



Republic of the Philippines
QUEZON CITY GOVERNMENT
BAC- Goods and Services
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT
(SECTION 53.9)

Date : April 27, 2021
PR No. : GF-20-12-02205

Name of Company : _____
Address : _____
Contact No. : _____

Project Title : **PROCUREMENT OF HOSPITAL BEDS AND OTHERS**

Approved budget of the Contract : **Php 122,872.80**

End-User /
Implementing Office : **OFFICE OF THE CITY MAYOR (SOCIAL SERVICES DEVELOPMENT DEPARTMENT)**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than April 30, 2021, 10:00 AM Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by **QC BAC – Goods and Services**
- 6 Income/Business Tax Return (for FY 2020) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

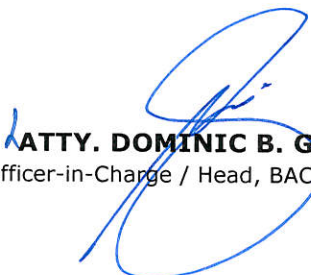
in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title : **PROCUREMENT OF HOSPITAL BEDS AND OTHERS**

**Quezon City Local Government
BIDS AND AWARDS COMMITTEE
2/F Procurement Department, Finance Building
Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8506/8709.


ATTY. DOMINIC B. GARCIA
Officer-in-Charge / Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form in black ink only.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	FOREHEAD INFRARED THERMOMETER No physical contact, can measure the temperature of body surface accurately, suitable for both infant, kids, adolescents and adults, switch between degree Celsius and Fahrenheit, automatic data hold and auto power off, automatic selection range and display	piece	1		
2	HOSPITAL BED Two Cranks Hospital Bed with wooden dining table, 4 poles, wheels and leatherette foam, good quality	set	6		
3	COMMODE CHAIR Material: Aluminum Alloy, Unfolding Overall Size: Approx. 53 cm x 53 cm x 90 cm/20.87" x 20.87" x 32.43" Seat to Floor Height: Approx. 50 cm/19.69" (floor to top of seat), Seat to Arm Height: Approx. 17 cm/6.69" (Top of seat to top of armrest) Back Height: Approx. 40 cm/15.75", Back Width: Approx. 44 cm/17.32", Width Between Arms: Approx. 46 cm/18.11", Overall Depth: Approx. 7 cm/2.76", Seat Size: Approx. 43 cm x 43 cm x 3. cm/16.93" x 16.93" x 1.18", Middle Clearance of Seat: 35 cm x 18 cm/13.78" x 7.28", Max Safety load: 150kg, Standard with 4" locking swivel casters Waterproof soft cushion for comfortable sitting, lightweight, durable and folds easily, Aluminum frame stainless steel hardware provides optimum rust resistance, Swing-away front riggings with toll-less adjustable height footrest, removable pan holder and safety strap included completely rust resistant and ideal for use in the shower, Fits over most standard and elongated bowls for over the toilet use	piece	3		
Total Quoted Amount					

Amount in Words: _____

Other Requirements:
• Copy of valid, current License to Operate from DOH Accreditation as Supplier, Distributor or Manufacturer for Medical or Hospital Equipment or Devices



Delivery Period : Fifteen (15) Calendar Days
Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

E-mail Address

