



Republic of the Philippines  
QUEZON CITY GOVERNMENT  
BAC- Goods and Services  
2nd Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound



**REQUEST FOR QUOTATION**  
**SHOPPING 52.1b**

Date : June 29, 2021  
PR No. : GF-20-03-00423C

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_

Project Title : **PROCUREMENT OF PRINTER AND DESKTOP COMPUTER**

Approved budget of  
the Contract : **P 237,800.00**

End-User /  
Implementing Office : **DEPARTMENT OF ENGINEERING**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than July 2, 2021 10:00am Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title : **PROCUREMENT OF PRINTER AND DESKTOP COMPUTER**

**Quezon City Local Government  
BIDS AND AWARDS COMMITTEE  
2/F Procurement Department, Finance Building  
Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8506/8709.

  
**HATTY. DOMINIC B. GARCIA**  
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	<p><b>Duplex All in-One Inkjet Pinter</b></p> <p><b>Printer Type:</b> Printer Type Print, Scan, Copy, Fax with ADF Print Speed: Photo Default -10x15 cm/ 4x6"*2: Approx. 42 sec per photo (Border), 52 sec per photo (Borderless) * 1 Draft, A4 (Black / Colour): Up to 32ppm / 20ppm *1 ISO 24734, A4 Simplex (Black / Colour): Up to 18ipm / 10ipm *1 ISO 24734, A4 Duplex (Black / Colour): Up to 8.7ipm / 6.0ipm *1 ISO 24734, A3 Simplex. (Black / Colour): Up to 10ipm / 5.0ipm *1 ISO 24734, A3 Duplex (Black / Colour): Up to 6.0ipm / 3.7ipm *1</p> <p><b>Copy Speed:</b> ISO 29183, A4 Simplex Flatbed (Black / Colour): Up to 16ipm / 8.8ipm</p> <p><b>Copy Function:</b> Reduction / Enlargement: 25 - 400%, Auto Fit Function Maximum Copy Size: A3 Copy Resolution: 600 x 1200dpi Max Copies: 999 copies</p> <p><b>Scan Function:</b> Scanner Type: Flatbed Colour Image Scanner Sensor Type: CIS Optical Resolution: 1200 x 2400 dpi Maximum Scan Area: 297.18x431,8 mm (11.7 x 17") Scanner Bit Depth (Colour): 48-bit input. 24-bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit . output Scanner Bit Depth (Black &amp; White): 16-bit input, 1 -bit output Scan Speed (Flatbed / ADF (Simplex)): Monochrome 200dpi: 6.0sec / 11 .0ppm Colour 200dpi: 12sec / 5.5ppm <b>"Fax Function (Optional):</b> Type Of Fax: Walk-up Black-and-white and Colour Fax Capability Receive Memory / Page Memory: 6MB / Page Memory up to 550 pages (ITU-T No.1 chart) Error Correction Mode: ITU Groups Fax with Error Correction Mode Fax Speed (Data Transfer Rate): Up to 33.6kbps, Approx. 3sec/page Fax Resolution: Up to 200 x 200 dpi Receiving Paper Size: A5, Half Letter, B5(JIS)), Letter, A4, Legal, B4(JIS), A3,11" x 17" Speed Dial / Group Dial: Up to 200 numbers / Up to 199 groups Fax Features: PC Fax (Transmission / Receive). Automatic Redial, Address Book, Delay Send, Transmit Reservation (100 case), Broadcast Fax (Mono Only)</p> <p><b>Card Slot / USB Host Function:</b> USB Most Function: USB Host (Scan to Memory Device / Storage Function) Type of Direct Printing: USB Memory Paper Handling: Number of Paper Trays: 2 (Front 1, Rear 1) Standard Paper Input Capacity: Cassette: 250 sheets, A4 Plain paper (80g/m2, 20 sheets, Premium Glossy Photo Paper Rear Slot: 1 sheet Output Capacity: 125 sheets, A4 Plain Paper 20 sheets, Premium Glossy Photo Paper Maximum Paper Size: 329 x 1200 mm (12.95" x 47.24") Paper Sizes: A3+, A3, A4, A5, A6, B4, B5, Legal, Letter. Executive, 5x7", 4x6", Envelopes: #10. DL, C6, C4 Paper Feed Method: Friction Feed Print Margin: 0 mm top, left, right, bottom via custom settings in printer diver (except plain paper) "3 Interface: USB: USB 2.0 Network: Ethernet, Wi-Fi IEEE 802.11 b/g/n, Wi-Fi Direct. NFC Network Protocol: TCP/IPv4. TCP/IPv6. LPD, IPP. PORT9100, WSD Network Management Protocols: SNMP, HTTP, DHCP, BOOTP, APIPA, PING. DDNS, mDNS, SNTp, SLP. WSD, LLTD Security Functions: Limit Access Function, PIN No. Certification, LDAP Address Book, Panel Admin Mode</p>	Unit	2		



