

Republika ng Pilipinas Lungsod Quezon



BIDS AND AWARDS COMMITTEE FOR INFRASTRUCTURE & CONSULTANCY QUEZON CITY 2nd Floor, Finance Building, Procurement Department, Quezon City Hall Complex, Elliptical Road, Quezon City

REQUEST FOR OUOTATION / PROPOSAL

(Negotiated Procurement 53.9)

The Quezon City Government through its Bids and Awards Committee – Infra and Consultancy undertake an Small Value Procurement for the **PROPOSED REHABILITATION OF SANITARY / PLUMBING OF THREE (3) BUILDINGS AT BENIGNO S. AQUINO, JR. ELEMENTARY SCHOOL, Barangay Commonwealth, Quezon City (Project No. 21-003N)** in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project :	PROPOSED REHABILITATION OF SANITARY / PLUMBING OF THREE (3) BUILDINGS AT BENIGNO S. AQUINO, JR. ELEMENTARY SCHOOL, Barangay Commonwealth, Quezon City (Project No. 21- 003N)
Approved Budget:	SEVEN HUNDRED FORTY THREE THOUSAND THREE HUNDRED FORTY ONE PESOS & 92/100 CTVS.
for the Contract	(Php 743,341.92)
Description :	Program of WorkI.General RequirementsII.Site WorksIII.Sanitary / Plumbing Works

Completion of the Works is required within Thirty (30) calendar days from receipt of Notice to Proceed.

<u>Please see attached:</u> Detailed Proposal Form Plan Technical Specification

Please quote your best offer for the project/s described below, subject to the Terms and Conditions provided. Submit your proposal/price quotation duly signed by you or your duly authorized representative not later than **7 May 2021** on or before **1:00 P.M.**, Philippine Standard Time, together with the following documents:

- 1. PhilGEPS Platinum Certificate
- 2. DTI or SEC Registration Certificate
- 3. Mayor's Permit
- 4. Tax Clearance
- 5. PCAB License (Bidders with valid Philippine Contractors Accreditation Board (PCAB) Building-
- Small B)
- 6. Audited Financial Statements
- 7. Net Financial Contracting Capacity (NFCC)
- 8. Income/Business Tax Returns

9. Omnibus Sworn Statement prescribed by the Government Procurement Policy Board (GPPB) duly notarized with attached Secretary's Certificate (*If a partnership, corporation, cooperative, or joint venture*). The authorized representative as identified in the Omnibus Sworn Statement shall be the signatory in the proposal/price quotation form.

Opening of Quotations/Proposals will be on 7 May 2021 at exactly 2:00 P.M.

in a SEALED LONG BROWN ENVELOPE shall:

- 1 Contain the Name of Project of the contract to be quoted in capital letters;
- Bear the name and address of the Contractor in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Name of Project: Proposed Rehabilitation of Sanitary / Plumbing of three (3) Buildings at Benigno S. Aquino, Jr. Elementary School, Barangay Commonwealth, District 2, Quezon City (Project No. 21-003N)

Quezon City Local Government BIDS AND AWARDS COMMITTEE (INFRA & CONSULTANCY) 2/F Procurement Department, Finance Building Quezon City Hall Compound

For any clarification you may contact us at 89884242 loc. 8505/8709.

ATTY. MARK DALE DIAMOND P. PERRAL Chairman, BAC Infra and Consultancy

TERMS AND CONDITIONS

- 1. Contractor shall provide correct and accurate information required in this form.
- 2. Price quotation/proposal must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/proposal, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation/Proposal exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- 5. Award of contract shall be made to the lowest quotation/proposal (for infra) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the contractor or his/her duly authorized representative/s.
- 7. The Engineering Department shall have the right to inspect and monitor the construction projects
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation/Proposal.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay, Engineering Department shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

ATTY. MARK DALE DIAMOND P. PERRAL Chairman, BAC Infra and Consultancy

10. Failure to follow these instructions will disqualify your entire quotation/proposal.

Proposed Rehabilitation of Sanitary / Plumbing of three (3) Buildings at Benigno S. Aquino, Jr. Elementary School (Project No. 21-003N)

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PROJECT TITLE : PROPOSED REHABILITATION OF SANITARY / PLUMBING SYSTEM OF THREE (3) BUILDINGS AT BENIGNO S. AQUINO, JR. ELEMENTARY SCHOOL

- LOCATION : BARANGAY COMMONWEALTH, DISTRICT 2, QUEZON CITY
- PROJECT NO. : 21 003N
- DURATION : Thirty (30) Calendar Days

