



**REQUEST FOR QUOTATION
SHOPPING
(SECTION 52.1b)**

Date : June 01, 2021
PR No. : TF-21-05-00242B

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **PROCUREMENT OF LAPTOP AND OTHERS**
Approved budget of the Contract : **Php 977,000.00**
End-User / Implementing Office : **PROCUREMENT DEPARTMENT**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than June 04, 2021, 10:00 AM Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by **QC BAC – Goods and Services**
- 6 Income/Business Tax Return (for FY 2020) (For ABC P500,000.00 above)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title : **PROCUREMENT OF LAPTOP AND OTHERS**
**Quezon City Local Government
BIDS AND AWARDS COMMITTEE
2/F Procurement Department, Finance Building
Quezon City Hall Compound**
For any clarification you may contact us at 89884242 loc. 8506/8709.


ATTY. DOMINIC B. GARCIA
Officer-in-Charge / Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form in black ink only.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	2-Bay NETWORK ATTACHED SYSTEM CPU Model Intel Celeron J4005, 64-bit, Dual Core or or it's equivalent benchmark Memory 2GB SO-DIMM DDR4 Memory Module Pre-installed 2GB (1 x 2GB) Total Memory Slots 2 Memory Expandable up to 8GB (2 x 4GB) Support mixed capacity Flash Memory 4GB eMMC HDD 2 x SATA3 6Gb/s; 3.5"/2.5" HDD/SSD Max Internal Raw Capacity 36 TB (18 TB HDD X 2, Capacity may vary by RAID types) Max Drive Bays with Expansion Unit 14 Max Raw Capacity with Expansion Units 252 TB (18 TB HDD X 14, Capacity may vary by RAID types) Expansion USB 3.2 Gen 1 x3 Network 2.5 Gigabit Ethernet x 2 (2.5G/1G/100M) HDMI Output HDMI 2.0a x1	unit	1		
2	INTERNAL SATA NAS HD - 8TB (compatible to item no. 1) Cache Memory Installed: 256mb; HD Rotational Speed: 7,200 rpm Hard Disk Form Factor: 3.5inch; HD Connectivity: SATA 6.0 Gb/s	unit	2		
3	PORTABLE DRIVE - 4TB - USB 3.0 Plug & Play, 2.5inch	unit	5		
4	LAPTOP Processor: i5-10th Gen or it's equivalent benchmark Graphics: 4GB GDDR6, Memory: 16GB, Storage: 512GB Display: 15.6" FHD (1920x1080) Media Reader: SD Reader WLAN + Bluetooth: 11ax, 2x2 + BT5.0 Camera: 720p + IR + ToF, Microphone: 2x, Array Battery: minimum 70Wh Operating System: Windows 10 Pro 64, English Bundled Software: Office Home and Student 2019 With Wireless Mouse and Bag	unit	10		
Total Quoted Amount					

Amount in Words: _____

Other Requirement/s:

- Statement of Warranty (minimum of one (1) year)

977 Delivery Period : Thirty (30) calendar days
Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

E-mail Address