



EXECUTIVE ORDER NO. 5
Series of 2021

DESIGNATING THE APPROVING AND SIGNING AUTHORITY
FOR THE ZONING ADMINISTRATION UNIT (ZAU)

WHEREAS, Sections 11 and 12 of Republic Act (R.A.) No. 11032, otherwise known as the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018" (EODB Act) mandates the streamlining of procedures for the issuance of local business licenses, clearances, permits, certifications or authorizations, and among these critical clearances is the Locational Clearance issued by the Zoning Administration Unit (ZAU).

WHEREAS, the Locational Clearance is the first step in the process of registering a new business in Quezon City, and therefore it is imperative that this initial part of the process flow smoothly and expeditiously.

WHEREAS, Executive Order No. 49, Series of 2019, transferred the Zoning Administration Unit (ZAU) under the supervision and control of the Office of the City Administrator.

WHEREAS, In view of the foregoing, there is a compelling need for close and direct supervision of the ZAU to ensure the efficient delivery of services in accordance with the EODB Act.

NOW, THEREFORE, I, MA. JOSEFINA G. BELMONTE, Mayor of Quezon City, by virtue of the power vested in me by law, do hereby order the following:

SECTION 1. Designation of the Approving and Signing Authority for the Zoning Administration Unit (ZAU). The ZAU is hereby transferred under the direct control and supervision of the Attorney V of the Office of the City Mayor. He shall have the authority to act on all applications for Locational Clearances, Motions for Reconsideration, complaints and requests for reclassification of land use, and may exercise any other powers that are inherent in, incidental to, and necessary for, the implementation of the Comprehensive Zoning Ordinance of 2016 (Zoning Ordinance).

SECTION 2. Oversight Authority. The City Administrator and the Assistant City Administrator for Operations (ACAO) shall continue to have oversight authority over the ZAU, with respect to the Attorney V's responsibilities under this Executive Order and the Zoning Ordinance. However, to facilitate a speedy process flow, the City Administrator's and ACAO's approval shall not be necessary for issuance of a Locational Clearance. Except in specific instances where the City Administrator and the ACAO exercise their oversight authority, the Attorney V shall have the delegated authority to approve any official action of the ZAU, including any Locational Clearance application.

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
SECTION 3. Continuance of Operations. Except as provided under this Order, the present personnel of ZAU shall continue to perform their duties in accordance with the normal or established procedure. They shall continue to occupy their current premises and use their present equipment, furniture and fixtures until such time as instructed otherwise by the Mayor. Notwithstanding the foregoing, the Attorney V and the ZAU shall have authority to revise or amend any of the ZAU's procedures with a view to improving efficiency and ensuring compliance with the EODB Act.

SECTION 4. Dissemination. A copy of this Executive Order shall be furnished to the Office of the President (OP) and the Metro Manila Development Authority (MMDA) for their information and guidance, pursuant to Section 455 (1) (xxi) of R.A. 7160, as amended, and shall be posted at the official website of the Quezon City Government.

SECTION 5. Repealing Clause. In general, all orders, issuances, rules and regulations, or parts thereof, inconsistent with this EO, are hereby repealed, amended, or modified accordingly. Specifically, this EO amends Executive Order No. 49, Series of 2019.

SECTION 6. Effectivity. This EO shall take effect immediately.

DONE, this 8th of February 2021, Quezon City.


MA. JOSEFINA G. BELMONTE
City Mayor