



Republic of the Philippines  
**QUEZON CITY GOVERNMENT**  
**BIDS AND AWARDS COMMITTEE**  
2nd Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound



**REQUEST FOR QUOTATION**

**Shopping 52.1b**

Date: APRIL 6, 2021  
PR No: GF-20-09-01587

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Project Title : **Procurement of Digital Camera And Others**  
Approved Budget for the Contract : **Php 280,212.42**  
End-User / Implementing Office : **CITY GENERAL SERVICES DEPARTMENT**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **APRIL 12, 2021, 10:00 a.m.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI / SEC);
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance;
- 5 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above);
- 6 Omnibus Sworn Statement prescribed by the Government Procurement Policy Board (GPPB).
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title: **Procurement of Digital Camera And Others**

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For any clarification you may contact us at 89884242 loc. 8505/8709.

  
**ATTY. DOMINIC B. GARCIA**  
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	<b>Digital Camera</b> - 20 Megapixel; Optical Zoom-10X; LCD size-2.7 inches, with complete accessories	piece	2		
2	<b>DLSR Camera 15-55MM</b> - Valid Pixel Approx. 24.20 Megapixels; Optical Zoom: Approx. 1.5x-10x, Shutter Speed: 1/4000 sec. To sec. Image record format: JPEG, RAW; LCD size: Wide 7.7cm (3-0-in) Supported Flash Memory SD/SDHC/SDXC Resolution:1920x1080 full HD)	piece	1		
3	<b>Digital Android Camera</b> - 16 million Megapixels, Sensor Size 1 /2.3 in. Monitor Size 3.7 in. diagonal, Monitor Type TFT-LCD (touch panel) with Anti - Reflection coating Touch Screen control, Storage media MicroSD card, Movie Full HD: 1920x1080p / 30fps HD:1280x720p/30fps HS 1920x1080/15p, HS1280x760/60p, VGA 640x480/ 30p, ISO Sensitivity, ISO 125 – 1600, ISO 3200 (available when using Auto mode), Battery/Batteries Rechargeable Li-ion Battery, Approx. Dimensions (Width x Height x Depth) 4.5 in. (113mm) x 2.5 in. (63.5mm) x 1.1 in. (27.5mm) Approx. Weight 7.7 oz.(216g)	piece	1		
4	<b>Camera</b> - Digital, 18.2 Megapixel: Optical Zoom-30X; LCD size-2.7inches, with complete accessories *Sensor Type 112.3 type (7.82mm) Cmos Sensor ISO Sensitivity (still Image) (recommended Exposure index) ISO-80-12800 30x optical zoom lens for extra -clear pictures image processing engine delivers more detail with less noise Retractable OLED tru-finder for clearer viewing greater operability 180 degree tilt able LCD for easy framing of selfies / low position shots Color Black with rechargeable battery pack AC Adaptor AC - UBIOC / UBIOD Micro USB Cable Wrist Strap Instruction Manual 16GB SD Card	piece	6		
Total Quoted Amount					



Amount in Words:\_\_\_\_\_

<b>OTHER INSTRUCTIONS/SPECIFICATIONS:</b>	
1. Statement of Warranty: Minimum One (1) Year	

Delivery Period : Thirty (30) Calendar Days  
Warranty : \_\_\_\_\_

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address

