approved Budget for the Contract : **Php 577,260.00**  
 End-User / Implementing Office : **Quezon City Health Department**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **March 05, 2021 10:00AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI / SEC);
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance;
- 5 Income/Business Tax Return (for FY 2018) (For ABC P500,000.00 above);
- 6 Omnibus Sworn Statement prescribed by the Government Procurement Policy Board (GPPB);
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful;

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

**Project Title: Procurement of Wheel Chair, Nebulizer Machine, and BP Apparatus**

**Quezon City Local Government  
 BIDS AND AWARDS COMMITTEE  
 2/F Procurement Department, Finance Building  
 Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8505/8709.

**LATTY. DOMINIC B. GARCIA**  
 Officer-In-Charge/Head, BAC Secretariat

**TERMS AND CONDITIONS**

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods and services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	<b>WHEEL CHAIR</b> Fixed type with brake, stainless steel sheet #18, seat rest and backrest, 7/8 inches stainless steel tubular frame, 8 inches sturdy front wheels, provided with stainless I.V. pole and socket 22 inches diameter, chrome plated rear wheel with ball bearing, folding aluminum footrest, 18 x 16 1/2 inches (WxDxH), heavy duty	Unit	48		
2	<b>NEBULIZER MACHINE</b> Heavy duty, weight: 7.1lbs, size: 6.3 x 10.1 x 10.5 inches, maximum compressor pressure: 30psig or greater, free airflow 9.41pm or greater, operating pressure: 12-18psi, sound level: 51dBA, compressor type: diaphragm, electrical requirement: 115AC, 60Hz	Unit	20		
3	<b>BP APPARATUS</b> Aneroid, desk model, manometer 20-300mmHg, nylon cuff with latex bag, durable, with stethoscope, heavy duty	Set	20		
<b>Total Quoted Amount</b>					

Amount in Words: \_\_\_\_\_  
 \_\_\_\_\_

OTHER INSTRUCTIONS/SPECIFICATIONS:
1. Copy of valid, current License to Operate from DOH Accreditation as Supplier, Distributor or Manufacturer for Medical or Hospital Equipment or Devices
2. Statement of Warranty – minimum of one (1) year for items # 2 & 3

Delivery Period : Thirty (30) Calendar Days

Warranty : \_\_\_\_\_

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address