



Republic of the Philippines
QUEZON CITY GOVERNMENT
BIDS AND AWARDS COMMITTEE
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
Shopping 52.1b

Date: **OCTOBER 26, 2021**
PR No: **GF-21-10-00414**

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **PROCUREMENT OF USB/FLASH DRIVE AND OTHERS**
Approved Budget for the Contract : **Php 448,251.50**
End-User / Implementing Office : **DEPARTMENT OF ENGINEERING**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **OCTOBER 29, 2021, 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI / SEC);
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance;
- 5 Income/Business Tax Return (for FY 2020) (For ABCs above P500,000.00);
- 6 Omnibus Sworn Statement prescribed by the Government Procurement Policy Board (GPPB).
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

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For any clarification you may contact us at 89884242 loc. 8505/8709.

ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	USB/Flash Drive - 32GB, Dimension: 2.25 inches x 0.68 inches x 0.39 inches (57.18mm x 17.28mm x 10.00mm), Operating Temperatures: 32°F to 140°F (0°C to 60°C), Storage Temperatures: - 4°F to 185°F (-20°C to 85°C), Convenient: pocket-sized for easy transportability, Simple: just plug into a USB port, Handy: capless design; no cap to lose, Guaranteed: free technical support, Color: Purple, Compatible with: Windows 8, Windows 7, Windows Vista, Windows XP, MAC OS X v.10.6.x+, Linux v.2.6.x+	pieces	125		
2	Mouse - Optical USB Mouse, comfortable, ambidextrous design, 800 DPI Optical Precision, 3 buttons optical tracking, for left or right handed, USB connectivity cable: approximately 5 feet 9 inches or 180 cm, works with Windows XP, Windows Vista and Windows 7, System requirements: Windows-based PC: Windows XP, Windows Vista or Windows 7; USB Port Linux-based PC: Linux kernel 24+; USB port MAC Computer: MAC OS x 1039 or later; USB port	pieces	100		

3	Keyboard Computer - Color: Black, Rugged good looks, comfortable, quiet typing, spill resistant design, durable keys, thin profile, sturdy, adjustable tilt legs, plug-and-play USB connection, easy to read keys, curved space bar, Windows-based computer: Windows XP, Windows Vista, Windows 7, Windows 8, Windows 10, USB Port	pieces	130		
4	Battery Rechargeable AA, 2 pcs, 1.2 V, work in all NiMH battery chargers, great for remotes, label makers, PC mice, clocks, calculators and motor driven toys, NiMH batteries with a capacity of 1,300 mAh and no memory effect.	set	25		
5	Battery Rechargeable AAA, 2 pcs, Rechargeable Universal 2S, Weight: 0.045kg, Length: 9.4cm, Width 0.5 cm, Height 11.5 cm, NiMH batteries, 700 mAh	set	25		
6	UTP Cable CAT6-305m, 1,000 feet, Ethernet Cable Cat6, Gauge Size: 24AWG, Category: 6 Cat6, Color: Blue, Solid Pure Copper, 4pairs, 100% Brand New, 100% High Quality	units	3		
7	Ethernet hub - Gigabit switch hub, 24 ports, branded, Port Standards & Functions: IEEE 802.3, 802.3u, 802.3ab compliant, IEEE 802.3x Flow Control, IEEE 802.3az EEE compliant, IEEE 802.3af/at compliant, Half/Full-duplex operation at 10/100Mbps, Full-duplex operation at 1000Mbps, Auto-Negotiation for each port, Auto MDI/MDIX, Switching Capacity: 48 Gbps, Max. Forwarding Rate: 35.71 Mpps, Addr. Table Size: 8K Entries, Packet Buffer: 512KBytes, Flash Memory: 8 MBytes, PoE Standards: 802.3af/at, PoE Capable Ports: Ports 1-12, PoE Power Budget: 100 W, Power Input: 100 to 240 VAC, 50 to 60 Hz Internal Universal Power Supply, Max. Power Consumption: 128.3 W (PoE on) 21.2 W (PoE off), Standby Power Consumption: 13.0 W, Ventilation: One Fan, Acoustics: 41.9 dB(A) rev B1 27.6 dB(A) rev B2, Heat Dissipation: 437.9 BTU/hr, Operating Temp.: 23°F to 122°F (-5°C to 50°C), Storage Temp.: -40°F to 158°F (-40°C to 70°C), Operating Humidity: 0% to 95% non-condensing, Storage Humidity: 0% to 95% non-condensing	pcs	2		

