



Republic of the Philippines
Quezon City
OFFICE OF THE MAYOR

3rd Flr-Bulwagang Amoranto
High Rise Building,
Quezon City Hall Compound
Diliman, Quezon City
Trunkline: 8988-4242 loc. 8195

EXECUTIVE ORDER NO. 02
Series of 2021

**CONSTITUTING AN AD HOC COMMITTEE TO LOCALIZE THE
COMPREHENSIVE EMERGENCY PROGRAM FOR CHILDREN (CEPC) FOR
QUEZON CITY AND ORGANIZING ITS TECHNICAL WORKING GROUP**

WHEREAS, Sections 4 and 5, Article II of the 1987 Constitution establishes that the prime duty of the Government is to serve and protect the people, and that the maintenance of peace and order, the protection of life, liberty, and property, and promotion of the general welfare are essential for the enjoyment by all the people of the blessings of democracy;

WHEREAS, Section 16, Article II of the 1987 Constitution enshrines the State policy to protect and advance the right of the Filipino people to a balanced and healthful ecology in accord with the rhythm and harmony of nature;

WHEREAS, Section 3, Article XV of the 1987 Constitution states that the State is obliged to defend the right children to assistance, including proper care and nutrition, and special protection from all forms of neglect, abuse, cruelty, exploitation and other conditions prejudicial to their development;

WHEREAS, Section 17, of Republic Act (RA) 7160, otherwise known as the Local Government Code of 1991 mandates that Local Government Units (LGUs) ensure the general welfare of their constituents and to provide basic social services, among others, for the care of abandoned minors, abused children;

WHEREAS, RA No. 10821, otherwise known as the Children's Emergency Relief and Protection Act, provides that it shall be the policy of the State to protect the fundamental rights of children before, during, and after disasters and other emergency situations when children are gravely threatened or endangered by circumstances that affect their survival and normal development;

WHEREAS, Section 4 of RA No. 10821, further mandates LGUs to integrate the Comprehensive Emergency Program for Children in their respective development plans and Local Disaster Risk Reduction and Management Plans and budget, and shall use the Program as basis for handling disasters and other emergency situations to protect children, pregnant and lactating mothers, and support their immediate recovery;

NOW THEREFORE, I, MA. JOSEFINA G. BELMONTE, Mayor of Quezon City, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. ORGANIZATION. The Ad Hoc Committee on the Localization of the Comprehensive Emergency Program For Children (CEPC), to be hereafter referred to as the Ad Hoc Committee is hereby organized to localize the CEPC to ensure that children and those of them with special needs, pregnant women and lactating mothers, are safe, protected and have access to services before, during and after disasters and emergency situation.

SECTION 2. COMPOSITION AND ORGANIZATION. The Ad Hoc Committee shall be composed of the following:

- 2.1 Lead: Social Services and Welfare Development Officer
- 2.2 Co-Leads: Local Disaster Risk Reduction and Management Officer
City Planning and Development Officer
- 2.3 Members: Superintendent, QC Schools Division Office
City Administrator
City Health Officer
City Budget Officer
Head, Barangay and Community Relations Department
District Director, Quezon City Police District
Secretary, Gender and Development Council
President, Liga ng Mga Barangay
Chairperson, *Sangguniang Panlungsod* Committee on Children's Affairs
Chairperson, *Sangguniang Panlungsod* Committee on Social Services
Chairperson, *Sangguniang Panlungsod* Committee on Climate Change Adaptation and Disaster Risk Reduction

SECTION 3. GENERAL FUNCTIONS OF THE AD HOC COMMITTEE. The Ad Hoc Committee shall have the following general functions:

- 3.1 Initiate the development of the local CEPC and ensure that the process be made participatory and inclusive;
- 3.2 Integrate CEPC in the Quezon City Comprehensive Development Plan, Contingency Plans, LDRRM Plan and LDRRM Fund, as stipulated in Section 2 (b), Rule IV of the Implementing Rules and Regulations of RA No. 10821;
- 3.3 Conduct an analysis of the general situation of children in the LGU (Situational Analysis) vis-à-vis the hazard and vulnerability assessment of the city, emphasizing the vulnerability of children, pregnant and lactating mothers, especially during emergency situations;
- 3.4 Facilitate the process on the LCE's approval of the plan and subsequent endorsement to the *Sangguniang Panlungsod* for policy adoption, budget

allocation, and integration to the other plans, and such other appropriate actions necessary for its implementation;

- 3.5 Ensure compliance of the LGU in preparing two (2) reports to the DSWD Field Office:
- (a) 15 days after the occurrence of an emergency situation; and
 - (b) Annual report.
- 3.6 Such other functions as provided in the DILG Memorandum Circular No. 2018-196 dated November 9, 2018 entitled "Guidelines on the Localization of the Comprehensive Emergency Program for Children of RA 10821, Children's Emergency Relief and Protection Act" and as may be assigned by the City Mayor from time to time, consistent with applicable laws, rules, and regulations.

SECTION 4. CEPC TECHNICAL WORKING GROUP (TWG). In the fulfillment of the functions of the Ad Hoc Committee, the same shall be assisted by a Technical Working Group to be composed of representatives from each of the following Departments or Offices:

- a) Office of the Vice Mayor - one (1) representative
- b) City Planning and Development Department - one (1) representative
- c) Social Services Development Department - one (1) representative
- d) City Accounting Department - one (1) representative
- e) City Civil Registry Department - one (1) representative
- f) QC Schools Division Office - DRRM Focal
- g) Office of the City Administrator - one (1) representative
- h) City Health Department - one (1) representative
- i) City Budget Department - one (1) representative
- j) Barangay and Community Relations Department - one (1) representative
- k) Quezon City Police District - one (1) representative
- l) Secretary to the GAD Council - one (1) representative
- m) Department of Engineering - one (1) representative
- n) Liga ng mga Barangay - one (1) representative
- o) Environment Protection and Waste Management Department - one (1) representative
- p) Persons with Disability Affairs Office - one (1) representative
- q) Quezon City Protection Cluster
- r) General Services Department - one (1) representative
- s) Philippine Red Cross - Quezon City Chapter - one (1) representative
- t) Sangguniang Panlungsod Committee on Children's Affairs - one (1) representative
- u) Sangguniang Panlungsod Committee on Social Services - one (1) representative
- v) Sangguniang Panlungsod Committee on CCA-DRR - one (1) representative
- w) Sangguniang Panlungsod Committee on Education - one (1) representative

The concerned departments or offices are directed to promptly submit to the LEAD OFFICE the names of their designated members.


SECTION 5. RESOURCE AVAILABILITY. Members of the Ad Hoc Committee and its TWG, other departments, offices and operating units shall make their human resources, equipment, facilities and expertise available to carry out the mandated functions of the Ad Hoc Committee.

Subject to the availability of funds, the operational requirements of the Ad Hoc Committee may be sourced from the Five Percent (5%) Local Disaster Risk Reduction and Management Fund, subject to the usual government accounting and auditing laws, rules and regulations.

SECTION 6. DISSEMINATION. A copy of this Executive Order shall be furnished to the Office of the President, Metro Manila Development Authority, the Department of Interior and Local Government and all offices concerned for proper information and guidance, pursuant to Section 455 (1) (xii) of RA 7160, otherwise known as the Local Government Code of 1991, and shall be posted at the official website of the Quezon City Government

SECTION 7. EFFECTIVITY. This order shall take effect immediately.

Done this 15 January, 2021, Quezon City.


MA. JOSEFINA G. BELMONTE
City Mayor