



Republic of the Philippines
QUEZON CITY GOVERNMENT
BAC- Goods and Services
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT
(SECTION 53.9)

Date : June 15, 2021
PR No. : GF-21-01-00093C

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **PROCUREMENT OF VARIOUS MEDICAL SUPPLIES (ALCOHOL AND OTHERS)**
Approved budget of
the Contract : **Php 142,074.70**

End-User /
Implementing Office : **SOCIAL SERVICES DEVELOPMENT DEPARTMENT**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than June 18, 2021, 10:00 AM Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by **QC BAC – Goods and Services**
- 6 Income/Business Tax Return (for FY 2019) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title : **PROCUREMENT OF VARIOUS MEDICAL SUPPLIES (ALCOHOL AND OTHERS)**
Quezon City Local Government
BIDS AND AWARDS COMMITTEE
2/F Procurement Department, Finance Building
Quezon City Hall Compound
For any clarification you may contact us at 89884242 loc. 8506/8709.

ATTY. DOMINIC B. GARCIA
Officer-in-Charge / Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form in black ink only.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Alcohol, isophrophyl 70%, rubbing, 500 ml, good quality	bottle	200		
2	Elastic bandage, 4 inches x 5 yards, stretchable with clip, good quality	piece	8		
3	Cotton Ball-absorbent, 300 balls/pack, good quality	pack	8		
4	COVID (Rapid Testing Kit)	piece	6		
5	Disposable Syringes, 3cc, sterile, non-toxic, non-pyrogenic, good quality, branded	piece	50		
6	Disposable Syringes, 5cc, sterile, non-toxic, non-pyrogenic, good quality	piece	50		
7	Gauze pads, 4x4x8 sterile, 100% cotton, 100's/box, good quality, branded	box	10		
8	Glucometer strip, One Touch Ultra, blood glucose monitoring strip, good quality, branded	tube	5		
9	Hot and Cold Pack, heavy duty, plastic made refillable, good quality, branded	piece	5		
10	Hydrogen Peroxide, 500ml, 30% solution, antiseptic/ disinfectant red	bottle	5		
11	Ice cap, reinforced icebag, leak proof w/ rubber interior, good quality, fabric w/ attractive de screw type, plastic tension cap, easy opening/closing, size 8, good quality, branded	piece	5		
12	Lancet, One Touch Ultra soft for capillary blood sampling sterile, good quality, branded	piece	50		
13	BL Cream, 10 ml. Antifungal cream	box	36		
14	Latex Examination Gloves, powder free, single use, non-sterile ambidextrous, medium size, good quality	box	100		
15	Medical Plaster, plastic brown, 1 inch, good quality	piece	20		
16	Nebulizer kit, 7 foot tubing with tee mouth piece, sterile, individually wrapped	Kit	25		
17	Non-sterile Gloves, rubber care, hypoallergenic, size: 7 100's/box good quality	box	25		
18	Non-contact Forehead Infrared Thermometer, non-contact infrared technology reads forehead with no physical contact, can measure the temperature of body surface accurately, suitable for both infant kids, adolescents and adults, switch between degree celsius and fahrenheit, automatic data hold and auto power off, automatic selection range and display resolution, backlight LCD display, power 2x aaa 1.5 batteries, good quality	piece	3		
19	Povidone Iodine, 120ml, 10% solution, antiseptic/disinfectant good quality	bottle	4		
20	Pregnancy Test Kit, good quality, HCG test cassette, branded	unit	20		
21	Sterile specimen Container, with attached name of patient, plastic, 30ml, sealed	piece	130		

22	Surgical Suture, black, braided, non-absorbable, 4/0, 3/0	piece	10		
23	Sulfur Soap, 135 grams, skin germs protection , scabicide, pediculicide, with moisturizer medicated sulfur soap, scented, good quality	bars	100		
24	Surgical Tape, Micropore surgical tape, 6's/box, size: 1 inch x yards, good quality, branded	box	3		
25	Tape Micropore, hypoallergenic, size: 1 inch x 5 meter, 12's/box, good quality, branded	box	2		
	nothing follows				
	Total Quoted Amount				

Amount in Words: _____

Other Requirements:
- Copy of valid, current License to Operate for Medical Supplies/Devices from DOH Accreditation as Supplier, Distributor or Manufacturer. - Certificate of Product Registration for item no. 4,5,6 and 22

Delivery Period : Fifteen (15) Calendar Days

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

E-mail Address