BREAKDOWN OF COST

ITEM NO.	ITEM OF WORK (DESCRIPTION)	MATERIALS COST	LABOR COST	INDIRECT COST	AGGREGATE COST
I	General Requirements				
II	Site Works				
	Sanitary/ Plumbing Works				

TOTAL COSTP_____

_UMP SUM BID IN WORDS : _____

Contractor : _____

Page 3 of 3 Bid Form

BILL OF QUANTITIES

(Building Construction/Rehabilitation Project)

PROJECT TITLE : PROPOSED REHABILITATION OF SANITARY / PLUMBING SYSTEM OF THREE (3) BUILDINGS AT BENIGNO S. AQUINO, JR. ELEMENTARY SCHOOL

LOCATION : BARANGAY COMMONWEALTH, DISTRICT 2, QUEZON CITY

PROJECT NO. : 21 - 003N

DURATION : Thirty (30) Calendar Days

SCOPE OF WORK

- 1. General requirement include temporary facilities and utilities, billboard, construction safety and health, scaffolding, and clearing, hauling and disposal of construction materials and debris.
- 2. Remove sanitary / plumbing fixtures and accessories
- 3. Installation of sanitary/plumbing roughing-ins, equipment, fixtures and accessories.

4. All necessary testing of materials and commissioning works must be performed as per standards procedures.

ITEM NO.	WORK DESCRIPTION & SCOPE OF WORKS	QTY.	UNIT	UNIT COST	TOTAL COST
I	GENERAL REQUIREMENTS				
	Billboard	1	pcs	₽	₽
	Clearing, Hauling and Disposal of Construction Materials and Debris	1	t.l.		
	Construction Safety and Health	1	unit		
	Temporary Electrical and Water Facilities	30	days		
				Direct Cost I	₽
П	SITE WORKS				
	Demolition Works				
	Removal of Water Closet	49	pcs	₽	₽
	Removal of Lavatory	8	pcs		
				Direct Cost II	₽
III	SANITARY/PLUMBING WORKS				
	Sewer Line / Storm Drainage System				
	50mm Ø P-Trap	5	pcs	₽	₽
	Fixtures (Water Efficient)				
	Water Closet, Tank Type	49	sets		
	Lavatory, Wall Hung	5	sets		
	Hose Bibb, Heavy Duty	7	pcs		
	Lavatory Faucet	44	pcs		
	Accessories				
	Stainless Flexible Hose	100	pcs		
	Single-Way Angle Valve	100	pcs		
	Hardwares and accessories				
	100mm Ø x 100mm Ø Floor Drain	79	pcs		
	Miscellaneous and Consumables				
	1000cc All-Around Sealant	5	cans		
	400cc Solvent Cement	2	cans		
	Hacksaw Blade	3	pcs		
	Teflon Tape	26	rolls		

Waste Cloth	3	kgs		
			Materials Cost III	₽
			Labor Cost III	
			Direct Cost III	₽

SUMMARY

ITEM NO	WORK DESCRIPTION AND SCOPE OF WORKS	TOTAL COST
1 11 111	General Requirements Site Works Sanitary/ Plumbing Works TOTAL DIRECT COS Overhead, Contingencies and Miscellaneous and Consumables Expenses (OCM Profi VA	t
	TOTAL ESTIMATED COS	Þ

REPUBLIC OF THE PHILIPPINES) CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, <u>by itself or by</u> <u>relation, membership, association, affiliation, or controlling interest with another</u> <u>blacklisted person or entity as defined and provided for in the Uniform Guidelines</u> <u>on Blacklisting;</u>
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
- 9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of ___, 20__ at ___, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE] [Insert signatory's legal capacity] Affiant

[Jurat] [Format shall be based on the latest Rules on Notarial Practice]



Republika ng Pilipinas Lungsod ng Quezon

CITY ENGINEERING DEPARTMENT

5th, 6th, 7th Floor, QC Civic Center Building "B" Telephone Nos. 8988-4242 Local 8538



PROJECT TITLE :

:

LOCATION

PROPOSED REHABILITATION OF SANITARY/PLUMBING SYSTEM OF THREE (3) BUILDINGS AT BENIGNO S. AQUINO, JR ELEMENTARY SCHOOL

BARANGAY COMMONWEALTH, DISTRICT 2, QUEZON CITY

LIST OF EQUIPMENT

21 - 003N

NO.	NAME OF EQUIPMENT	QTY
1	Elf Truck	1
2	Scaffolding	As Needed
3	Power Tools	As Needed
4	Minor Tools	As Needed

Prepared by:

