



Republic of the Philippines
QUEZON CITY GOVERNMENT
BIDS AND AWARDS COMMITTEE
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
SECTION 53.1

Date: **OCTOBER 11, 2021**
PR No: **PARKS-21-VRM-220B**

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **RM-MOTOR VEHICLE (PARTS AND LABOR)**
Approved Budget for
the Contract : **Php 569,482.50**

End-User / **PARKS DEVELOPMENT AND ADMINISTRATION DEPARTMENT**
Implementing Office : _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **OCTOBER 14, 2021, 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI / SEC);
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance;
- 5 Income/Business Tax Return (for FY 2020) (For ABC P500,000.00 above);
- 6 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

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Quezon City Local Government
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For any clarification you may contact us at 89884242 loc. 8505/8709.

(Sgd.) ROWENA T. MACATAO
Chairperson, BAC- Goods and Services

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
	RM-Transportation Equipment				
	Toyota Vios SHL 825				
1	Radiator Assembly	Unit	1		
2	Ball Joint Upper	Piece	2		
3	Ball Joint Lower	Piece	2		
4	Oil Filter	Piece	1		
5	Battery 2SMF (Maintenance free)	Piece	1		
6	Spark Plug Iridium	Piece	4		
7	Tire 195/50 R15	Piece	4		
8	Tie Rod end left and right	Set	2		
9	CV Joint	Set	2		
10	Brake Pad	Set	1		
11	Brake Shoe	Set	1		
12	Wiper Blade	Set	1		
13	Engine Support lower	Piece	2		
14	Wheel Bearing	Piece	2		
15	Aircon Recondition and General Cleaning with Replacement of Freon and Compressor Oil	Unit	1		
	Toyota Avanza VB 3068				
16	Tire 185/70 R14	Piece	4		
17	Battery 1SMF (Maintenance free)	Set	1		
18	Brake Pad	Set	1		
19	Brake Shoe	Set	1		
20	Wiper Blade	Set	1		
21	Aircon Recondition and general cleaning with replacement of condenser, Freon expansion valve, filter and compressor oil	Unit	1		
22	Fan Belt	Piece	1		
	KIA SHB 460				
23	Starter Assembly	Piece	1		
24	Alternator Assembly	Piece	1		
25	Radiator Hose Lower	Piece	1		
26	Radiator Hose Upper	Piece	1		
27	Fan Belt	Piece	1		
28	Radiator Repair / overhaul services	Piece	1		

	KIA SHB 470				
29	Tire 235/75 R15	Piece	4		
30	Axie Hub Bearing Inner Front	Piece	2		
31	Axie Hub Bearing Outer Front	Piece	2		
32	Axie Bearing with Lock	Piece	2		
33	Hub Stud Bolt	Piece	6		
34	Oil Seal	Piece	2		
	RM – Machinery and Equipment				
	Water Tanker Truck CO1548				
35	Battery 2SMF (Maintenance free)	Piece	1		
36	Tire 10.04 x 20.0 with pulp and tube	Set	2		
37	Engine 7.0HP Robin with Water Pump Assembly	Unit	1		
38	Pressure Plate	Piece	1		
39	Clutch Disc	Piece	1		
40	Release Bearing	Piece	1		
	Water Tanker Truck CO1545				
41	Battery 2SMF (Maintenance free)	Piece	1		
42	Tire 10.04 x 20.0 with pulp and tube	Set	2		
43	Engine 7.0HP Robin with Water Pump Assembly	Unit	1		
44	Pressure Plate	Piece	1		
45	Clutch Disc	Piece	1		
46	Release Bearing	Piece	1		
	Dump Truck SKC 854				
47	Battery 2SMF (Maintenance free)	Piece	2		
48	Tire 10.04 x 20.0 with Pulp and Tube	Set	2		
49	Clutch Disc	Piece	1		
50	Pressure Plate	Piece	1		
51	Release Bearing	Piece	1		
52	Clutch Master	Set	1		
53	Dumping Cable	Piece	1		
	Total Quoted Amount				

Amount in Words: _____

Other Requirement:
1. Statement of Warranty – minimum of six (6) months.
2. Photos of existing repair shop

Delivery Period : **Thirty (30) Calendar Days**
Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address