



EXECUTIVE ORDER NO. 4
Series of 2021

**MANDATING STRICT CYBER-SECURITY AND ENFORCEMENT OF
CYBERCRIME LAW TO PROTECT QUEZON CITY GOVERNMENT ONLINE
SYSTEMS**

WHEREAS, Republic Act No. 11032, otherwise known as the "Ease of Doing Business Act" (EODB Act), aims to streamline government services to improve competitiveness and ease of doing business in the Philippines;

WHEREAS, due to the COVID-19 pandemic, as part of the "New Normal," the City aims to limit face-to-face transactions and encourage online transactions;

WHEREAS, in line with the EODB Act and the New Normal, the City is in the process of moving many of its services online, including but not limited to the QC E-Services web portal, the QC Biz Easy online business permits service, and the QC ID online registration system;

WHEREAS, as the City moves into the digital space, the risk of online intrusions against vital public and private data correspondingly increases. Therefore, the City must implement a robust digital security framework, as well as vigorously prosecute cyber-criminals;

WHEREAS, Republic Act No. 10173, the Data Privacy Act, and Republic Act No. 10175, the Cybercrime Prevention Act, provide stiff penalties and enforcement tools against cyber-criminals;

WHEREAS, the City should have a strict policy of enforcement of the foregoing laws to reassure the public of the safety and security of the City's online systems;

NOW THEREFORE, I, MA. JOSEFINA G. BELMONTE, Mayor of Quezon City, by virtue of the powers vested in me by law, do hereby order:

1. **Cyber-Security.** The Office of the City Administrator ("OCA") shall act as the City's lead office in recommending, overseeing and ensuring best-practice cyber-security for the City's online systems, in coordination with the Information Technology and Development Department ("ITDD"). These cyber-security measures shall include, without limitation, the areas of application security, information security, network security, data backup and recovery, operational security, and employee training, as well as the relevant services, policies, software and hardware.
2. **Cybercrime Offenses.** The City Legal Department shall investigate and file charges against any person found to have committed cybercrime offenses against the City's online systems under the Cybercrime Prevention Act, which penalizes such acts

with *prision mayor* (6 to 12 years imprisonment) and/or a fine of at least Php200,000.00 up to a maximum amount commensurate to the damage incurred. The relevant cybercrime offenses are as follows:

- a. **Illegal Access.** Unauthorized access to any part of the City's online systems.
 - b. **Illegal Interception.** Unauthorized interception of any non-public transmission of computer data.
 - c. **Data Interference.** Intentional or reckless alteration, damaging, deletion or deterioration of computer data, electronic document, or electronic data message without right, including the introduction or transmission of viruses.
 - d. **System Interference.** Intentional alteration or reckless hindering or interference with the functioning of a computer or computer network by inputting, transmitting, damaging, deleting, deteriorating, altering or suppressing computer data or program, electronic document, or electronic data message, without right, including the introduction or transmission of viruses.
 - e. **Computer-related Forgery.** Intentional input, alteration, or deletion of any computer data without right resulting in inauthentic data; or knowingly using such forged data.
 - f. **Computer-related Fraud.** Intentional unauthorized input, alteration, or deletion of computer data or program or interference in the functioning of a computer system.
 - g. **Computer-related Identity Theft.** Intentional acquisition, use, misuse, transfer, possession, alteration or deletion of another person's identifying information, without right.
3. **Data Privacy Offenses.** The City Legal Department shall investigate and file charges against any person found to have committed data privacy offenses against the City's online systems under the Data Privacy Act, as follows:
- a. **Unauthorized Processing of Personal Information.** Processing of personal information without the consent of the data subject or any legal authority, which the Data Privacy Act penalizes with one (1) year to three (3) years imprisonment and/or a fine of Php500,000.00 to Php2,000,000.00 (in the case of sensitive personal information, the penalty is three (3) years to six (6) years imprisonment and/or a fine of Php500,000.00 to Php4,000,000.00).
 - b. **Unauthorized Access or Intentional Breach.** Knowingly and unlawfully breaking into a system storing personal information, which the Data Privacy Act penalizes with one (1) year to three (3) years imprisonment and/or a fine of Php500,000.00 to Php2,000,000.00.
 - c. **Large-Scale Offense.** If the data privacy offense affects the personal information of at least one hundred (100) persons, the Data Privacy Act penalizes the same with the maximum penalty in the scale of penalties respectively provided.

4. **Non-Exhaustive.** The foregoing enumeration of offenses and penalties is non-exhaustive and the City may pursue any other available remedy, and apply any other applicable provision, under relevant laws and regulations.

5. **Dissemination.** A copy of this Executive Order shall be furnished to the Office of the President and the Metro Manila Development Authority (MMDA) for information and guidance, pursuant to Section 455 (1) (xxi) of RA 7160, as amended, and shall be posted at the official website of the Quezon City Government.

6. **Effectivity.** This Order shall take effect immediately.

DONE, 21 January 2021, Quezon City.



MA. JOSEFINA G. BELMONTE
City Mayor