



Republic of the Philippines
QUEZON CITY GOVERNMENT
BIDS AND AWARDS COMMITTEE
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
SHOPPING
(SECTION 52.1b)

Date: **MARCH 09, 2021**
PR No: **GF-21-01-00007B**

Name of Company : _____
Address : _____
Contact No. : _____
PROCUREMENT OF DETERGENT POWDER AND OTHERS
Project Title : _____
Approved Budget for
the Contract : **Php 350,102.50**
End-User /
Implementing Office : **QUEZON CITY GENERAL HOSPITAL**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **MARCH 12, 2021, 10:00 a.m.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title: **PROCUREMENT OF DETERGENT POWDER AND OTHERS**
Quezon City Local Government
BIDS AND AWARDS COMMITTEE
2/F Procurement Department, Finance Building
Quezon City Hall Compound

For any clarification you may contact us at 89884242 loc. 8505/8709.


ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Detergent Powder, 57 grams/pack	pck	75		
2	Liquid Dishwashing Soap, anti-bacterial, 4L/gal	gal	225		
3	Calcium Hypochlorite [Chlorine]	k	5		
4	Liquid Hand Soap Refill 4L/gal	gal	10		
5	Aluminum Foil, 300cm x 300m	roll	15		
6	Cling wrap, 15inches x 500m	roll	230		
7	Table Napkin, precut, 2000s/pack	pck	10		
8	Table Napkin, flat, 1000's/pack	pck	10		
9	Coffee Stirrer, plastic, 50s/pack	pck	3		
10	Ice Bag, 100s/pack, 4"x 2"	pck	15		
11	Fork, disposable, cornstarch-made	pc	3,750		
12	Spoon, disposable, cornstarch-made	pc	3,750		
13	Microwavable Bowl w/ Lid, RO 16	pc	4,500		
14	Microwavable Bowl w/ Lid, RO 10	pc	3,750		
15	Polybag, 8" X 11", 100pcs/pack (1 Kilo)	pck	75		
16	Polybag, 1 1 /2" X 10", 100pcs/pack (Ice Candy Bag)	pck	75		
17	Sando Bag, Jumbo, 50 pcs/pack	pck	75		
18	Bio Transparent Sando Bag, large, 100 pcs/pack	pck	75		
19	Plastic Gloves, disposable, all purpose, 100 pcs/pack	pck	75		
20	Meal Box, 4-compartment, w/ hinged lid cornstarch-made	pc	4,500		
21	Meal Box, 2-compartment, paper	pc	4,500		
22	Match Sticks, 10 boxes/pack	pck	5		
23	Disposable Bottle (w/lid), 1,000 ml	pc	750		
24	Cleanser, powdered, 500 grams/container	cont	10		
25	Scrubbing Pad, 3 pcs/pack	pack	75		
26	Scrubbing Sponge	pc	75		

27	Baking Soda, 8 oz/box	box	5		
28	Stainless Steel Dish Brush (Steel Wool)	pc	75		
	Total Quoted Amount				

Amount in Words: _____
_____.

Delivery Period : Upon request of the end-user
Until December 31, 2021
Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address