	Mobile and Cloud Solutions: Connect Features: iPrint, Email Print, Remote Print Driver, Scan to Cloud Other Mobile Solutions: Apple AirPrint, Google Cloud Print, Mopria Print Service Printer Software: Operating System Compatibility: Windows XP / Vista / 7 / 8 / 8.1 / 10, Windows Sever 2003, 2008, 2012, 2016 Only printing functions are supported for Windows Server OS Mac OS X 10.6.8 or later' Printing Technology: Print Method: PrecisionCore Printhead Minimum Ink Droplet Volume: 3.8pl Printer Language: ESC/P-R Control Panel: 4.3" TFT Colour LCD Touch Panel Print Direction: Bi-directional printing, Uni-directional printing Nozzle Configuration: 400 x 2 nozzles Slack, 128 x 2 nozzles per colour (Cyan, Magenta, Yellow) Maximum Resolution: 4800 x 2400 dpi (with Variable-Sized Droplet Technology) Automatic 2-sided Printing: Yes (up to A3) ADF Specifications: Support Paper Thickness: 64-95 g/m2 Paper Capacity: 35 pages (80g/m2) Automatic 2-sided Scan / Copy / Fax: Scan, Copy and Fax DURABrite Ultra Ink: Black: 2,200 pages 84-C13T188190 Cyan: 1,100 pages (Composite Yield) M - C13T188390 Magenta: 1,100 pages (Composite Yield) *4-C10T188390 Yellow: 1.100 pages (Composite Yield) '4-C13T188490 Maintenance Box: CI 3T671100 Electrical Specifications: Rated Voltage: AC 100-240V Rated Frequency: 50-60Hz Power Consumption: Operating - 18W, Standby-8.5W, Sleep - 1.0W Power off - 0.2W				
2	<b>Desktop Computer</b>  Pocessor-i7-7700 3.6 GHz; Quad-core, Memory-16GB DDR4 2400MHZ, Card Reader-SD, Storage- 1TB Hard Drive (64 MB cache) 7200 RPM SATA 6Gb/s, Graphics-Shared Graphics Memory, Connectivity-802.11 ac wireless LAN Gigabit LAN, PCI Slots-1 xPCI Express XI6, Ports & Connectors-4x USB 2.0, 3x USB 3.0, OS -Windows 10 PRO, Network - {RJ45}, 2x HDMI Output, Power Supply-220W, Package Content - Desktop Computer Set, 24-inch Monitor, Wireless Keyboard and Wireless Mouse same brand .Speakers	set	2		
	<b>Total Quoted Amount</b>				

Amount in Words: \_\_\_\_\_  
\_\_\_\_\_

Delivery Period : Thirty (30) calendar days  
Warranty : \_\_\_\_\_

<b>OTHER REQUIREMENT:</b>	
<ul style="list-style-type: none"><li>Statement of Warranty – (minimum of One (1) year)</li></ul>	

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address