

Republic of the Philippines **QUEZON CITY GOVERNMENT**

BIDS AND AWARDS COMMITTEE

2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound



MAD 11 6 2004

REQUEST FOR QUOTATION

Negotiated 53.9

	Date:
	PR No: <u>GF-20-12-02209D</u>
Name of Company	i
Address	i
Contact No.	:
Project Title	PROCUREMENT OF HANDHELD GPS
Approved Budget for the Contract	Php 135,000.00
End-User / Implementing Office	Office of the City Mayor (Environmental Protection and Waste Management Department)
Submit your quota	best offer for the item/s described below, subject to the Terms and Conditions provided. tion duly signed by you or your duly authorized representative not later than Philippine Standard Time, together with the following documents of your
1 2 3	PhilGEPS certificate (not expired on the time of opening of quotations); Business Registration (DTI / SEC); Mayor's/Business Permit (2021);
4 5 6	Tax Clearance; Income/Business Tax Return (for FY 2018) (For ABC P500,000.00 above); Omnibus Sworn Statement prescribed by the Government Procurement Policy Board (GPPB);
7	If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into an abide by the provisions of the JVA in the instance that the bid is successful;
in a SEALED LO	ONG BROWN ENVELOPE shall:
1 2 3	Contain the Project Name and PR Number of the contract to be bid in capital letters; Bear the name and address of the Bidder in capital letters; Be addressed to the Procuring Entity's BAC.

Project Title: PROCUREMENT OF HANDHELD GPS

Quezon City Local Government BIDS AND AWARDS COMMITTEE 2/F Procurement Department, Finance Building Quezon City Hall Compound

For any clarification you may contact us at 89884242 loc. 8505/8709.

ATTY. DOMINIC B. GARCIA Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- 5. Award of contract shall be made to the lowest quotation (for goods and services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The City General Services Department (CGSD) shall have the right to inspect the goods.
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

GF-20-12-02209D

Amount in Words:			
OTHER REQUIREMENT:			
1. Statement of Warranty - minimum of	f one (1) year		
	Delivery Period	:	Thirty (30) Calendar Days
	Warranty	:	-
			Signature over printed name
			Office Telephone No./Fax/Mobile No.
			Date
GF-20-12-02209D			Email Address