



EXECUTIVE ORDER NO. 12
Series of 2021

**CREATING THE QUEZON CITY BUSINESS PROCESS AND GLOBAL SERVICES
INDUSTRY DEVELOPMENT COUNCIL**

WHEREAS, the business process management and global services industry which includes contact center services, information technology, knowledge process, engineering process, healthcare and managed care services has been a consistent leading source of foreign currency revenue and employment for the Philippines due to the country's advantages as an investment destination.

WHEREAS, Quezon City is acknowledged as the ICT Capital of the Philippines and intends to maintain such status;

WHEREAS, Quezon City possesses the critical requirements of investors such as suitable space, talent, infrastructure and business environment that will enable it to attract global services locators;

WHEREAS, the potential exists for pursuing the development of the business process and global services industry as a strategy for poverty alleviation through enhanced employment generation for the resident of Quezon City;

WHEREAS, talent development is imperative in sustaining the human resource requirements of the business process and global services industry located in Quezon City;

WHEREAS, there is a need to assure existing and potential locators of continuing local government support through such initiative as a one-stop processing and one-point of contact for investors in business process and global services;

NOW, THEREFORE, I, MA. JOSEFINA G. BELMONTE, Mayor of Quezon City, by virtue of the powers vested in me by law, do hereby create the **Quezon City Business Process and Global Services Industry Development Council**:

SECTION 1. CREATION. The Quezon City Business Process and Global Services Industry Development Council to be known as **BPGS Council**, is hereby created as the planning, implementing and coordinating office for Business Process and Global Services industry development as a strategy for poverty alleviation in Quezon City.

SECTION 2. COMPOSITION. The Quezon City Business Process and Global Services Industry Development Council shall be composed of the following:

HON. MA. JOSEFINA G. BELMONTE
Mayor

Chairman

MS. MA. MARGARITA T. SANTOS
Head, Business Permits and Licensing Department

Co-Chairman

Members:

1. Head, Public Employment Service Office;
2. Head, City Budget Department;
3. Head, Scholarship and Youth Development Office;
4. President, Quezon City University;
5. Head, Educational Affairs Unit;
6. Superintendent, Division of City Schools;
7. Head, Local Economic Investment Promotions Office;
8. Chairman, City Council Committee on Trade, Commerce and Industry;
9. Head, City Health Department; and
10. Head, CHD City Epidemiology Unit

SECTION 3. Duties and Functions. The Quezon City Business Process and Global Services Industry Development Council shall perform the following duties and functions:

- 3.1 Plan and develop strategies programs and projects to promote the development of the City's business process and global services industry as a vehicle for poverty alleviation;
- 3.2 Plan, develop and facilitate implementation of programs and projects to increase the competency and employment opportunities of students and graduates residing in Quezon City for the global services outsourcing industry. To this end, the initial, priority initiative to be undertaken by the Council will be the "Competency Building for Business Process and Global Services Project" to develop competent human resources for the City's current and prospective business process and global services industry locators;
- 3.3 Coordinate with various concerned national and local government departments and offices to assist existing and potential business process and global services industry located in Quezon City through a one-stop-processing and single point of contact approach in delivering the City's services to locators;
- 3.4 Support the Quezon City ICT Council to promote private and public sector partnership of industry stakeholders;
- 3.5 Coordinate with other national government agencies and industry associations to promote ICT investments in the City;
- 3.6 Recommend appropriate policies and measures for business process and global services industry investments especially in light of the Covid19 pandemic which as affected the working class including those that belong to the BPO industry.

SECTION 4. Secretariat. The Public Employment Service Office shall provide secretariat functions for the **Quezon City Business Process and Global Services Industry Development Council**. There shall be a Technical Working Group headed by the Public Employment Service Office Special Program Unit to provide technical support to the **Quezon City Business Process and Global Services Industry Development Council**.

SECTION 5. Consultants of the Council. The Council may engage the services of Consultants as technical resource experts in business process and global services industry to assist in the performance of its functions subject to standard rules and regulations.

SECTION 6. Meetings. Regular Meetings of the Council Members, Technical Working Group and Secretariat shall be held once every quarter and Special Meetings shall be called by the Chairman or Co-Chairman.

SECTION 7. Reporting. The **Quezon City Business Process and Global Services Industry Development Council** shall submit a report to the Office of the City Mayor through the Office of the Chief of Staff on the progress of the business process and global services industry development and employment.


SECTION 8. Funding. The necessary funding for the operations of the Council as well the implementation of its programs and projects shall be allocated as a regular budget of the Public Employment Service Office as Council Secretariat.

SECTION 9. Dissemination. Pursuant to Section 455 (1) Paragraph (xvii) or RA 7160 otherwise known as the Local Government Code of 1991, a copy of this Executive Order shall be furnished to the Office of the President (OP) and the Metropolitan Manila Development Authority (MMDA) for its information and guidance.

SECTION 10. Repealing Clause. All Orders, Rules and Regulations or parts thereof, which are inconsistent with the provisions of this Executive Order are hereby repealed, amended or modified accordingly.

SECTION 11. Effectivity. This Order shall take effect immediately.

Done, 12 April 2021, Quezon City.


MA. JOSEFINA G. BELMONTE
Mayor