JOHN CHRISTOPHER P. TOMACRUZ Planning & Programming Division Checked by:

JOCELYN A. NAONG Planning & Programming Division



Republika ng Pilipinas Lungsod ng Quezon CITY ENGINEERING DEPARTMENT 5th, 6th, 7th Floor, QC Civic Center Building "B"

Telephone Nos. 8988-4242 Local 8538



PROJECT TITLE : PR

:

PROPOSED REHABILITATION OF SANITARY/PLUMBING SYSTEM OF THREE (3) BUILDINGS AT BENIGNO S. AQUINO, JR ELEMENTARY SCHOOL

LOCATION

BARANGAY COMMONWEALTH, DISTRICT 2, QUEZON CITY

LIST OF PERSONNEL

21 - 003N

NO.	PERSONNEL	No.
1	Project Engineer	1
2	Materials Engineer	1
3	Safety Officer/ Safety Practitioner	refer to DOLE requirement
4	Foreman	1
5	Skilled Worker	2
6	Driver	1
7	Laborer/ Helper	3

Prepared by:

JOHN CHRISTOPHER P. TOMACRUZ Planning & Programming Division

Checked by:

JOCELYNA. NAONG Planning & Programming Division



I.

Republic of the Philippines **Quezon City**

CITY ENGINEERING DEPARTMENT

Civic Center Building B, Quezon City Hall Compound, Elliptical Road Diliman, Central 1100 Quezon City Trunk line: +63 2 8988 4242



TECHNICAL SPECIFICATIONS 21 - 0 0 3 N

QUEZON CITY INFRASTRUCTURE PROJECT

PROJECT TITLE : PROPOSED REHABILITATION OF SANITARY/PLUMBING SYSTEM OF THREE (3) BUILDINGS AT BENIGNO S. AQUINO, JR ELEMENTARY SCHOOL LOCATION : BARANGAY COMMONWEALTH, DISTRICT 2, QUEZON CITY

GENERAL REQUIREMENTS

- a. Comply with the current and existing laws, ordinances and applicable codes, rules and regulations and standards. Any works perform contrary to the existing laws, rules and regulations, ordinances and standards without notice shall bear all cost arising therefrom.
- b. Drawings, specifications, codes and standards are minimum requirements. Where requirements differ, the more stringent apply.
- c. Should there be any change(s) in drawings or specifications, it is required to comply with the governing regulations, notify the implementing agency.
- d. Photographs shall be taken as, when and where directed at intervals of not more than one month. The photographs shall be sufficient in number and location to record the exact progress of the works. The photographs shall be retained and will become the property of the Government.
- e. Site verification / inspection shall be conducted to validate the scope of works. No extra compensation and extension of time shall be given due to negligence or inadvertence.
- f. The quality of materials shall be of the best grade of their respective kinds for the purpose. The work shall also be performed in the best and most capable manner in strict accordance with requirements of the plans and details. All materials not conforming to the requirements of these specifications shall be considered as defective.
- g. All equipment and installations shall meet or exceed minimum requirements of the standards and codes.
- h. Mobilization and Demobilization (if applicable)
 - i. Mobilization shall include all activities and related costs for transportation of personnel, equipment, and operating supplies to the site; establishment of offices, buildings, and other necessary general facilities for the operations at the site.
 - ii. Demobilization shall include all activities and costs for transportation of personnel, equipment, and supplies not anymore required within the construction site including the disassembly, removal and site clean-up of offices and other facilities assembled on the site specifically for this contract.
- i. Execute work in strict accordance with the best practices of the trades in a thorough, substantial, workmanlike manner by competent workmen. Provide a competent, experienced, full-time supervisor who is authorized to make decisions on behalf of the Contractor.

j. Temporary Facilities and Utilities

21 - 003N

- i. All facilities shall be near the job site, where necessary and shall conform to the best standard for the required types.
- ii. Temporary facilities shall be provided and maintained including sanitary facilities and first aid stations.
- iii. Temporary utilities shall be sufficiently provided until the completion of the project such as water, power and communication.
- iv. Temporary roadways shall be constructed and maintained to sustain loads to be carried on them during the entire construction period.
- v. Upon completion of the work, the temporary facilities shall be demolished, hauled-out and disposed properly.
- k. Adequate construction safety and health protection shall be provided at all times during the execution of work to both workers and property.
 - i. A fully trained Medical Aide shall be employed permanently on the site who shall be engaged solely from medical duties.
 - ii. The medical room shall be provided in waterproof; it could be a building or room designated and used exclusively for the purpose and have a floor area of at least 15 square meters and a glazed window area of at least 2 square meters.
 - iii. The location of the medical room and any other arrangements shall be made known to all employees by posting on prominent locations suitable notices in the site.
 - iv. Additional safety precautions shall be provided in the observance of pandemic. Protocols set-forth by the government shall be strictly followed.
- I. Necessary protections to the adjacent property shall be provided to avoid untoward incidents / accidents.
- m. Final cleaning of the work shall be employed prior to the final inspection for certification of final acceptance. Final cleaning shall be applied on each surface or unit of work and shall be of condition expected for a building cleaning and maintenance program.

