



Republic of the Philippines  
**QUEZON CITY GOVERNMENT**  
**BIDS AND AWARDS COMMITTEE**  
2nd Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound



**REQUEST FOR QUOTATION**  
**Shopping 52.1b**

Date: September 21, 2021  
Project No. VMO-21-AAS-401

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Project Title : **SUPPLY AND INSTALLATION OF AIRCONDITIONING UNITS**  
Approved Budget for the Contract : **Php 978,698.20**  
End-User / Implementing Office : **OFFICE OF THE VICE MAYOR**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **September 24, 2021, 10:00 a.m.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI / SEC);
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance;
- 5 Income/Business Tax Return (for FY 2020) (For ABCs above P 500,000.00);
- 6 Omnibus Sworn Statement prescribed by the Government Procurement Policy Board (GPPB).
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

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For any clarification you may contact us at 89884242 loc. 8505/8709.

  
**ATTY. DOMINIC B. GARCIA**  
Officer-In-Charge/Head, BAC Secretariat

### TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1.	<b>AIRCONDITIONING UNIT</b> 3TR CEILING CASSETE TYPE INVERTER Capacity: 3.0 TR Key Features: Quiet design, Independent Dehumidification, 360 degree Wide Angle Airflow, LED display Auto-Restart, Auto-Defrost	Unit	2		
	<b>Installation: Area 1</b>				
2.	Excess Pipe 33FTx450 - Copper Tube	Piece	1		
3.	Breaker - Outdoor Breaker with housing (40amp)	Unit	1		
	<b>Installation: Area 2</b>				
4.	Excess Pipe 17FTx450 - Copper Tube	Piece	1		
5.	Breaker - Outdoor Breaker with housing (40amp)	Unit	1		
6.	<b>3TR REGULAR FLOOR MOUNTED NON INVERTER</b> Aircon Type: Package; EER Rating: 9.7; Width (cm): 50.8; Cooling Capacity (HP): 3TR; Inverter Inverter Technology: Non-Inverter; Length (cm); 26.7; Height (cm); 183.0; Warranty:12 Months on Compressor and 12 months on Parts/Service	Unit	3		
	<b>Installation: Area 1</b>				
7.	Excess Pipe 5FT X 450 - Copper Tube	Piece	1		
8.	Special Bracket	Piece	1		
9.	Breaker - Outdoor Breaker with housing (30amp)	Unit	1		
	<b>Installation: Area 2</b>				
10.	Excess Pipe 45ft x 450 - Copper Tube	Piece	1		
11.	Special Bracket	Piece	1		
12.	Breaker - Outdoor Breaker with housing (30amp)	Unit	1		

	<b>Installation: Area 3</b>				
13.	Excess Pipe 45FT X 450 - Copper Tube	Piece	1		
14.	Special Bracket	Piece	1		
15.	Breaker - Outdoor Breaker with housing (30amp)	Unit	1		
16.	<b>1HP SPLIT TYPE INVERTER</b> Aircon Type: Split; Inverter Technology: Inverter; EER Rating: 10.0, Cooling Capacity (HP): 1HP; Length (cm) 22.7, Width (cm): 82; Height (cm): 82; Warranty: 12 Months Warranty on Compressor	Unit	3		
	<b>Installation: Area 1</b>				
17.	Excess Pipe 22FTx350 - Copper Tube	Piece	1		
18.	Dismantle	Lot	1		
19.	Breaker - Outdoor Breaker with housing (30amp)	Unit	1		
	<b>Installation: Area 2</b>				
20.	Excess Pipe 11 FTx350 - Copper Tube	Piece	1		
21.	Dismantle	Lot	1		
22.	Breaker - Outdoor Breaker with housing (30amp)	Unit	1		
	<b>Installation: Area 3</b>				
23.	Excess Pipe 28Ft x 350 - Copper Tube	Piece	1		
24.	Dismantle	Lot	1		
25.	Breaker - Outdoor Breaker with housing (30amp)	Unit	1		
26.	<b>2.5HP SPLIT TYPE INVERTER</b> Capacity: 23400kJ/hW; Power Consumption: 2000W; Physical Specification: Net Weight 11.5kg; Net Dimension: (WxHxD, mm): 1055x299x215mm; Refrigerant Type: R32	Unit	1		
	<b>Installation: Area 1</b>				
27.	Excess Pipe 21FTx350 - Copper Tube	Piece	1		
28.	Dismantle	Lot	1		
29.	Breaker - Outdoor Breaker with housing (30amp)	Unit	1		
30.	<b>2.5HP WINDOW TYPE NON INVERTER</b> Aircon Type: Window; Inverter Technology: Non-Inverter; EER Rating: 11.0 Cooling Capacity (HP): 2.5HP; Length (cm): 76; Width (cm): 66; Height (cm): 43; Warranty: 12 months warranty parts and service, with remote	unit	1		
	<b>Total Quoted Amount</b>				

Amount in Words:\_\_\_\_\_

\_\_\_\_\_.

OTHER REQUIREMENTS:	
<b>1. STATEMENT OF WARRANTY:</b>	
<ul style="list-style-type: none"><li>• Item No. 1- Minimum of One (1) Year</li><li>• Item No. 6- 12 Months on Compressor and 12 Months on Parts/Service</li><li>• Item No. 16- 12 Months on Compressor</li><li>• Item No. 26- Minimum of One (1) Year</li><li>• Item No. 30- 12 Months on Parts/Service</li></ul>	

Delivery Period	:	Fifteen (15) Calendar Days
Warranty	:	_____

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address