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8	<p>Ethernet hub - Gigabit switch hub, 8 ports, branded, Port Standards & Functions: IEEE 802.3, 802.3u, 802.3ab compliant, IEEE 802.3x Flow Control, IEEE 802.3az EEE compliant, IEEE 802.3af compliant, IEEE 802.3af/at compliant, Half/Full-duplex operation at 10/100, Full-duplex operation at 1000Mbps, Auto-Negotiation for each port, Auto MDI/MDIX, Switching Capacity: 16 Gbps, Max. Forwarding Rate: 11.9 Mpps, Address Table Size: 4K Entries, Packet Buffer: 1.5 Mbits, Flash Memory: 2 Mbytes, PoE Standard: 802.3af/at, PoE Capable Ports: Ports 1-8, PoE Power Budget: 64W, Power Input: 100 to 240 VAC; 50 to 60 Hz External Universal Power Supply, Max. Power Consumption: 77.9 W (PoE on) 4.6 W (PoE off), Standby Power Consumption: 2.0 W, Ventilation: Fanless, Acoustics: 0 dB(A), Heat Dissipation: 265.85 BTU/hr, Operating Temperature: 32°F to 104°F (0°C to 40°C), Storage Temperature: -40°F to 158°F (-40°C to 70°C), Operating Humidity: 0% to 90% non-condensing, Storage Humidity: 0% to 95% non-condensing, Dimensions (W x D x H): 6.73 x 3.85 x 1.13 (171 x 97.8 x 28.6 mm), Weight: 0.95 lbs (0.43 kg), EMI Certifications: FCC Class B, CE Class B, VCCI Class B, BSMI, CCC, Safety: cUL, CE LVD, CB, BSMI, CCC, MTBF: 786,841 hours</p>	pcs	3		
9	<p>Cable Ties - 250 pcs per pack, Size: 4 mm x 250 mm, zip ties, white, Material: nylon, yield stress: 60MPa, Elongation at Break: 18%, Tensile Modulus: 1500MPa, Flammability: V2 0.8mm, Resistance to UV, Oil and Greases, Petrol - Very Good, Resistance to Solvents - Good, Heat Deflection Temperature 1.8MPa: 70 Degrees Celsius, Density: 1.14</p>	pack	5		
10	<p>RJ 45 Connector - 12 pcs per pack, for CAT 5, CAT 5e and CAT 6, high-quality gold plated</p>	pack	50		
11	<p>RJ45 Crimping Tool Kit - Inclusions: 1 pc. RJ45 Crimp Tool Pass Through Cat5 Cat5e Cat6; 1 pc. - 6 in 1 Multipurpose mini screw driver; 1 pc. - Network Cable Tester (Main Tester and Remote Tester, 9V Battery not included); 1 pc. - Mini Wire Stripper; 20pcs. RJ45 Cat6 Pass Through Connectors and Covers</p>	set	6		
12	<p>Battery AA - 2pcs per pack, Alkaline Battery, Nominal Voltage: 1.5 volts, Typical Weight: 23.0 grams (0.8 oz.), Typical Volume: 8.1 cubic centimeters (0.5 cubic inch.), Shelf Life: 10 years at 21°C, Terminal: Flat Contact</p>	set	60		

13	Battery AAA - 4 pcs per pack, Alkaline Battery, Nominal Voltage: 1.5 volts, Typical Weight: 11.5 grams (0.4 oz.), Typical Volume: 3.8 cubic centimeters (0.2 cubic inch.), Chemical System: Zinc-Manganese Dioxide, No added mercury or cadmium, Shelf Life: 10 years at 21°C, Terminal: Flat Contact	set	40		
14	Spray Paint - 400ml, red, premium quality, 100 pure acrylic, highly durable, fast drying	pcs	109		

Total Quoted Amount					

Amount in Words:_____

OTHER INSTRUCTIONS/SPECIFICATIONS:	
1. Statement of Warranty: Minimum of One (1) Year.	

Delivery Period : **Thirty (30) Calendar Days**

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address