II. SITE WORKS

A. Removal / demolition of existing plumbing fixtures and shall be done in accordance to safety procedures.

III. SANITARY / PLUMBING WORKS

- A. Comply with the current applicable codes, ordinances, and regulations of the authority or authorities having jurisdiction, the rules, regulations and requirements of the utility companies (as applicable).
- B. Supply, installation and testing of the following:
 - B.1 Potable water supply system complete in all respects including but not limited to submittals, shop drawings, piping, water meters, valves, bibbs, insulation, all accessories required for complete and operational of the system.
 - B.2 Water service connections including but not limited to water meters, float valves. Any and all other works involve in providing the complete operation of the water supply system.

- C. Workmanship and installation methods shall conform to the best modern practice. Employ skilled tradesmen to perform work under the direct supervision of fully qualified personnel. 21 - 003N
- D. All equipment and installations shall meet or exceed minimum requirements of the Standards and Codes as specified in plans and program of work.
- E. Install equipment in strict accordance with manufacturers written recommendations.
- F. Physical sizes of all plant and equipment are to be suitable for the space allocated for the accommodation of such plant and equipment, taking into account the requirement of access for maintenance purposes.
- G. In selecting makes and types of equipment, the Contractor shall ascertain that facilities for proper maintenance, repair and replacement are provided.
- H. Where the Contractor proposes to use an item of equipment other than that specified or detailed in the drawing, which requires any redesign of the system, drawings showing the layout of the equipment and such redesign as required therefore shall be prepared by the Contractor at his own expenses. Where such approved deviation necessitates a different quantity and arrangement of materials and equipment's from that originally specified or indicated in the drawings, the Contractor shall furnish and install any such additional materials and equipment's required by the system at no additional cost.
- I. Equipment catalogue and manufacturer's specifications must be submitted for examination and details shall be submitted for approval before any equipment is to be ordered.
- J. This shall include all information necessary to ascertain the equipment comply with this specification and drawings. Data and sales catalogue of a general nature will not be accepted.
- K. All materials, equipment, components and accessories shall be delivered to the Site in a new condition, properly packed and protected against damage or contamination or distortion, breakage or structural weakening due to handling, adverse weather or other circumstances and, as far as practicable, they shall be kept in the packing cases or under approved protective coverings until required for use.
- L. Any items suffering from damage during manufacture, or in transit, or on site whilst in storage or during erection shall be rejected and replaced without extra cost.
- M. All sanitary fittings and pipework shall be cleaned after installation and keep them in a new condition.
- N. All installed pipelines shall be flushed through with water, rodded when necessary to ensure clearance of debris.
- O. Cleaning and flushing shall be carried out in sections as the installation becomes completed.
- P. The Contractor shall carry out hydraulic test on the complete plumbing systems and the drainage system to show that it is functioning satisfactorily within the requirements of this Specification and local regulations.
- Q. The Contractor shall provide suitable test pumps and arrange for a supply of water required in connection with testing of pipework. The test pump shall be fitted with pressure gauges which shall be of suitable range for the pressure being applied.
- R. Hydraulic tests shall be carried out as the pipework is installed and shall be completed before chases in walls and ducts are closed. Also test shall be carried out prior to false ceilings and other finishes are installed.
- S. Testing apparatus shall be provided by the Contractor. Where any section of pipework or equipment is unable to withstand the maximum pipework test pressure, it shall be

isolated during the pipework test then that section of pipework or equipment shall be retested at the appropriate test pressure.

- T. The Sanitary Contractor must carry out any additional tests required by the end-user and/or approving agency.
- U. Drainage pipe shall be tested by filling the pipe with 3m. of water higher than the test section and wait for 15 min, then check for leakage at every joints.
- V. Testing of drainage systems shall be carried out in sections by dividing the system horizontally. Each section shall comprise pipework and fitting for three floors/storeys required for testing.
- W. Drainage pressure pipe shall be hydraulic tested at minimum pressure 50 psi.

JOHN CHRISTOPHER/P. TOMACRUZ Planning and Programming Division

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