



Republic of the Philippines
QUEZON CITY GOVERNMENT
BIDS AND AWARDS COMMITTEE
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
SECTION 53.1

Date: **AUGUST 16, 2021**
PR No: **BPLD-21-IS-72C**

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **SUPPLY AND DELIVERY OF SIM CARDS WITH INTERNET DATA SUBSCRIPTION FOR THE AUTOMATED AUDIT INSPECTION SYSTEM OF THE BUSINESS PERMITS AND LICENSING DEPARTMENT OF QUEZON CITY**
Approved Budget for the Contract : **Php 1,302,000.00**
End-User / Implementing Office : **QUEZON CITY INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT (BPLD)**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **AUGUST 20, 2021, 11:00 AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI / SEC);
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance;
- 5 Income/Business Tax Return (for FY 2020) (For ABC P500,000.00 above);
- 6 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

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**Quezon City Local Government
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2/F Procurement Department, Finance Building
Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8505/8709.

ROWENA T. MACATAO
Chairperson, BAC- Goods and Services

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	<p>Supply and Delivery of Sim Cards With Internet Data Subscription For The Automated Audit Inspection System of The Business Permits and Licensing Department of Quezon City</p> <p><u>PROJECT SCOPE OF WORK</u></p> <p>1. The project covers the supply and delivery of Eighty Four (84) Subscriber Identification Module (SIM) cards with mobile data subscriptions.</p> <p>2. Engagement of the service will be until December 31, 2021, which shall commence from the issuance of the Notice of Proceed and Execution of the contract.</p> <p>3. Mobile data allocation must be at least 100gb per month per sim card.</p> <p>4. Service provider shall replace any and all defective, lost, or damaged SIM cards immediately after receipt of written notification by the BLPD.</p> <p><i>(With attached Terms of Reference which will form an integral part of this quotation)</i></p>	lot	1		
Total Quoted Amount					

Amount in Words: _____

Other Requirement:
<ol style="list-style-type: none"> 1. Affidavit of Undertaking for the following: <ul style="list-style-type: none"> • That the service provider must be at least three (3) years actual operation as an Internet Service Provider; • That the service provider must have the capacity and ability to provide help desk support for technical issues concerning mobile data. 2. National Telecommunications Commission (NTC) registration requirements.

Delivery Period : **Until December 31, 2021**

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address