



Republic of the Philippines
Quezon City
OFFICE OF THE MAYOR

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MEMORANDUM FROM THE CITY MAYOR and
CHAIRPERSON, QUEZON CITY PEACE AND ORDER COUNCIL

FOR: The Chief of Staff
The Assistant City Administrator for Operations
The District Director, Quezon City Police District (QCPD)
The Head, Department of Public Order and Safety (DPOS) and
Chairperson, Quezon City Law and Order Cluster
The City Attorney
The City Treasurer
The Head, Quezon City Epidemiology and Surveillance Unit (CESU)
The Head, Public Affairs and Information Services Department (PAISD)
All Members, Quezon City Law and Order Cluster
All QCPD Police Station Commanders

SUBJECT: **Incentive System for QCPD Police Station Performance in the Quezon City Government's Enforcement of Health Protocols**

DATE: 12 March 2021


1. **Background.** This refers to the following Quezon City Ordinances, Memoranda, and Guidelines pertaining to COVID-19 Health Protocols:
 - a) SP-2908, S-2020 - Use of Facemasks or Other Face Coverings in Public Places within Quezon City, re-enacted under SP-2936, s.2020;
 - b) SP-2911, S-2020 - COVID-19 Anti-Discrimination Ordinance of Quezon City;
 - c) SP-2934, S-2020 - Declaration of Localized Community Quarantine in Quezon City and Providing for Localized Guidelines therefor;
 - d) SP-2958, S-2020 - Individual Quarantine Protocols During the COVID-19 Pandemic;
 - e) SP-2959, S-2020 - Special Concern Lockdown to Contain the COVID-19 Pandemic;
 - f) SP-2965, S-2020 - Wearing of Face Shield in Public Transportation, Workplaces, Markets and Other Identified Commercial Establishments, within the Territorial Jurisdiction of Quezon City;
 - g) SP-2985, S-2020 - Special Protection of Children Against COVID-19 by Setting Children Protection Hours within the Territorial Jurisdiction of Quezon City;
 - h) SP-2987, S-2020 - Strict Observance of Minimum Health Protocols by Public Transportation during the COVID-19 Pandemic;
 - i) Memorandum on the subject: *Implementation of Existing Quezon City Ordinances to Combat COVID-19 and Strict Observance of Health Protocols*, dated 08 March 2021;
 - j) The latest *Supplemental GCQ Guidelines* issued by the undersigned (note that these guidelines are regularly updated), and
 - k) Public Safety Hours - Public Safety Hours are currently set from 10pm to 5am, per our latest *Supplemental GCQ Guidelines* dated 12 March 2021.
2. Cases of COVID-19, including its new variants, have rapidly increased in Quezon City over the past two weeks. More active participation and heightened enforcement of Health Protocols is therefore needed from all sixteen (16) QCPD Police Stations. To encourage this, the Quezon City Government is initiating a non-cash, outputs-based incentive system.

3. **Participation and Performance.** All Police Station Commanders are hereby enjoined to intensify foot patrols and strictly enforce Health Protocols, most notably in:
- a) Special Concern Lockdown Areas;
 - b) Areas with Strict House Lockdowns;
 - c) Priority Barangays (where cases are high or increasing per CESU data, where Special Concern Lockdowns have been or are currently implemented, or where Strict House Lockdowns are determined by CESU as numerous);
 - d) Areas within each Barangay where members of the community regularly converge such as basketball courts, parks, and other known *tambayan* areas;
 - e) Transport terminals, major loading and unloading areas, and pedestrian footbridges;
 - f) Public Utility Vehicles, including tricycles;
 - g) Public markets, *talipapa*, and areas where ambulant vendors and hawkers operate;
 - h) Commercial areas including malls, cinemas, bars, KTVs, and other amusement venues;
 - i) Institutional establishments including government facilities and places of worship; and
 - j) Areas where violations of health protocols are regularly observed or reported.
4. All persons found violating relevant Ordinances pertaining to Health Protocols shall be issued an Ordinance Violation Receipt (OVR). All persons or juridical entities that own or are responsible for establishments, institutions, residences or other places in which said violations occur shall be reported to the City Government for appropriate action by the concerned City Departments.
5. **Reporting.** Each Police Station shall submit a daily report reflecting the total number of OVRs issued over the past 24-hours. The daily report shall be brief and submitted electronically, reflecting only the following information:
- a) Police Station number;
 - b) Period covered;
 - c) Number of OVRs issued for violations of Health Protocols within the period covered;
 - d) Top three violations;
 - e) Names of top three establishments, institutions, residences or other places where most of the violations occurred;
 - f) Top three general locations within the Barangay where the violations occurred.
6. The DPOS Head will electronically collect the reports from each Police Station Commander on a daily basis for consolidation and data analysis. Submissions already done through the QCPD District Headquarters and the individual Police Stations are welcome to continue. Using health data, the CESU Head shall recommend where enforcement operations should be focused/re-focused, for the guidance of the QCPD District Director, the Police Station Commanders, and the Quezon City Law and Order Cluster.
7. **Incentives.** Incentives shall be collective in nature offered to each Police Station. It is meant both to enhance and reward the performance of each Police Station as a whole. Initially, as a performance-enhancement incentive, all Police Stations shall be issued *Yantok* sticks to help measure social distancing and for policemen to need not touch offenders to physically separate them. Eventually, as performance-based incentives, solar lights and plaques of recognition will be given to Police Stations reflecting outstanding accomplishments, as determined by the undersigned, the Chief of Staff, the CESU Head, and select members of the Quezon City Law and Order Cluster. It is noted that while the *Yantok* sticks and solar lights are going to be issued to the Police Stations, they will remain assets of the City Government and hence will be accounted and monitored regularly by the DPOS.
8. **Payment of Fines and Penalties.** All violators who are issued with OVRs shall pay the necessary penalty/ies at the DPOS and City Treasurer's Office (CTO) at the City Hall Compound, or at the satellite CTO offices around Quezon City, within seven (7) days of its issuance. Those who fail to settle the same will be reported to the QCPD and barred from securing a police clearance. They shall also be reported to the concerned City Government

Departments and likewise barred from accessing selected City Government services until the penalty for the committed violation is settled. Cases may likewise be filed against violators through the City Attorney. The operating policemen shall inform/remind violators of the foregoing upon issuance of the OVRs.

9. **Information Dissemination.** The PAISD Head shall make the necessary communications campaigns for the information of the general public.
10. **Oversight and Coordination.** Oversight and coordination will be undertaken on behalf of the undersigned by the ACA for Operations in coordination with the QCPD District Director. Everyone is strictly reminded to ensure proper decorum and self-restraint during the conduct of enforcement operations. All apprehensions and issuance of OVRs must therefore be in accordance with existing laws and guidelines.

FOR IMMEDIATE AND STRICT COMPLIANCE.


MA. JOSEFINA G. BELMONTE
City Mayor

cc: The City Director, DILG-QC and Head of Secretariat to the QC-POC